

The Santa Claus Town Council met in regular session on October 11, 2021 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In.

The meeting was called to order by President, Michael Johannes at 5:30 pm.

**Pledge of Allegiance**

**Town Council Present:** Jason Little, Michael Johannes, Kevin Burke & Seth Windell

**Present by Zoom:** No zoom was set up for this meeting.

**Youtube:** Search Santa Claus Town Council October 11, 2021

**Absent:** Patricia Vaal

**Also, Present:** Clerk-Treasurer; Kelly Greulich, Town Attorney; Kevin Patmore, Police Chief; James Faulkenburg, Superintendent; Russ Luthy, Building Inspector; Todd Hays, Fire Chief; Max Meyer, Park Director; Zach Tischendorf.

**Absent:** None

**OPENING PUBLIC HEARING CONCERNING THE 2022 BUDGET:**

Kelly Greulich read the following information concerning the 2022 Town of Santa Claus Budget

The estimated civil maximum levy is \$ 919,216 and the estimated the net assessed value is \$ **151,899,646**

212 FUND Riverboat-\$ 17,500.00

101 FUND General - \$ 818,180 CT, PZ, POLICE, FIRE & SCCC **Tax Rate 0.4232**

223 FUND Rainy Day-\$ 75,000.00

202 FUND LRS- \$ 60,000.00

201 & 203 FUND MVH- \$ 219,300.00

204 FUND Recreation- \$ 151,950.00 **Tax Rate 0.0843**

214 FUND Police/Town Marshal Special-\$ 5,000.00

233 FUND Law Continuing Ed- \$ 1,500.00

239 FUND User Deferral Program- \$ 500.00

474 FUND TIF A & C- \$ 230,600.00

475 FUND TIF Industrial- \$ 50,000.00

444 FUND LIT/CEDIT- \$ 35,000.00

473 FUND Redevelopment Commission- \$ 3,000.00

408 FUND Industrial Development- \$ 50,000.00

219 FUND SC Trails Construction- \$ 45,100.00

176 FUND ARPA Grant- \$ 544,338.00

The total amount for the cum funds is \$ 105,000.00 the Net assessed value in the amount of \$ **178,705,466** for the following funds:

401 FUND Cum Cap Improvements-\$ 50,000.00

402 FUND Cum Cap Development- \$ 25,000.00 **Tax Rate 0.0478**

425 FUND Cum Cap Building- \$ 25,000.00 **Tax Rate 0.0167**

426 FUND Cum Cap Fire-\$ 5,000.00 **Tax Rate 0.0186**

The total tax rate **0.5905**

For a total budget of all funds excluding water and wastewater of \$ 2,411,968.00. In order to fund the Park & Rec budget for 2022 the town lowered the general tax rate and increased the Park & Rec tax rate.

Greulich asked if there were any questions concerning the 2022 Budget as stated?

With no questions concerning the 2022 Budget public hearing Seth Windell made a motion to close the public hearing and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion for the 2<sup>nd</sup> reading and adoption of the TOWN OF SANTA CLAUS 2022 BUDGET ORDINANCE 2021-12 IN THE AMOUNT OF \$ 2,411,968.00 Kevin Burke seconded the motion.  
Ayes: All Nays: None Motion carried

**BIDS FOR PAVING:**

The following companies were sent bid packets for the Paving Projects in Holiday Village. Bids are listed below:

J.H. Rudolph- \$ 102,000.00

Metzger Construction- \$ 79,580.00

E & B Paving- \$ 55,608.56

Hughes Paving- No bid received

Luthy stated the bid packet was formulated so that items could be deleted if the cost would come in higher than the monies budgeted. Greulich stated \$ 47,000.00 was appropriated to spend in the MVH street budget for 2021.

Seth Windell made a motion to approve E & B Paving in the amount not to exceed \$ 47,000.00 and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

**COMMENTS FROM THE FLOOR**

None

**COMMENTS FROM THE PRESIDENT**

Michael Johannes stated that he has not heard from Dale Town Council or Riverview representatives concerning the MOU. Dale Town council will be meeting tomorrow night. Midwestern preliminary engineering estimates for the water wells came in at \$ 102,800.00, a rate study would need to be conducted, testing of the soil at the water well fields and all the preliminary engineering concerning the line would more than likely come in at \$ 350,000.00 total.

Seth Windell stated if Riverview comes in, they are going to get water from somewhere so why not let the Town of Santa Claus financially benefit?

Ron Furman asked if the MOU talks about wastewater and is the town going to offer wastewater, Kevin Patmore stated Riverview at this time is not interested in the town of Santa Claus taking their wastewater. During the meeting Riverview stated they are looking into other sources for wastewater.

Jason Little made a motion to insert the amount of \$ 350,000.00 into the MOU between the Town of Santa Claus, Riverview & Town of Dale and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried

**FIRE DEPARTMENT**

Max Meyer reported for September

First Responder (EMR)-14

Fires/Fire Alarms-2

Gas Leak/Odor-0

Carbon Monoxide-2

Signal 9/Disregard- 0

**Total Activities-18**

Public Safety Day will be held on October 23, 2021 at Yellig Park if it rains the date will be October 24, 2021. Medicine Clean Out day is also scheduled at the Fire Station on October 23, 2021. As of 10-01-2021 the Fire Department has had 150 runs that is more than 2020.

Greulich stated a motion is needed for Max Meyer to sign the DNR Grant.

Jason Little made a motion to approve Max Meyer Fire Chief to sign the application after town attorney Kevin Patmore reviews the application and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried

**PARKS & RECREATION/COMMUNITY CENTER**

Zach Tischendorf Report for September

**SCCC September** Active Members-134. New Members-4, Daily-20, Big Room Rental-0, Big Room Hourly Rental-0

**COMPLETED PROJECTS/EVENTS**

SCCC-bathrooms on the gym side complete along with a private bathroom for staff only.

**PARK**-over 40 people attended the movie night at the park, submitted a grant application to Southern Indiana Power for trash receptacles.

Repaired scoreboard on the large field, Wi-Fi is operational, field lines established for soccer and football seasons, replaced fuel pump on the bulk fuel tank on the park truck.

**NEW/ONGOING PROJECTS-**

**SCCC & PARK** September concessions \$ 2,444.00 in receipts, Green Tree Plastics Partnership cleaning/sorting continues, Handicap & Pedestrian signs installed, preparing for Touch-A-Truck & Trick-Or-Treat Trail. Ragle is nearing completion of the borrow pit at Yellig Park.

Kimball will be making a donation in the amount of \$ 8,000.00 and is asking for the cardio room be named after them for the next 5 years along with no fees for their employees to use the gym as well. Kevin Patmore stated that is not considered a donation if they are asking for something in return plus it would be a HR nightmare for not only us but for Kimball and their employees concerning W-2's. Your current ordinance on fees does not allow the waiver of fees but you do have a discount for corporations.

Tischendorf informed the council he needs a motion to spend from fund 215 for scoreboard repairs in the amount of \$ 1,757.15 and from fund CCB in the amount of 30.77 for the community center from the council.

Jason Little made a motion to approve the expenditure from fund 215 in the amount of \$ 1,575.15 to repair the scoreboard and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to approve the expenditure from fund 425 (CCB) in the amount of \$ 30.77 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Tischendorf stated earlier this year bids were sent out for insulating the community center it was brought to our attention that other items needed to be addressed first, those items have been addressed so bids will go out for insulation of community center, rubber flooring for the exercise side of the building and epoxy flooring in the large rental room, kitchen and hallway to the bathrooms in the back of the building.

**BUILDING INSPECTOR**

Todd Hays Report for September

Number of Solar Inspections	1
Number of Post Hole Inspections	0
Number of ILPS Issued	7
Number of Basement Wall Inspections	2
Number of New Permits	6

10-11-2021 TOWN COUNCIL MTG	
Number of Footing Inspection	5
Number of Foundation Inspections	3
Number of Plumbing Rough in Inspections	3
Number of Rough in HVAC Inspections	1
Number of Rough in Electric Inspections	2
Number of Vectren Inspections	7
Number of Final Inspections	3
Number of Gas Inspections	1
Number of General Inspections	8
Number of Framing Inspections	3
Number of Concrete Slabs/Floors	3
Number of 911 Addresses Assigned	3
Number of Certificate of Occupancy	3
Number of Waterproofing Foundations	1
<b>Total Number of Inspections</b>	<b>49</b>

Kringle Pace, Circle S sign variance granted by BOZA at the September 20, 2021 public hearing. On September 27, 2021 met with American legion Council to discuss their sign violation other options they can legally do for advertising. They will file for a sign variance.

**POLICE DEPARTMENT**

James Faulkenburg Report for September

Off Duty Call Outs-17

Citations TOSC-8

Warnings TOSC-34

Crash Reports-6

Vehicle Inspections-11

Domestic Disturbances-4

Assist other Department-12

Medical Emergencies-7

Disturbances-29

Theft Reports-0

Verbal Warnings-0

Case Reports/Investigations-8/38

Warrant Service-2

Gun Permits-5

Arrests-4

Assist Motorist-6

Reserve Hours for the month of September are as follows: 47-6 Jazyk-16, 47-9 Stout-0, 47-8 Phillips-8 (riding)

Our case load is up 42 cases from this time last year. The radios should be in by the end of the year. Looking into going to 12 hour shifts to allow more coverage. Greulich stated if the police departments goes to 12 hour shifts the ordinance will have to be amended concerning the hours and holiday pay.

**TRAILS**

Russ Luthy Report for September

**SCLD Trail-** Project is substantially complete, awaiting vegetation growth and NOT, pre-final walk-through completed NOT packet received by IDEM. Town can consider accepting trail as complete.

**EASTSIDE Trail-** Contractor to begin construction June 14 cost of construction \$ 1,864,208.45. Grade work continues along north & south portions of 162.

**JIM YELLIG PARK Trail-** Hard surface existing gravel trail, ADA facilities, quotes received 9-13-2021 were beyond engineers estimates, working with engineers to re-scope and rebid in 2022. For October 11, 2021 Meeting Report on current Trails in progress from Clerk-Treasurer no change in amounts.

<b>Phase 1 SCLDTRAIL</b>	<b>INDOT 80%</b>	<b>TOSC 20%</b>
Construction Engineering	\$ 169,120.00	\$ 42,380.00
Preliminary Engineering	\$ 295,488.66	\$ 73,872.14
ROW Services	\$ 13,208.00	\$ 3,302.00
ROW Land	\$ 23,840.00	\$ 5,960.00
Construction of Phase 1	\$ 1,570,346.65	\$ 314,069.33
<b>Total Expenses of Phase 1</b>	<b>\$ 2,072,003.31</b>	<b>\$ 439,583.47</b>

<b>EASTSIDE TRAIL</b>	<b>INDOT 80%</b>	<b>TOSC 20%</b>
Preliminary Engineering	\$ 215,511.68	\$ 53,877.92
RoW	\$ 19,560.32	\$ 4,890.08
RoW Land	\$ 23,840.00	\$ 5,960.00
CE	\$ 17,914.10	\$ 4,478.54
Construction Engineering	\$ 1,491,366.76	\$ 372,841.69
<b>Total Expenses of Eastside</b>	<b>\$ 1,768,192.86</b>	<b>\$ 442,048.23</b>

**DNR YELLIG TRAIL**                                 **\$ 8,940.78**                                 **\$ 2,235.20**

**TOTAL OF EXPENSES**                                 **\$ 7,127,854.46**                                 **\$ 1,847,528.01**

Jason Little made a motion for the town to accept the Phase 1 of the Santa Claus Lincoln Discovery Trail pending Russ Luthy approval and Seth Windell seconded the motion.  
Ayes: All Nays: None Motion carried

**STREET DEPARTMENT**

Russ Luthy Report for September

**STREET OPEN ACTION ITEMS:**

Mowing-Yes

Sign-replace/repair/install- Yes

Complaints-

Street Repairs-Yes

Assist other departments as needed, culvert inspections, monitor CR 850 culvert, vehicle/maintenance/repairs, ditch work, road inspections and replace door on NH Tractor. Utility department has applied for the Safety Grant through IPEP.

Michael Johannes stated no word from INDOT concerning HWY 245 at this time.

**WASTEWATER**

Russ Luthy Report for September

**PLANT INFORMATION:** Treatment Sept. 2021 11.0 MG, Sept. 2020 12.23 MG

Precipitation Sept. 2021 5.12 inches, Sept. 2020 3.26 inches

**OPEN ACTION ITEMS:** Process control testing, plant O & M, construction continues on NPDES required P removal. Other items on file at WW Plant, Third party Haul Sludge.

**SSO(s)- 0**

**COLLECTION SYSTEM:** Routine station maintenance checks, Sewer main and lateral rehab-ongoing, begin manhole inspections-for rehab, assist street department, installed emulsifier at # 26 Lift Station- Demonstration

**LATERAL INSPECTIONS:** Revolving total lateral inspections-26, New in Sept.-1, COC's completed -0, requiring repairs-0, no repairs-0, exempt laterals-0.

**YEAR TO DATE:** Requiring repairs-14, no repairs-11, exempt-1.

**OSHA/SAFETY**

No lost time injuries. 0- facility inspection, 2- field hazard assessments- 1--water main and construction for P removal system at WW Plant.

**WATER**

Russ Luthy Report for September

Work Orders-Total Received-14

Work Orders Completed-11

Work Orders Pending-3

**OPEN ACTION ITEMS:**

Monitor boring crews, prepare for capital projects.

**INDUSTRIAL PARK:**

Nothing to report concerning the appraisal of the former Ruth Rice property.

**TOWN ATTORNEY**

Kevin Patmore stated former officer Matthew Gosnell and his attorney have until October 23, 2021 to respond to the town's request.

Patmore has the 2<sup>nd</sup> reading and adoption of ORDINANCE 2021-13 AN ORDINANCE AMENDING TOWN OF SANTA CLAUS, INDIANA EMPLOYEE POLCY AND PROCEDURE MANUAL for the council.

Kevin Burke made a motion for the 2<sup>nd</sup> reading and adoption of ORDINANCE 2021-13 AN ORDINANCE AMENDING TOWN OF SANTA CLAUS, INDIANA EMPLOYEE POLCY AND PROCEDURE MANUAL and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Patmore stated he will file a brief on behalf of the town of Santa Claus on October 29, 2021 concerning the litigation with "The Back 9" Michael Johannes stated the lawsuit has nothing to do with zoning of the property, Patmore served discovery but no response, ownership interest wrongfully used their interest to file the lawsuit, now it goes to the State Appeals Court. The town has 15 days after October 29, 2021 to reply.

**CLERK TREASURER**

Kelly Greulich

**Fund Report for August-**

General Bank-\$ 4,522,553.84 unreconciled

Water-1,906,640.99 balanced

Wastewater- 1,556,584.71 balanced

TIF- \$ 557,316.61 balance

Greulich informed the council of legislation that is currently being discussed concerning personal property tax that could have a devastating impact on the town's Amusement & Commercial TIF area. If the bill passes the town would see a 30% decrease in tax revenue in the TIF area.

Greulich recommended to all council members to contact our state representative Stephen Bartels on the matter.

**MISCELLANEOUS**

Michael Johannes no update on the donation letter at this time.

Luthy stated Midwestern Engineers is currently working on the asset management plan.

Greulich stated to the council that in order to add GIS Mapping to the ARPA Ordinance the ordinance will need to be amended to included the mapping. Looking to the future the town should have all the utilities on the GIS system. Kevin Patmore will amend the ordinance for council to approve.

**VOUCHERS**

Jason Little made a motion to approve the general vouchers in the amount of \$ 140,537.29 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

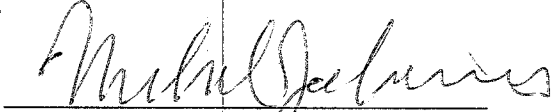
Jason Little made a motion to approve the wastewater vouchers in the amount of \$ 125,589.78 and Kevin Burke seconded the motion.


Ayes: All Nays: None Motion carried

**ADJOURNMENT:**

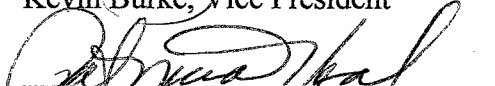
Seth Windell made a motion to adjourn the town council meeting at 7:05 pm and Jason Little seconded the motion.


Ayes: All Nays: None Motion carried


  
\_\_\_\_\_  
Michael Johannes, President

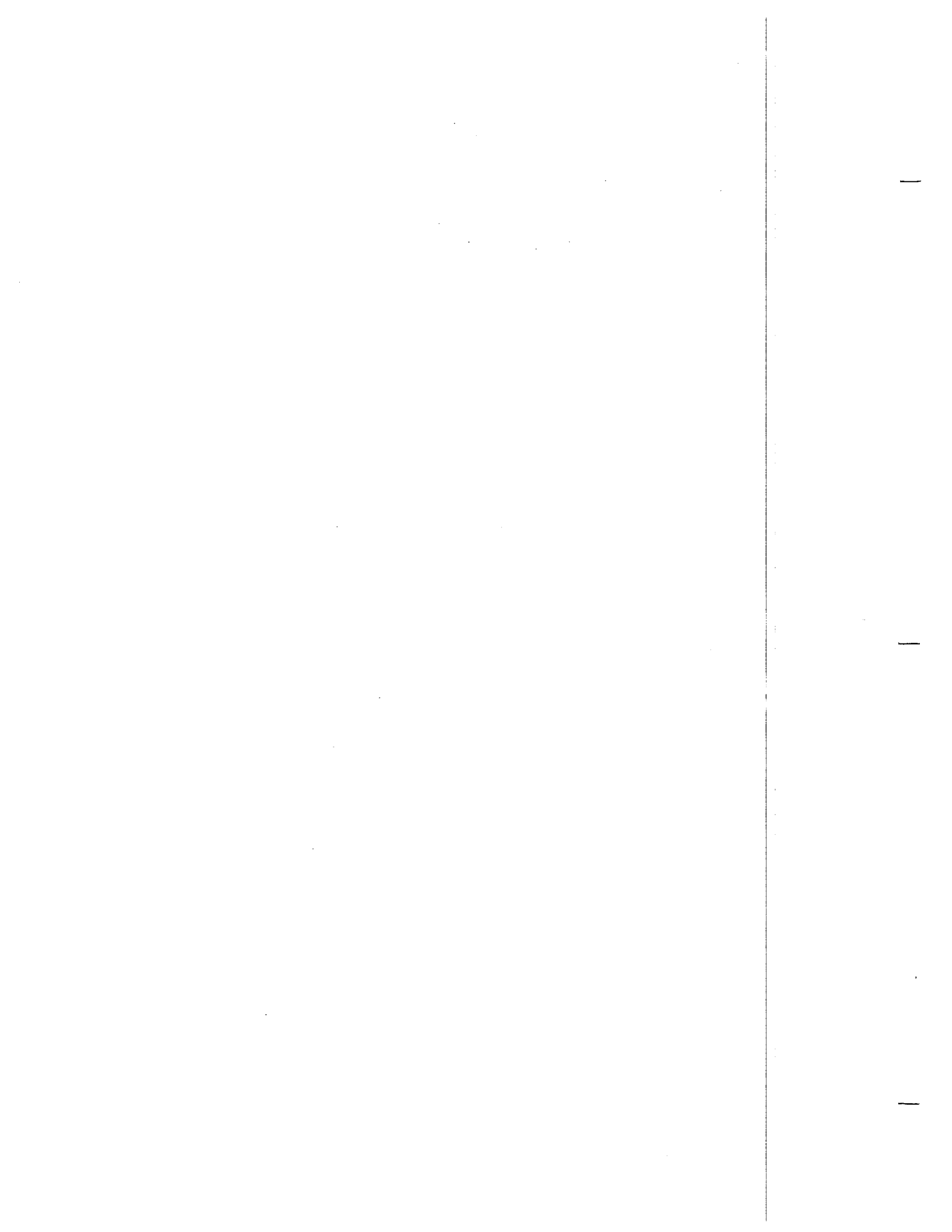
  
\_\_\_\_\_  
Kevin Burke, Vice President

  
\_\_\_\_\_  
Seth Windell, Member

  
\_\_\_\_\_  
Patricia Vaal, Member

  
\_\_\_\_\_  
Jason Little, Member

ATTEST:  
  
\_\_\_\_\_  
Kelly K. Greulich, Santa Claus Clerk-Treasurer





# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 10/11/2021 5:30:53 PM

Ordinance / Resolution Number: **ORDINANCE 2021-12**

Be it ordained/resolved by the **TOWN OF SANTA CLAUS** that for the expenses of **SANTA CLAUS CIVIL TOWN** for the year ending December 31, **2022** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **SANTA CLAUS CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **TOWN OF SANTA CLAUS**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
TOWN OF SANTA CLAUS	Town Council	10/11/2021

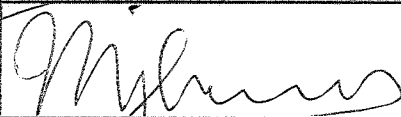

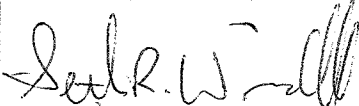

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0005	CASINO/RIVERBOAT	\$17,500	\$0	0.0000
0061	RAINY DAY	\$75,000	\$0	0.0000
0101	GENERAL	\$818,180	\$642,712	0.4231
0706	LOCAL ROAD & STREET	\$60,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$219,300	\$0	0.0000
1092	CUMULATIVE BUILDING	\$25,000	\$29,844	0.0167
1135	POLICE	\$5,000	\$0	0.0000
1191	CUMULATIVE FIRE SPECIAL	\$5,000	\$33,239	0.0186
1312	RECREATION	\$151,950	\$128,000	0.0843
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$50,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$25,000	\$85,421	0.0478
2411	ECONOMIC DEV INCOME TAX CEDIT	\$35,000	\$0	0.0000
2430	REDEVELOPMENT - GENERAL	\$3,000	\$0	0.0000
		<b>\$1,489,930</b>	<b>\$919,216</b>	<b>0.5905</b>


# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 10/11/2021 5:30:53 PM

Fund Code	Fund Name	Adopted Budget
9500	ARPA/GRANT/176	\$544,338
9501	INDUSTRIAL DEVELOPMENT	\$50,000
9502	TIF A&C ALLOC	\$230,600
9503	USER DEFERRAL PROGRAM	\$500
9504	LAW CONT ED	\$1,500
9505	TIF INDUSTRIAL 475	\$50,000
9506	SC Trail 219	\$45,100
		<b>\$922,038</b>

Name		Signature
MICHAEL JOHANNES	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
KEVIN BURKE	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
SETH WINDELL	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
JASON LITTLE	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
PATRICIA VAAL	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

Name	Title	Signature
KELLY K GREULICH	CLERK-TREASURER	

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1      Yes  No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31      Yes  No

ORDINANCE 2021-13

**AN ORDINANCE AMENDING TOWN OF SANTA CLAUS, INDIANA  
EMPLOYEE POLICY AND PROCEDURE MANUAL**

**WHEREAS**, the Town of Santa Claus previously adopted its Town of Santa Claus, Indiana Employee Policy and Procedure Manual; and,

**WHEREAS**, the Town Council, after consultation with its Department Heads and employees, has determined that certain amendments to such Manual are required.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Santa Claus, Indiana, that the Town of Santa Claus, Indiana Employee Policy and Procedure Manual is hereby amended as follows:

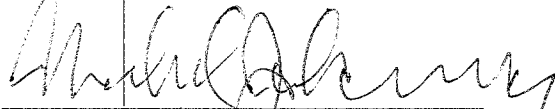
Employment, Section IV, Paragraph P, requiring employees to reside within ten (10) miles of the Town is hereby deleted in its entirety; and,


Wage and Hour, Section III, Paragraph E, shall be amended to read as follows:

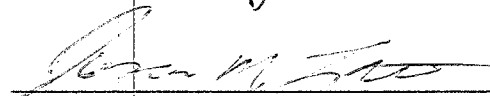
“E. Holiday hours worked on an actual (not observed) holiday by non-exempt (hourly) employees shall be paid at the rate of double time of the employee’s regular rate of pay.”

**PASSED AND ADOPTED** by the Town Council of the Town of Santa Claus, Indiana on the 11<sup>th</sup> day of October, 2021.

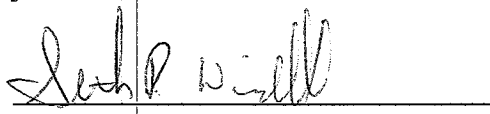
SANTA CLAUS TOWN COUNCIL

  
\_\_\_\_\_  
Michael Johannes President

  
\_\_\_\_\_  
Kevin Burke

  
\_\_\_\_\_  
Jason Little

\_\_\_\_\_  
Patricia Vaal

  
\_\_\_\_\_  
Seth Windell

Attest:  
  
\_\_\_\_\_  
Kelly Greulich, Clerk-Treasurer

