

The Santa Claus Town Council & Santa Claus Town Council met in regular session on November 11, 2024, at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by President, Kevin Burke

Pledge of Allegiance

YouTube- YES

Town Council Members Present: Kevin Burke, Jason Little, Michael Johannes, Patricia Vaal and Brian Warran

Absent: None

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Park Superintendent; Zach Tischendorf; Utility Superintendent, Russ Luthy, and Fire Chief Max Meyer

MINUTES

Michael Johannes made a motion to approve the October 14, 2024 meeting minutes and Patricia Vaal seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

COMMENTS FROM THE FLOOR-

— None

COMMENTS FROM THE PRESIDENT

Kevin Burke congratulated Russ Luthy and his staff for their hard work on the Community Crossings Grant. The Town has received \$1,032,042.29 in grant money to be used for roads and streets.

Burke also asked the public to be aware of a survey letter being mailed out by the water department and asks the public to take a few minutes to complete the survey. The survey is only 3 questions but it is very helpful to assist the utility department in gathering information regarding the type of pipe leading from the meter to the house.

OCTOBER REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting.

FIRE DEPARTMENT MAX MEYER

Max Meyer reported that the burn ban was lifted on November 7th. Meyer also reported that the ladders and hoses were all tested on November 14th.

The Town accepted sealed bids on the renovation of the fire station's second floor. There was only one bid submitted, and the sealed bid was opened by the town attorney, Kevin Patmore.

— HD Construction Dale, IN \$73,379.61

Michael Johannes made the motion to award HD Construction the fire house renovation project subject to Max Meyer reviewing to make sure all specifications were met. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF

Zach Tischendorf reported the Trick or Treat Trail was a success. However, Tischendorf felt the attendance was better when it was held on Sunday and next year it will be moved back to Sunday afternoon. Tischendorf stated that he is getting quotes for making the restroom at Yellig Park ADA compliant. Tischendorf said that they are planning on combining two bathrooms into one. Tischendorf will update the Council with a cost estimate.

BUILDING INSPECTOR TODD HAYS

Todd Hayes was absent from the meeting. Nothing to report.

POLICE DEPARTMENT JAMES FAULKENBURG

James Faulkenburg was absent from the meeting and Robert Bone stood in on his behalf. There were no questions regarding the report presented.

TRAILS RUSS LUTHY

Russ Luthy met with the design team to finalize the route of the Next Level Trail. The route of the trail will be located on the East side of the school.

STREET DEPARTMENT

Russ Luthy reported that the Town received the Community Crossings grant. Luthy said the focus will be in Holiday Village and Old 245.

WASTEWATER

Russ Luthy presented Pay Request #7 from Performance Pipeline in the amount of \$295,021.46 to be paid from wastewater capital.

Patricia Vaal made the motion to approve payment on Pay Request #7 from Performance Pipeline in the amount of \$295,021.46. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Russ Luthy presented Invoice # 202305902-07 from Midwestern Engineering in the amount of \$3,951.31 for inspections to be paid from wastewater capital.

Jason Little made the motion to approve payment in the amount of \$3,951.31 to Midwestern Engineering. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Russ Luthy updated the Council that the sewer camera bid was awarded to JDC, INC in the amount of \$120,739.00. Luthy stated that after he reviewed the bids and specs that JDC had a few specifications that were not met. However, the few specifications not met were not that important and JDC was the lowest bidder. Russ Luthy asked the Council to deem some property out of service and allow Luthy to put out for sealed bids. The property that Luthy wanted out of service was a 1200 Sludge Tank, 2008 Chevy ¾ ton truck and a 2003 ½ ton Chevy pick up truck.

Jason Little made the motion to deem the listed items as surplus and be placed out for bid. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Russ Luthy stated that Benton Faulkenburg completed his apprenticeship program. Faulkenburg passed his Class III test. Faulkenburg is now able to operate the water treatment plant. Luthy asked the Council to approve a pay increase for Benton Faulkenburg in the amount of \$1.00/hour retro to the date he passed the class. Luthy will get the date to the Clerk-Treasurer Jane Lindsey for the next pay period.

Ayes: 5 Nays: None

Motion carried 5-0

OSHA

No lost time injuries

WATER RUSS LUTHY

Luthy presented Pay Request #8 from Copper Ridge in the amount of \$117,374.31 to be paid from the EDA fund and if funds are exhausted to pay from water capital. Patricia Vaal made the motion to pay Copper Ridge Pay Request #8 in the amount of \$117,374.31 to be paid from the EDA fund or water capital if EDA grant is exhausted. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Luthy presented Invoice # 202108901-11 in the amount of \$12,075.31 for Midwest Engineering for construction inspections to be paid from Water Capital. Jason Little made the motion to approve Invoice # 202108901-11 from Midwest Engineering in the amount of \$12,075.31. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Luthy presented Pay App #5 from Indiana 15 Regional in the amount of \$10,000. Patricia Vaal made the motion to approve Pay App #5 from Indiana 15 Regional in the amount of \$10,000. Michael Johannes seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

INDUSTRIAL PARK

Nothing to report.

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore presented an amended ordinance regarding the promotional account. Patmore presented the second reading of Ordinance 2024-07 AN ORDINANCE AMENDING ORDINANCE 2005-14 REGARDING THE BUSINESS PROMOTIONAL ACCOUNT.

Jason Little made the motion to approve the 2nd reading of Ordinance 2024-07 AN ORDINANCE AMENDING ORDINANCE 2005-14 REGARDING THE BUSINESS PROMOTIONAL ACCOUNT as presented. Brian Warran seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Patmore informed the Council that they needed to nominate someone to serve on the Santa Claus Economic Development. Michael Johannes made the motion to nominate Chad Baily to serve on the Santa Claus Economic Development. Patricia Vaal seconded the motion. With some discussion there was no opposition to the nomination and no other names were presented for consideration.

Ayes: 5 Nays: None
Motion carried 5-0

Kevin Burke as the President of the Council accepted the nomination and accepted Chad Bailey as the newest member of the Santa Claus Economic Development.

Kevin Burke appointed Randy Boehm as the President's choice. The President can make an appointment, so no vote was needed.

Patmore presented Resolution 2024-04 A RESOLUTION AUTHORIZING ELECTRONIC FUND TRANSFERS.

Clerk-Treasurer, Jane Lindsey stated that the town has been receiving funds electronically and paying for some services with ACH withdrawals since before she started. Lindsey stated that she could not find an Ordinance or Resolution allowing this. Lindsey said she reached out to Patmore to research and if one did not exist that Patmore create one to cover these transactions.

Patricia Vaal made the motion to approve Resolution 2024-04 A RESOLUTION AUTHORIZING ELECTRONIC FUND TRANSFERS as presented. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

CLERK TREASURER JANE LINDSEY

Jane Lindsey brought the Boyce utility billing issue to the Council for the second time. The Council had tabled the discussion so Lindsey and Russ Luthy could work together on a solution. Lindsey and Luthy both came to the Council in agreement that switching to Boyce for the utility billing was the best decision for the Town. Lindsey asked the Council for a vote so she could move forward with Boyce for the 2025 billing year. Patricia Vaal made the motion to allow the Clerk-Treasurer to outsource the utility billing to Boyce. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Lindsey presented the 1st reading of Ordinance 2024-08 AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SANTA CLAUS, INDIANA, WAGES AND SALARIES FOR 2025. Lindsey stated that she made the changes to wages as approved during the budget process with a 5% increase to cap out at \$3000. Lindsey asked the Council to consider updating the on call pay to \$18, increasing the Safety to \$13/month and the Holiday Bonus to \$250. Lindsey also asked the Council to consider adding additional holidays. After discussion by the Council it was unanimously decided to make the suggested changes in preparation for the 2nd at the December meeting.

Patricia Vaal made the motion to approve the 1st reading of Ordinance 2024-08 AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SANTA CLAUS, INDIANA, WAGES AND SALARIES FOR 2025. Michael Johannes seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Lindsey asked the Council when the Council wanted to pay out the Holiday and Safety bonuses this year. It was agreed that Lindsey will add the bonuses to the 1st pay in December.

October Fund Balances:

General \$6,098,688.50

Water-\$1,441,214.58

Wastewater-\$3,292,016.24

TIF-904,816.87

VOUCHERS

Jason Little made a motion to approve General vouchers in the amount of \$58,749.84 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Payroll vouchers in the amount of \$91,331.92 and Michael Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Wastewater vouchers in the amount of \$565,911.62 and Michael Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0

MISC


Patricia Vaal announced that she plans to attend the Creative Convergence Conference to gather ideas to present to bring more Christmas events to the Town.

ADJOURNMENT


Michael Johannes made a motion to adjourn the town council meeting at 7:26 P.M. and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 5-0


The next Town Council meeting will be December 9th at 5:30 pm.



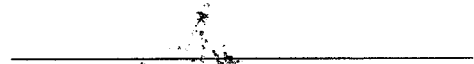
Kevin Burke, President




Michael Johannes




Brian Warran



Patricia Vaal, Vice President



Jason Little

ATTEST:


Jane Lindsey, Santa Claus Clerk-Treasurer

Town of Santa Claus

TOWN COUNCIL AND
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.
P.O. BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

Santa Claus Police Department Activity for October, 2024

Off Duty Call Out's - 8
Citations for Town of Santa Claus - 10
Warnings for Town of Santa Claus - 21
Crash reports for the Month - 8
Vehicle Inspections - 2
Domestic Disturbances- 4
Assist another Depts.- 9 See Attached
Medical Emergencies- 2
Disturbances - 56
Theft Reports - 3
Verbal Warnings - 1
Case reports/ Investigations- 15 / 15
Warrant Service- 1
Gun Permits- 2
Arrests- 5
Assist Motorist- 2

Christmas Lake Village Activity For October 2024

**Ornament Cir – Unlock
South Balthazar – Crash 10-50PD
South Tinsel – Dog Complaint
C.L.V Gate House – Traffic Hazard
Sleigh Bell – Dog Complaint
C.L.V – Medical
Donder – Fire
Blitzen – Open Door
C.L.V – Suspicious Vehicle
Snowball – Open Garage Door**

Reserve Hours Worked October 2024

**47-6 - Jazyk – 8
47-8 – Kennedy – 16
47- 7 – Goffinet – 16
47-9 – Griebelbauer – 0**

Agency Assists; October 2024.

Gentryville – PI Accident
County – Alarm
Dale – Domestic
County – Domestic
County – PI Accident
County – Suspicious Person
County – PI Accident
County – PI Accident
County – Domestic

SANTA CLAUS UTILITY REPORT

PLANT INFORMATION

Treatment

October	2024	8.54	MG
October	2023	9.53	MG

Precipitation

October	2024	.6	INCHES
October	2023	4	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. Inlet distributor for O2 ditch – wrong equipment sent, re-scheduling. B. Faulkenburg received Class II WW Certification Received complete rotor unit, prepping install.

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Work on #'s 15, 13, and 5 LS.'s.

LATERAL INSPECTIONS

REVOLVING TOTAL LATERAL INSPECTIONS		24	CIPP (To Date)
NEW IN: October 24	#	4	Mainline Prep (ft.) 42,745
COC'S			Mainline Install (ft.) 24,239
COC'S COMPLETED	#	0	Lateral Prep (ea.) 121
REQUIRING REPAIRS	#	0	Lateral Lined (ea.) 52
NO REPAIRS	#	0	Safety
EXEMPT LATERALS	#	0	As of October 31, 2024, no Lost Time injuries
YEAR TO DATE			6 field assessments completed
REQUIRING REPAIRS	#	4	Fire Extinguisher certification completed
NO REPAIRS	#	16	
EXEMPT	#	0	

STREETS

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	No
COMPLAINTS	#	No
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. Prep for '24/25 Paving. CCM Award.

WATER AND WORK ORDERS

WORK ORDERS- TOTAL RECEIVED	#	22
WORK ORDERS- COMPLETED	#	22
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water

EDA Project, 12" main phase complete, and 1 line/service re-connection pending.

SANTA CLAUS INSPECTION REPORT
October 2024

TOTAL PERMITS

8 Improvement Location 4+2
3 Building Permit 2+1
23 911 Addresses for Back 9
0 Electrical

TOTAL INSPECTIONS

1 Temporary Electric
0 Pool foundation
2 Footers
1 Foundations
1 Basement Walls
0 Waterproofing
0 Underground plumbing
2 Framing
3 R.I. Electric
3 R.I. Plumbing
3 R.I. HVAC
5 General
1 Gas
4 Electric Meter
0 Post
1 Final
0 Certificate of Occupancy

Reporting: Oct. 1, - Nov. 1, 2024

Misc. : 10-29 Removed 18 yard signs and called owners.

OCTOBER APC & BOZA

Sent Zoning Letters to adjoining land owners.

Kerstiens Project

Back 9 Project

ORDINANCE 2024-07

**AN ORDINANCE AMENDING ORDINANCE 2005-14
REGARDING THE BUSINESS PROMOTION ACCOUNT**

WHEREAS, the Town Council enacted Ordinance 2005-14 permitting the use of funds within the Business Promotion Account to pay expenses for various purposes in promoting industrial, commercial and residential development, developing relations with other units of government and other expenses of a civic or governmental nature; and,

WHEREAS, the Indiana State Board of Accounts has indicated that additional specifications should be made to allow for expenditures to be made from the Business Promotion Account.

NOW THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Santa Claus, Indiana that Ordinance 2005-14 shall be, and hereby is, amended to include the following:

“BE IT FURTHER ORDAINED, that a Purchasing Agent of the Town may use any amounts within their purchasing authority for expenses such as candy to be given to the public via the candy bowl in the Town Clerk-Treasurer’s office and at any parades, open houses or other events in which the Town participates, including, but not limited to, the Trick or Treat Trail, Santa Claus Christmas Celebration and other events, whether sponsored by the Town or another unit or organization; donuts, donut holes, coffee, meals, drinks, snacks, promotional items, including but not limited to, pens, pencils, coozies, magnets, stickers, and similar items; supplies for meals or open houses, including but not limited to, plates, cups, napkins, table cloths, condiments, promotional signs, and similar items deemed reasonably necessary for the promotion and conduct of such open houses or other events.”

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 11th day of November, 2024.

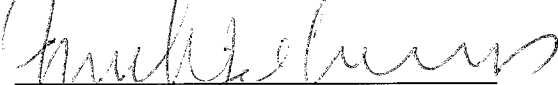
SANTA CLAUS TOWN COUNCIL



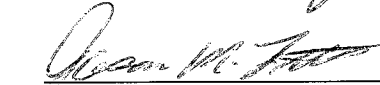
Kevin Burke, President



Patricia Vaal



Mike Johannes

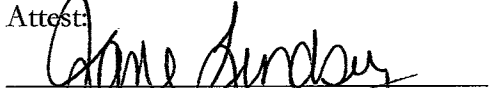


Jason Little



Brian Warran

Attest:



Jane Lindsey, Clerk-Treasurer