

The Santa Claus Town Council & Santa Claus Town Council met in regular session on October 14, 2024, at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by Vice-President, Patricia Vaal.

**Pledge of Allegiance**

**YouTube- YES**

**Town Council Members Present:** Kevin Burke, Jason Little, Michael Johannes, Patricia Vaal and Brian Warran

**Absent:** None

**Also, Present:** Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Park Superintendent; Zach Tischendorf; Utility Superintendent, Russ Luthy, Building Inspector Todd Hays, Police Chief James Faulkenburg and Fire Chief Max Meyer

**MINUTES**

Jason Little made a motion to approve the September 9, 2024 meeting minutes and Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

**COMMENTS FROM THE FLOOR-**

None

**COMMENTS FROM THE PRESIDENT**

Kevin Burke reminded the public that the APC meeting will be held on October 21, 2024 at 5:30 pm at Town Hall. Burke also stated that early voting will begin on Saturday October 26<sup>th</sup>, October 28<sup>th</sup>-November 1 and then again on Saturday November 2. Election Day is November 5<sup>th</sup>. All voting will take place at the community center.

**SEPTEMBER REPORTS FROM DEPARTMENT HEADS**

Department reports were given to the Council prior to the meeting.

**FIRE DEPARTMENT MAX MEYER**

Max Meyer stated that pump testing was completed on 10/10/24 and passed. Meyer stated that Fire Prevention activities is scheduled on 10/10/24 at Lincoln Trail School. Meyer announced that Medicine Cleanout Day will be on October 26, 2024, at the Fire Station from 7:00 am – 12:00 pm. Meyer informed the Council that the fire department was awarded a \$10,000 grant from State Farm.

**PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF**

Zach Tischendorf reported that they had to replace one of the bridges at Yellig Park. Tischendorf informed the public that the Trick or Treat Trail will take place on 10/26/2024 from 11:00 am until 1:00 pm at Yellig Park. Tischendorf said there will be a Flu and COVID clinic at the community center on November 18<sup>th</sup> from 8:00 am until 12:00 pm.

Zach Tischendorf asked the Council to appoint a new member to the Park Board to replace the vacancy left by Jessi Mullen. Mullen accepted a part-time position with the Town of Santa Claus and therefore had to resign from the park board. Tischendorf asked the Council to approve Jennifer Rich as a park board member.

10-14-2024 TOWN COUNCIL MTG

Michael Johannes made a motion to appoint Jennifer Rich to the Park and Recreation Board. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

### **BUILDING INSPECTOR TODD HAYS**

Todd Hayes informed the Council that the two complaints made were addressed and resolved.

### **POLICE DEPARTMENT JAMES FAULKENBURG**

Kevin Burke asked James Faulkenburg to explain what is going to happen with the old police guns once the new ones approved at the September meeting are purchased. Faulkenburg stated that they will take them to Dave's Gun Shop to be valued and Faulkenburg will bring the re-sale value to the Council to review. The current police officers will be given the opportunity to purchase the guns at re-sale value and the money received will be deposited back into the Rainy-Day fund. Burke stated that he felt that Faulkenburg should be putting these purchases into his budget on a 5-year revolving plan.

### **TRAILS RUSS LUTHY**

Clerk-Treasurer Jane Lindsey presented a quote from Santa Claus Exterior for power washing the 3 wood bridges on the trails. Lindsey stated she has received complaints that the bridges are slick from algae build up. Lindsey stated that she uses the trails herself, and the bridges are slick when wet. Lindsey will look at funds to see where this maintenance could be paid from.

### **STREET DEPARTMENT**

Nothing to report.

### **WASTEWATER**

Russ Luthy presented Pay Request #6 from Performance Pipeline in the amount of \$491,143.20 to be paid from wastewater capital.

Patricia Vaal made the motion to approve payment on Pay Request #6 from Performance Pipeline in the amount of \$ 491,143.20. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Russ Luthy presented Invoice # 202305902-06 from Midwestern Engineering in the amount of \$16,783.75 to be paid from wastewater capital.

Michael Johannes made the motion to approve payment in the amount of \$ 16,783.75 to Midwestern Engineering. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Russ Luthy reported that he had requested bids on a mainline camera system. Luthy stated the current camera was purchased in 1996 and it has been out of operation for a while. There were 5 bids submitted for consideration. Luthy stated the new camera system would be paid for out of wastewater capital. Kevin Patmore, the attorney, opened the sealed bids. The bids submitted for consideration are listed by company and bid amount:

10-14-2024 TOWN COUNCIL MTG

ECO Infrastructure Solutions	Whitestown, IN	\$198,678.50
Hoosier Equipment, LLC	Plymouth, IN	\$205,112.00
Jack Doheny Company (JDC)	Northville, MI	\$120,739.00
Best Equipment Company	Indianapolis, IN	\$163,458.00
502 Equipment Company	Lagrange, KY	\$207,657.00

JDC submitted the lowest bid however it was determined that the bid did not meet the proposed specifications in its entirety. The second lowest bid by Best Equipment will be awarded the contract if after review by superintendent the lowest bid does not meet the specifications.

Patricia Vaal made the motion to allow Russ Luthy the authority to review bids and specs and award to JDC the lowest bidder if specs are met. Jason Little seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

After discussion and review of JDC's bid by attorney it was found that the JDC bid was missing specs. Patricia Vaal made the motion to amend her original motion to award contract to second lowest bid Best Equipment if Luthy deems the lowest bidder does not meet the specifications. Jason Little seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

**OSHA**

No lost time injuries

**WATER RUSS LUTHY**

Luthy presented Pay Request #7 from Copper Ridge in the amount of \$91,001.05 to be paid from the EDA fund and if funds are exhausted to pay from water capital. Patricia Vaal made the motion to pay Copper Ridge Pay Request #7 in the amount of \$91,001.05 to be paid from the EDA fund or water capital if EDA grant is exhausted. Jason Little seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

Luthy presented Invoice # 202108901-10 in the amount of \$21,102.50 for Midwest Engineering for construction inspections to be paid from Water Capital. Michael Johannes made the motion to approve Invoice # 202108901-10 from Midwest Engineering in the amount of \$21,102.50. Jason Little seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

Luthy informed the public that they would be receiving letters in the mail asking them to participate in a survey. They survey will be online and ask 3 questions about the line leading from the meter to the house. Once the homeowner receives the letter if they have any questions, they can reach out to Chris Glenn at the number provided on the letter.

**INDUSTRIAL PARK**

Nothing to report.

**TOWN ATTORNEY KEVIN PATMORE**

Kevin Patmore presented an amended ordinance regarding the promotional account. Clerk-Treasurer Jane Lindsey had spoken to the State Board of Accounts regarding the use of the promotional account to purchase candy for Trick and Treat Trail and Christmas Parade as well as food and supplies for an Open House. Lindsey stated that currently these items were being purchased by the employees' personal funds. Lindsey had forwarded the e-mails from the SBOA to Patmore and asked him to amend the ordinance to meet the requirements per the SBOA. Patmore stated that the current ordinance states the exact wording that the State Board of Accounts suggested however per the e-mails they are requiring each event be listed and what the town would be providing at the event. Patmore presented Ordinance 2024-07 AN ORDINANCE AMENDING ORDINANCE 2005-14 REGARDING THE BUSINESS PROMOTIONAL ACCOUNT for the 1<sup>st</sup> reading.

Michael Johannes made the motion to approve the 1<sup>st</sup> reading of Ordinance 2024-07 AN ORDINANCE AMENDING ORDINANCE 2005-14 REGARDING THE BUSINESS PROMOTIONAL ACCOUNT as presented. Brian Warran seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

Patmore said that the Visitor's Bureau asked the Town to write a letter of support to submit for a recreational grant. Patmore presented a letter he has written and asked the Council to approve the President, Kevin Burke to sign it.

Michael Johannes made the motion to allow Kevin Burke to sign the letter of support on behalf of the Town. Patrica Vaal seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

**CLERK TREASURER JANE LINDSEY**

Jane Lindsey presented a quote from Boyce Systems for utility billing. Lindsey stated that the postmaster had contacted her and reported the continued problem with the post office machines being unable to process the bill cards. Lindsey stated the cards are getting caught in the machines and some customers are not receiving the bills. Lindsey stated that this is a statewide issue, and it has been in the news recently. Lindsey stated by switching to Boyce Systems to process the invoices the customers would be provided a full letter sized invoice which would include more detailed information about their monthly and yearly usage. Lindsey said the costs averages out to be the same as processing the bill cards in house. The Council tabled the decision until the November meeting.

Lindsey presented Ordinance 2024-06 AN ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES for the second reading and adoption. Lindsey read the proposed budget lines items with fund account, fund name and amount budgeted for the public and Council. Jason Little made the motion to approve the second reading of Ordinance 2024-06 AN ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES as read and presented. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None  
Motion carried 5-0

**September Fund Balances:**

General \$6,136,486.33

Water-\$1,479,010.81

Wastewater-\$3,904,618.48

TIF-\$904,573.58

**VOUCHERS**

Jason Little made a motion to approve General vouchers in the amount of \$333,542.11 and Michael Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Payroll vouchers in the amount of \$92,290.03 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Wastewater vouchers in the amount of \$162,479.37 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 5-0

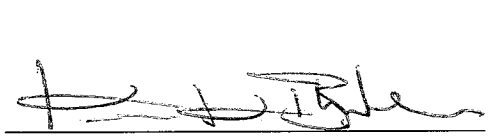
**MISC**

**ADJOURNMENT**

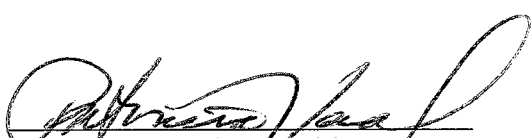
Michael Johannes made a motion to adjourn the town council meeting at 7:03 P.M. and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 5-0

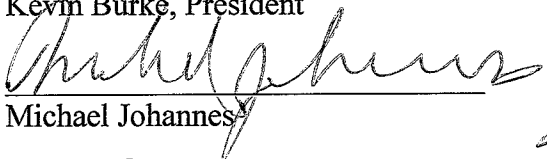
The next Town Council meeting will be November 11th at 5:30 pm.



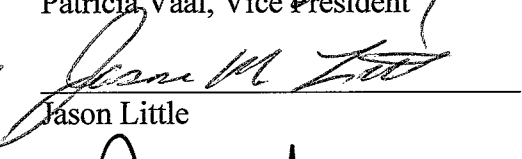
Kevin Burke, President



Patricia Vaal, Vice President



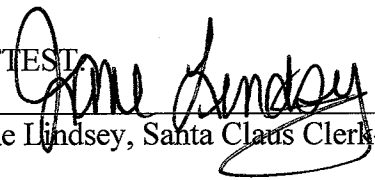
Michael Johannes



Jason Little



Brian Warran

ATTEST 

Jane Lindsey, Santa Claus Clerk-Treasurer

## ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 10/14/2024 3:03:23 PM

Ordinance / Resolution Number: 2024-06

Be it ordained/resolved by the **SANTA CLAUS TOWN COUNCIL** that for the expenses of **SANTA CLAUS CIVIL TOWN** for the year ending December 31, **2025** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **SANTA CLAUS CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **SANTA CLAUS TOWN COUNCIL**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
SANTA CLAUS TOWN COUNCIL	Town Council	10/14/2024

Funds					
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate	
0005	CASINO/RIVERBOAT	\$17,500	\$0	0.0000	
0061	RAINY DAY	\$75,000	\$0	0.0000	
0101	GENERAL	\$955,162	\$738,164	0.3878	
0706	LOCAL ROAD & STREET	\$60,000	\$0	0.0000	
0708	MOTOR VEHICLE HIGHWAY	\$74,850	\$0	0.0000	
1092	CUMULATIVE BUILDING	\$75,000	\$37,395	0.0167	
1135	POLICE	\$3,000	\$0	0.0000	
1191	CUMULATIVE FIRE SPECIAL	\$295,000	\$41,649	0.0186	
1312	RECREATION	\$182,355	\$130,000	0.0683	
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$10,000	\$0	0.0000	
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$225,000	\$111,960	0.0500	
2411	ECONOMIC DEV INCOME TAX CREDIT	\$270,000	\$0	0.0000	
2430	REDEVELOPMENT - GENERAL	\$5,000	\$0	0.0000	
		<b>\$2,247,867</b>	<b>\$1,059,168</b>	<b>0.5414</b>	


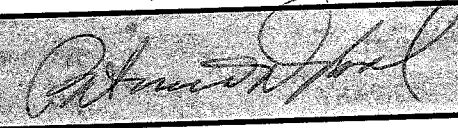
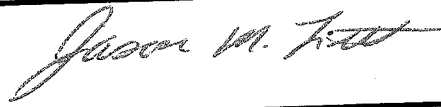
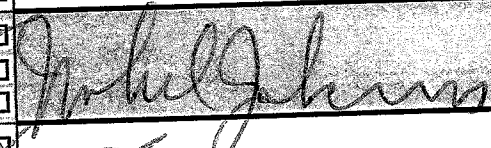

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

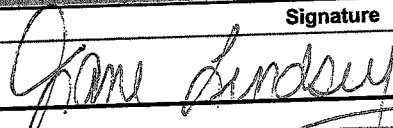
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Budget Form No. 4  
 Generated 10/14/2024 3:03:23 PM

## Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	ARPA/GRANT/176	\$0
9501	INDUSTRIAL DEVELOPMENT	\$50,000
9502	TIF A&C ALLOC	\$785,400
9503	USER DEFERRAL PROGRAM	\$500
9504	LAW CONT ED	\$1,500
9505	TIF INDUSTRIAL 475	\$100,000
9506	SC Trail 219	\$13,250
		<b>\$950,650</b>

Name		Signature
KEVIN BURKE, PRESIDENT	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
PATRICIA VAAL, VICE PRESIDENT	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
JASON LITTLE, MEMBER	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
MICHAEL JOHANNES, MEMBER	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
BRIAN WARRAN, MEMBER	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST		
Name	Title	Signature
JANE LINDSEY	CLERK-TREASURER	

MAYOR ACTION (For City use only)			
Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes  No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes  No

**SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S  
MONTHLY REPORT  
SEPTEMBER 1 – 30, 2024**

**EMR – 11**

**FIELD FIRE -2**

**FIRE ALARM -1**

**SMOKE IN A RESIDENCE -1**

**DALE FALL FEST PARADE -1 ENGINE**

**TOTAL OF 16 RUNS**

**NEW TRUCK REPORT**

**PUMPS TESTED WITH ST. MEINRAD FIRE ON THURSDAY OCT 10**

**FIRE PREVENTION WEEK ACTIVITIES THURSDAY 10<sup>TH</sup> LINCOLN TRAIL' S SCHOOL**

**SUNDAY 13<sup>TH</sup> IVFA PARADE AT DALE**

**SATURDAY OCT 26<sup>TH</sup> MEDICINE CABINET CLEANOUT TODAY AT THE FIRE  
STATION 7 - 12NOON**



# Santa Claus Park & Recreation Department

## September 2024 Report

### SCCC Memberships, Daily Admittance, Room Rentals

	Senior (62+)	Youth (14-17)	Adult	Daily	Big Room Hour Rental
September	22	9	56	9	8

### Completed Projects

- Fall Sports

### New/Ongoing Projects

- DNR/LWCF Grant
- Trail maintenance
- Basketball court resurfacing
- Aeration/Overseeding
- Park Bridge Replacement
- Trick or Treat Trail – October 26<sup>th</sup> 11 AM – 1 PM @ Yellig

### Items for Town Council/Redevelopment Commission

- Dissolution of Commission Fund for community center rentals, Ordinance 2<sup>nd</sup> reading
- Park Board recommendation to appoint Jennifer Rich to park board to complete Jessi Mullen term

# SANTA CLAUS INSPECTION REPORT

## September 2024

### TOTAL PERMITS

8 Improvement Location  
3 Building Permit  
1 911 Addresses  
0 Electrical

### TOTAL INSPECTIONS

0 Temporary Electric  
1 Pool foundation  
3 Footers  
1 Foundations  
1 Basement Walls  
0 Waterproofing  
2 Underground plumbing  
6 Framing  
7 R.I. Electric  
6 R.I. Plumbing  
3 R.I. HVAC  
5 General  
1 Gas  
1 Electric Meter  
0 Post  
0 Final  
0 Certificate of Occupancy

**Reporting:** Sept. 1 – Oct. 1, 2024

**Misc. :** 9-3 Stop Work Order 414 Prancer.

9-5 Meeting with CLV Architecture Board

9-9 Received two complaints that we discussed last month. I sent a letter to homeowner at 377 New Years Eve.

SEPTEMBER APC & BOZA

Sent Zoning Letters for Variance for Wayne Utley to adjoining land owners.

# *Town of Santa Claus*

TOWN COUNCIL AND  
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.  
P.O. BOX 92  
SANTA CLAUS, INDIANA 47579  
(812) 937-2551  
FAX (812) 937-2630

## **Santa Claus Police Department Activity for September ,2024**

**Off Duty Call Out's – 10**  
**Citations for Town of Santa Claus - 2**

**Warnings for Town of Santa Claus – 18**

**Crash reports for the Month - 8**

**Vehicle Inspections - 2**

**Domestic Disturbances- 7**

**Assist another Depts.- 10 See Attached**

**Medical Emergencies- 5**

**Disturbances - 14**

**Theft Reports - 1**

**Verbal Warnings - 3**

**Case reports/ Investigations- 9 / 28**

**Warrant Service- 0**

**Gun Permits- 2**

**Arrests- 3**

**Assist Motorist- 2**

# **Christmas Lake Village Activity For September 2024**

**Melchoir Dr - Welfare Check  
CLV – Hit and Run  
Melody – Medical  
Snowball – TEE PEE  
Kasper - Domestic**

**2024**

## **Reserve Hours Worked September**

**47-6 - Jazyk – 8  
47-8 – Kennedy – 16  
47- 7 – Goffinet – 16  
47-9 – Griebelbauer - 0**

## Agency Assists; September 2024.

County – PI Accident  
County – Domestic  
Dale – Domestic  
County – PI Accident  
County – PI Accident  
County – PI Accident  
County – Alarm Burglar  
County – PI Accident  
Spencer County Corrections – Warrant  
County – Domestic

**PLANT INFORMATION**

Treatment

September	2024	11.2	MG
September	2023	8.6	MG

Precipitation

September	2024	6.32	INCHES
September	2023	1.55	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. Inlet distributor for O2 ditch – wrong equipment sent, re-scheduling. Score confirmed for QA/QC DMR-passed with flying colors. Received complete rotor unit, prepping install.

**COLLECTION SYSTEM**

OPEN ACTION ITEMS

SSO(s)	0
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Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Work on #15, #13, #5 L.S.'s.

**LATERAL INSPECTIONS**

REVOLVING TOTAL LATERAL INSPECTIONS		20		CIPP (To Date)
NEW IN: September 24	#	1		Mainline Prep (ft.) 33,699
<b>COC'S</b>				Mainline Install (ft.) <b>24,239</b>
COC'S COMPLETED	#	1		Lateral Prep (ea.) 121
REQUIRING REPAIRS	#	0		Lateral Lined (ea.) 52
NO REPAIRS	#	0		<b>Safety</b>
EXEMPT LATERALS	#	0		As of September 1, 2024, no Lost Time injuries
<b>YEAR TO DATE</b>				3 field assessments completed
REQUIRING REPAIRS	#	4		
NO REPAIRS	#	16		
EXEMPT	#	0		

**STREETS**

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	No
COMPLAINTS	#	No
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. Prep for '24/25 Paving. CCM Grant application submitted.

**WATER AND WORK ORDERS**

WORK ORDERS- TOTAL RECEIVED	#	18
WORK ORDERS- COMPLETED	#	18
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water

EDA water line project back on track. 16" main is pressure tested, disinfected, and in service. 12" main is a couple of weeks out.