

The Santa Claus Town Council met in Year End Meeting on December 29, 2021 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In.

The meeting was called to order by President, Michael Johannes at 5:30 pm.

Pledge of Allegiance

Town Council Present: Jason Little, Patricia Vaal, Michael Johannes, & Kevin Burke

Present by Zoom: Not available

YOUTUBE: The link was not working

Absent: Seth Windell

Also, Present: Clerk-Treasurer; Kelly Greulich, Town Attorney; Kevin Patmore, Police Chief; James Faulkenburg. Superintendent; Russ Luthy, Building Inspector; Todd Hays, Fire Chief; Max Meyer, Park Director; Zach Tischendorf & Water Board President; Scot Elliott.

Absent: None

2021-14 ORDINANCE 2nd Reading & Adoption

Jason Little Made a motion for the 2nd reading & adoption of Ordinance 2021-14 AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SANTA CLAUS, INDIANA, ESTABLISHING WAGES AND SALARIES FOR 2022 EFFECTIVE ON THE FIRST PAY OF 2022 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

2021-15 ORDINANCE 2nd Reading & Adoption

Jason Little made a motion for the 2nd reading and adoption of Ordinance 2021-15 AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATION FEES and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion for the 1st reading of Ordinance 2021-16 AN ORDINANCE AMENDING THE ASSET THRESHOLD FROM \$ 5,000.00 TO \$ 10,000.00 EFFECTIVE IMMEDIATELY UPON PASSAGE Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to suspend the rules for Ordinance 2021-16 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion for the 2nd reading and adoption of Ordinance 2021-16 AN ORDINANCE AMENDING THE ASSET THRESHOLD FROM \$ 5,000.00 TO \$ 10,000.00 EFFECTIVE IMMEDIATELY UPON PASSAGE and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

RESOLUTIONS

Kelly Greulich presented RESOLUTION 2021-10 TRANSFERS IN THE AMOUNT OF \$ 9,020.08 IN POLICE & \$ 12,137.51 IN FIRE DEPARTMENT TO BE TRANSFERRED INTO EACH DEPARTMENTS EQUIPMENT LINE.

Patricia Vaal made a motion to approve RESOLUTION 2021-10 TRANSFERS IN THE AMOUNT OF \$ 9,020.08 IN POLICE & \$ 12,137.51 IN FIRE DEPARTMENT TO BE

TRANSFERRED INTO EACH DEPARTMENTS EQUIPMENT LINE Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Kevin Burke made amotion to approve RESOLUTION 2021-11 ENCUMBERED MONIES FROM THE 2021 BUDGET TO BE SPENT IN 2022 TOTAL AMOUNT OF \$ 88,934.01 and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Greulich stated a motion is needed from the council for an expenditure from the CCB fund at the community center in the amount of \$ 582.83 from Home Depot.

Jason Little made a motion to approve the expenditure of \$ 582.83 from the CCB fund and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Greulich noted to the council a motion to approve the expenditure of \$ 25,003.00 from Superior Insulators for the insulation at the community center from fund CCB.

Jason Little made a motion to approve the expenditure to Superior Insulators in the amount of \$ 25,003.00 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

2022 WASTEWATER BUDGET

Michael Johannes stated Russ Luthy was unable to make the meeting but submitted the Wastewater 2022 Budget in the estimated amounts of \$ 1,302400.00 in revenues and \$ 1,299,838.50 in expenses. This does not include the capital fund expenses of \$ 1,600,000.00.

Jason Little made a motion to approve the 2022 Wastewater Budget in the amount of \$ 1,302400.00 in revenues and \$ 1,299,838.50 in expenses and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to approve the capital fund expenses for the 2022 budget in the amount of \$ 1,600,000.00 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

APPOINTMENTS FOR 2022

Greulich stated the following appointments require council approval: Matthew Taylor to APC & BOZA Board for a 4-year term, Ron Etienne APC Board for a 4-year term, Jessi Mullen to the Park Board for a 4-year term, & James Faulkenburg 1-yearterm to EMA Board.

Patricia Vaal made a motion to appoint Matthew Taylor to the APC Board for a 4-year term and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Patricia Vaal made a motion to appoint Matthew Taylor to the BOZA Board for a 4-year term and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to appoint Ron Etienne to the APC Board for a 4-year term and Kevin Burke seconded the motion.

Ayes: Little, Johannes & Burke Nays: None Abstain: Vaal Motion carried

Jason Little made a motion to appoint Jessi Mullen to the Park Board for a 4-year term Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to appoint James Faulkenburg to a 1-year term to the County EMA Board and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

2022 CONTRACTS FOR SERVICE

The following contracts/letter of interest were submitted to the council:

Kevin Patmore submitted a letter of interest for Legal Services for the town with no changes from last year. Brian Pund for IT Services at \$ 35.00 an hour no change in amount, Judy Fromme for Cleaning Services in the amount of \$ 13.00 an hour no change in amount & Todd Hays for Building Inspector & Zoning Administrator in the amount of \$ 1,300.00 per month.

Kevin Burke made motion to approve Kevin Patmore letter of interest concerning legal services for the town with no changes from last year and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Patricia Vaal made a motion to approve Brian Pund for IT services at a rate of \$ 35.00 per hour and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Patricia Vaal made a motion to approve Judy Fromme for cleaning services a rate of \$ 13.00 per hour and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to approve Todd Hays as the building inspector & zoning administrator at a rate of \$ 1,300.00 per month and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

CLERK TREASURER: KELLY GREULICH

Kelly Greulich

Bank Balances for October-

General Bank-\$ 4,466,065.00

Water-4,152,422.09

Wastewater- 6,037,896.64

TIF- \$ 557,372.49

Bank Balances for November-

General Bank-\$ 4,347,869.19

Water-4,147,713.06

Wastewater- 6,021,647.17

TIF- \$ 557,399.98

Greulich stated to the council the boards have submitted their meeting dates for 2022, an email was sent prior to the meeting with the dates for APC/BOZA, Park Board & Water Board. Town Council meetings for 2022 will be the 2nd Monday of each month and Redevelopment Commission meetings will be scheduled as needed bases.

Jason Little made a motion to approve the meeting dates as presented for the 2022 calendar year and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

VOUCHERS

Jason Little made a motion to approve the general vouchers in the amount of \$ 129,290.87 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Patricia Vaal made a motion to approve the wastewater vouchers in the amount of \$ 56,434.72 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Max Meyer stated he has the Clay Township agreement for 2022 and a check for \$ 6,300.00.

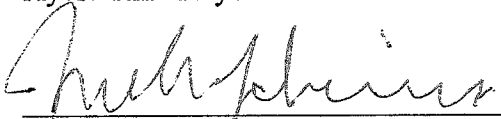
Jason Little made a motion to approve the Clay Township agreement in the amount of \$ 6,300.00 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

ADJOURNMENT:

Jason Little made a motion to adjourn the town council meeting at 6:16 pm and Patricia Vaal seconded the motion.

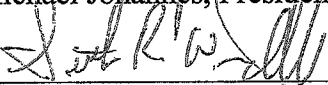
Ayes: All Nays: None Motion carried



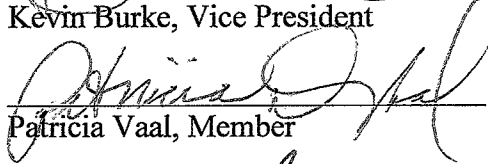
Michael Johannes, President



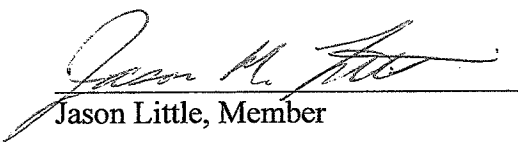
Kevin Burke, Vice President



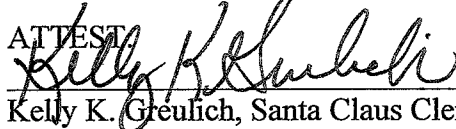
Seth Windell, Member



Patricia Vaal, Member



Jason Little, Member

ATTEST


Kelly K. Greulich, Santa Claus Clerk-Treasurer

ORDINANCE 2021-14

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SANTA CLAUS,
INDIANA, ESTABLISHING WAGES AND SALARIES FOR 2022**

BE IT ORDAINED by the Town Council of the Town of Santa Claus, Indiana that the following shall be the salaries or wages of the respective elected officials and employees of the Town of Santa Claus, Indiana for the Calendar year 2022, and/or until otherwise adopted or modified by ordinance. Ordinance 2021-14 will be effective on the first pay period in January of 2022.

Position/Title	Rate or Range	
Town Council Members meetings included Monthly	380.42	
Town Council President meetings included Monthly	433.57	
Waterworks Board President Monthly	113.87	
Waterworks Board Members	86.67	Monthly
Park Board Members	86.67	Monthly
****Park Superintendent	1,987.52	Bi-weekly
*Clerk-Treasurer meetings included	2,167.10	Bi-weekly
*Deputy Clerk	20.00	Hourly
** Administration Assistant	17.50	Hourly
Town Marshall meetings included	2,098.28	Bi-weekly
Full-Time Deputy Marshal	22.00	Hourly
Part-Time Deputy Marshal	17.00	Hourly
**Utilities & Street Superintendent meetings included	3,097.57	Bi-weekly
Working Supervisor		
30.00	Hourly	
**Utility Clerk # 1	21.00	Hourly
***Utility Clerk # 2	20.00	Hourly
***PT Utility Clerk	16.00	Hourly
Lead Person	24.00	Hourly
Technician	22.00	Hourly
Community Center Clean-Up	100.00	Per incident
Part-time Employees	7.75-16.00	Hourly Range
Overtime	1.5	Hourly rate

*Salary is paid 1/3 from General, Wastewater, & Water

**Salary is paid 1/2 from Wastewater & Water

***Salary is paid 20% General, 40% Water & 40% Wastewater

****Salary is paid 70% Park & 30% SCCC

All hourly pay rates are listed at a maximum rate for such titles listed above, with the minimum wage to be not less than minimum wage under Indiana Law.

Utility personnel stand-by time may be paid at a rate not to exceed \$ 15.00 per day or \$ 105.00 per week.

Employees called in to work or working an actual (not observed) holiday shall receive two (2) times their regular pay for all hours worked.

All full-time employees will receive the following paid Holidays: New Year's Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, Christmas Day and New Year's Eve. If a holiday falls a Saturday, it will be observed on the preceeding Friday and if a holiday falls on a Sunday, it will be observed on the following Monday.

All salary and hourly employees will be paid bi-weekly. Town Council members shall be paid monthly. Waterworks and Park Board Members shall be paid on the last payroll of the month following their meeting and shall be entitled to the monthly pay provided in the ordinance only for the months in which the member attends the regular monthly meeting of such board.

Department Supervisors/Police Chief/Clerk-Treasurer shall be required to attend regular and special meetings as part of their compensation. Hourly employees shall receive the greater of \$45.00 per regular, special, or executive meeting, or one and one half (1 1/2) times such employee's regular hourly pay for time served at such meeting, when required to attend by such employee's supervisor, with the exception of disciplinary meetings concerning the employee. Police Officers, who are required to attend regular, special or executive meetings, shall be compensated if the officer is not on duty, with the exception of disciplinary meetings concerning the employee.

Waterworks Board and Park Board members shall receive \$25.00 per additional special meeting above and beyond the regular monthly meeting, not to exceed \$ 200.00 per member per year only for the months in which the member attends the special meeting of such board.

The Parks Superintendent shall be paid a commission equal to ten percent (10%) of the rent and/or fees paid to the Town for any and all new activities or uses of the Santa Claus Community Center or Yellig Park which are established during the Superintendent's employment with the Town, except gym memberships and concession sales. Such commission shall be paid quarterly for events occurring and being paid during the preceding quarter, and shall cease upon the termination of the Superintendent's employment with the Town.

Employees required by the Town Council to carry a cell phone for Town business, shall be paid \$ 45.00 per month. The employee must set up the voice mail and keep the cell phone on while on duty/off duty and/or on call.

A \$.25-\$1.00 per hour raise may be given to personnel upon receiving specialized certification directly related to their job assignments, as authorized by the Town Council.

Employees required by the Town Council to be Certified OSHA Coordinator (s) shall receive a \$.75 per hour increase on the employee's base pay.

A \$.25-\$1.00 per hour raise may be given to new personnel at two and or six-month introductory periods as long as the budget permits and supervisor approval.

All full-time employees and the clerk-treasurer may be eligible to receive a contribution to the Town's Section 125 plan in the amount of \$200.00 per month, as authorized by the Town Council. All full-time employees and the clerk-treasurer shall receive dental, health, vision, and life insurance coverage, with the Town paying all but 17.5% of the health insurance portion of the monthly insurance premium.


All full-time employees and the clerk-treasurer are eligible for deferred compensation. The Town will match retirement contributions made by the employee into the deferred compensation program (457-B Plan), which shall not exceed 5% of each plan participant's gross pay.

Year-end Holiday Merit pay may be awarded by the Town Council at the rate of \$ 19.80 per month for full-time employees and the clerk-treasurer.

Year-end Safety Merit pay may be awarded by the Town Council at the rate of \$ 11.00 per month for full-time employees and the clerk-treasurer

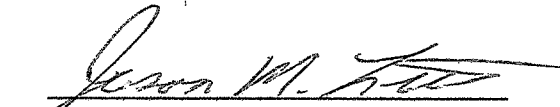
PASSED AND ADOPTED on this 29th day of December, 2021 by the Santa Claus Town Council Santa Claus, Indiana.

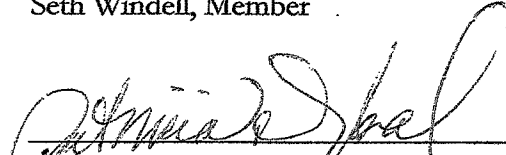
SANTA CLAUS TOWN COUNCIL


Michael Johannes, President


Kevin Burke, Vice President

Seth Windell, Member


Jason Little, Member


Patricia Vaal, Member

Attest:


Kelly K. Greulich, Clerk-Treasurer Town of Santa Claus

ORDINANCE 2021-15

AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATION FEES

WHEREAS, The Town of Santa Claus previously established a Parks and Recreation Board pursuant to Ordinance 2020-03; and,

WHEREAS, certain sections of the Municipal Code require alteration and amendment to establish the operation and governance of the Town's Department of Parks and Recreation.

NOW THEREFORE, be it ordained by the Town Council of the Town of Santa Claus, Indiana, that Section 1.51.010(1)(b) of the Municipal Code of the Town of Santa Claus, Indiana is hereby amended by deleting Section 1.51.010 in its entirety and replacing said Section as follows:

"Gym/Exercise Facility Use:

- i) Daily individual admittance, \$3.00;
- ii) Monthly individual membership, \$20.00;
- iii) Six-month individual membership, \$110.00;
- iv) Annual individual membership, \$220.00;
- v) Town Personnel annual membership, \$1.00;
- vi) Town Personnel monthly family membership, \$10.00;
- vii) Military Personnel monthly individual membership, \$15.00;
- viii) Senior Citizen monthly individual membership, \$15.00;
- ix) Student monthly individual membership, \$15.00.

For the purposes of this paragraph, "Town Personnel" shall include all employees and Board members (Town Council, Waterworks Board, Advisory Plan Commission, Board Zoning of Appeals and Redevelopment Commission), and members of the Santa Claus Volunteer Fire Department, Inc.. "Family" shall mean the Personnel, his or her spouse, and children residing in the same household. "Military Personnel" shall mean any person currently serving in an Active, Reserve or National Guard capacity in any branch of the United States Armed Forces. "Senior Citizen" shall mean any person who is sixty-two (62) years of age or older. "Student" shall mean any person between the ages of fourteen (14) through eighteen (18). All persons under the age of fourteen (14) may use the facility for no charge, but must be accompanied by an adult member.

All members issued key fobs for entry into the exercise facilities during unsupervised periods shall be charged a fee of \$20.00 per key fob issued to such member.

All memberships shall be for the calendar year or month for which such membership fee is paid. All monthly memberships shall be \$10.00 if the member joins after the fifteenth (15th) day of the calendar month.

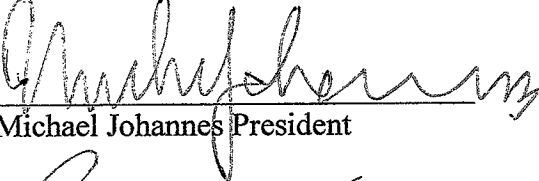
All use and memberships shall be a license to use the Town facilities subject to rules as established by the Department of Parks and Recreation.

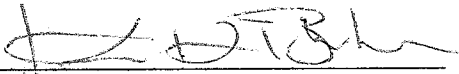
All receipts for the rental of the community center shall be deposited into the Town's Community Center Fund 101950."

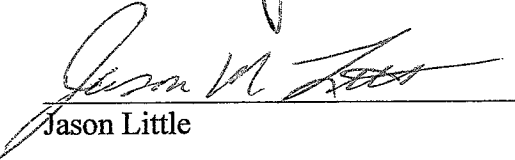
These changes shall be effective January 1, 2022.

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 29th day of December, 2021.

SANTA CLAUS TOWN COUNCIL


Michael Johannes President



Kevin Burke


Jason Little


Patricia Vaal

Seth Windell

Attest:


Kelly K. Greulich, Clerk-Treasurer

ORDINANCE 2021-16

**AN ORDINANCE ALTERING SECTION 1.58.020 OF THE MUNICIPAL CODE
CONCERNING CAPITALIZATION POLICY**

WHEREAS, the Town of Santa Claus previously established its policies and procedures concerning capitalization of the Town's various assets, as codified in Chapter 1.58 of the Municipal Code; and,

WHEREAS, certain Section 1.58.020 establishes a lower limit on the requirement to treat an expenditure as a capital expenditure; and,

WHEREAS, the current lower limit on treatment of expenses as capital expenditures creates undue and excessive costs for recordkeeping and reporting.

NOW THEREFORE, be it ordained by the Town Council of the Town of Santa Claus, Indiana, that Section 1.58.020 of the Municipal Code of the Town of Santa Claus, Indiana is hereby amended by deleting Section 1.58.020 in its entirety and replacing said Section as follows:

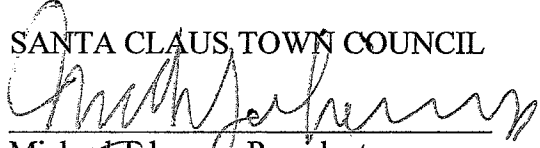
“1.58.020 Lower Limit. Judgments must be exercised in making decisions as to whether a given expenditure is a capital expenditure. To avoid excessive costs of accounting for relatively small dollar value items, the Common Council so desires to set \$10,000.00 as a lower limit to the definition of capital expenditure. Thus any expenditure under the established limit shall always be expensed currently even though future benefits are expected from the expenditure.

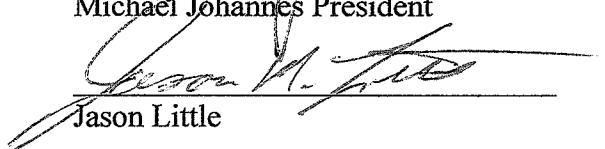
Capital expenditures made by the Town, its various departments and utilities for the acquisition of fixed assets shall have a useful life of more than one year.”

This Ordinance shall be effective immediately for all reporting required by the Clerk-Treasurer and Town for calendar year 2021 and thereafter.

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 29th day of December, 2021.

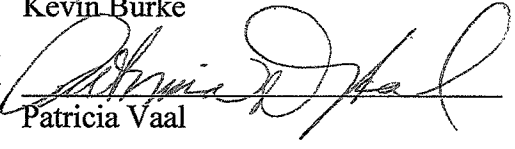
SANTA CLAUS TOWN COUNCIL


Michael Johannes President


Jason Little

Seth Windell


Kevin Burke


Patricia Vaal

Attest:


Kelly K. Greulich, Clerk-Treasurer

RESOLUTION 2021-10 TRANSFER OF FUNDS FOR POLICE & FIRE DEPARTMENTS

RESOLUTIO 2021-10
TOWN OF SANTA CLAUS TOWN COUNCIL
TRANSFER OF FUNDS COUNCIL APPROVED

IT IS HEREBY RESOLVED, that monies contained in the following budgets be transferred as requested by the TOWN COUNCIL to cover obligations within the police and fire departments as shown below for the purpose to encumber funds for the purchase of 800 MHZ Radios for the police & fire departments the bid was awarded on September 13, 2021 due to the equipment not being available until sometime in 2022.

101 General

WHEREAS, the Town Council has approved to move all remaining 2021 funds in the police department budget to line item: 101020451.000 Police Equipment to encumber and pay for radios in 2022.

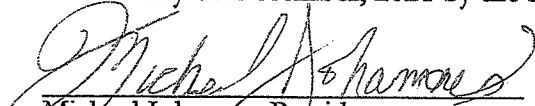
Total amount of funds transferred are \$ 9,020.08.

WHEREAS, the Town Council has approved to move all remaining 2021 funds in the fire department budget to line item: 101211451.000 Fire Equipment to encumber and pay for radios in 2022.

Total amount of funds transferred are \$ 12,137.51.

Total amount transferred \$ 21, 157.59

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 29th day of December, 2021 by the SANTA CLAUS TOWN COUNCIL.



Michael Johannes President



Kevin Burke




Jason Little



Patricia Vaal

Seth Windell

Attest:



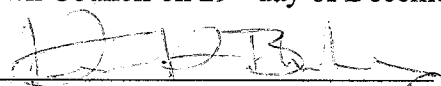
Kelly Greulich, Clerk-Treasurer

**RESOLUTION 2021-11
TOWN OF SANTA CLAUS
MONIES TO BE ENCUMBERED FROM 2021 BUDGET
TO BE SPENT IN THE 2022 BUDGET YEAR**

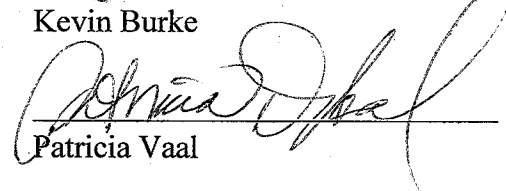
VENDOR NAME	ACCOUNT #	INVOICE # & DESCRIPTION	AMOUNT
#2022-01 DINGES FIRE COMPANY FIRE DEPARTMENT	FUND 426002440.000	# PRE0838 HOSES	\$ 1,925.82
#2022-02 CAVE QUARRIES INC. ROCK FOR YELLIG NEW PARK PARKING LOT	FUND 474002441.015	# 211213	\$ 7,276.00
#2022-03 FITNESS AND EXERCISE SOLUTIONS RUBBER FLOORING AT SCCC	FUND 425002490.000	# 3161	\$ 11,548.80
#2022-04 JASPER EQUIPMENT & SUPPLY FLAKE FLOORING AT SCCC	FUND 425002490.000	# IVC2029167	\$ 15,733.90
#2022-05 GRAND RENTAL STATION OF JASPER FLOOR STRIPPER FOR SCCC	FUND 425002490.000	# 133771-1	\$ 599.50
#2022-06 GRAND RENTAL STATION OF JASPER SCISSOR LIFT & MISC	FUND 425002490.000	# 133772-1	\$ 871.84
# 2022-07 JAWS COLLISION CENTER & AUTO SERVICE TREE REPAIR ON WELCOME SIGNS	FUND 223002211.015	# 5354	\$ 6,600.00
# 2022-08	FUND 101020451.000	# QUOTE # 1551575	\$ 19,041.58
# 2022-08	FUND 101211451.000	# QUOTE # 1551575	\$ 15,250.33
# 2022-08	FUND223002211.015	# QUOTE # 1551575	\$ 10,086.24
TOTAL MONIES TO ENCUMBER FROM 2021			\$ 88,934.01

PASSED AND ADOPTED BY Santa Claus Town Council on 29th day of December 2021.

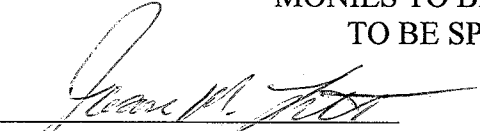

Michael Johannes


Kevin Burke


Seth Windell


Patricia Vaal

RESOLUTION 2021-11
TOWN OF SANTA CLAUS
MONIES TO BE ENCUMBERED FROM 2021 BUDGET
TO BE SPENT IN THE 2022 BUDGET YEAR



Jason Little

ATTEST:


Kelly K. Greulich, Clerk-Treasurer
Town of Santa Claus, Indiana