

02-06-2024 WATER BOARD MINUTES

The Santa Claus Waterworks Board met in regular session on February 6, 2024 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In 47579.

The meeting was called to order by President, Scot Elliott at 6:00 P.M.

Board Members Present: Frank Fowler, Scot Elliott and Tony Perkins

Board Members Absent: Steve Leibering and Theresa Hartwig

Also, Present: Jane Lindsey; Clerk-Treasurer, Chris Glenn and Kevin Patmore

MINUTES

Frank Fowler made the motion to approve the January 2, 2024 meeting minutes as written. Tony Perkins seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

STATEMENTS FROM THE PUBLIC

Steve Dodd introduced himself as the new general manager of Patoka Lake effective June 2024. Dodd stated he was excited about this new position and looked forward to working with the board.

REPORTS

Reports were given to the board to review prior to the meeting.

NEW BUSINESS

Scot Elliott updated the board that the water account would be receiving a transfer of funds from the sewer account. Clerk-Treasurer Jane Lindsey stated the accountant hired to balance the water and sewer bank accounts was almost finished with the reconciliations from January-December and the transfer should be complete by the February meeting.

Elliott reported that there were 2 meters to be changed out. Chris Glenn reported that he hoped to have those completed soon.

Elliott presented a Memorandum of Understanding and asked the Board to approve and allow him to sign on behalf of the Board. This Memorandum of Understanding is between Patoka Lake and Santa Claus in regards to Patoka moving the Santa Claus connection to the Northeast corner of Holiday Village. Patoka will cover all expenses and Santa Claus will take over the line between the old and new pit.

Frank Fowler made the motion to approve the Memorandum of Understanding between Patoka Lake and Santa Claus and allow Scot Elliott to sign the memorandum. Tony Perkins seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

CAPITAL PROJECTS

The new tower has been functional for the past couple months. The Town has received a Certificate of Substantial Completion. Jon Wetzel from Midwestern Engineers stated they would continue to hold back \$15,000 for remaining punch list items. These punch list items include Spring restoration, paint touch ups and final inspection.

Tony Perkins made the motion to approve the Substantial Completion presented by Midwestern Engineers. Frank Fowler seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

Midwestern Engineers presented Change Order #3 to decrease the contract price #11,100.00 for rent paid and removal of tree clearing scope.

Frank Fowler made the motion to approve the Change Order #3 with a contract decrease in the amount of \$11,100.00 and allow Scot Elliot to sign the approved Change Order #3. Tony Perkins seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

EDA

Brosmer Surveying will be on site this Thursday, January 4th. They will be placing stakes for clearing of trees. The clearing crew will be on site for 2-3 weeks.

Jon Wetzel has received approval from INDOT for the change order to use uncased borings. Wetzel spoke with contractor and their only concern was the possibility of hitting rock. Wetzel said this concern will not keep them from moving forward with the change order.

MARIAH HILL LINE PROJECT

Jon Wetzel and Ed Peters from Midwest Engineers presented a map to show existing lines. Wetzel said Patoka plans to relocate the Santa Claus pit. This would give the Town the ability to move water to Mariah Hill in various ways.

Kevin Patmore, Atty, will check on funding options and easements along the route prior to entering into a contract with Midwestern Engineers.

Scot Elliot stated he expected bidding to go out in 2024 with construction beginning in 2025.

LEAD TESTING

Chris Glenn reported no new information. The Town is in compliance with the reporting. Glenn stated there are no lead service lines in the town. Glenn also informed the community they will be receiving survey cards and asked the public to complete those survey cards as they receive them.

Clerk-Treasurer Jane Lindsey

Jane Lindsey, Clerk-Treasurer informed the Board that herself and Scot Elliott found a billing issue with some of the wholesale customers while they were auditing some reports. Lindsey presented the Board with the information found for their review. Lindsey will follow up with the Board at the March meeting to discuss the corrections needing to be made.

Lindsey presented Resolution 2024-01 Cancellation of Old Warrants. Lindsey explained that this resolution was for checks from 2021 or before that have not been cashed.

Tony Perkins made the motion to approve Resolution 2024-01 Cancellation of Old Warrants. Frank Fowler seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

INVOICES

02-06-2024 WATER BOARD MINUTES

Jane Lindsey presented pay request #13 from Phoenix Fabricators in the amount of \$213,728.15 to be paid from the Water Capital account.

Tony Perkins made the motion to approve payment of Pay Request #13 from Phoenix Fabricators in the amount of \$213,728.15 from Water Capital. Frank Fowler seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

Lindsey presented invoice 2020005801-18 from Midwest Engineers in the amount of \$6,983.40 to be paid from Water Capital.

Frank Fowler made the motion to pay Midwest Engineers invoice 2020005801-18 in the amount of \$6,983.40 from Water Capital account. Tony Perkins seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

VOUCHERS

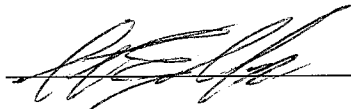
Frank Fowler made a motion to approve the vouchers in the amount of \$120,817.03 and Tony Perkins seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

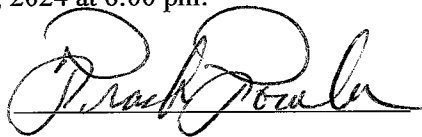
No further business Tony Perkins made a motion to adjourn the meeting at 8:24 pm and Frank Fowler seconded the motion.

Ayes: All Nays: None Motion Carried 3-0

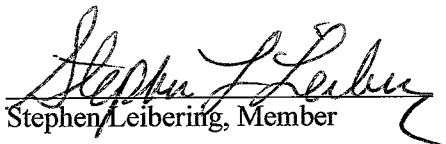
Next monthly Water Board meeting will be on March 5, 2024 at 6:00 pm.



Scot Elliott, President



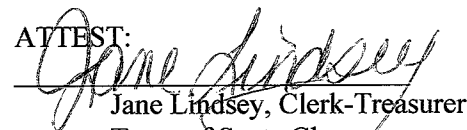
Frank Fowler, Vice President



Stephen Leiberling, Member

Tony Perkins, Member

Theresa Criss-Hartwig, Member

ATTEST:


Jane Lindsey, Clerk-Treasurer
Town of Santa Claus

RESOLUTION 2024-01


CANCELLATION OF OLD WARRANTS

TOWN OF SANTA CLAUS


Pursuant to IC 5-11-10.5 all checks outstanding and unpaid for a period of two years as of December 31st of each year are considered void. The following checks are to be voided, removed from the outstanding checks list and receipted back into the fund or funds upon which they were originally drawn:

<u>Check No.</u>	<u>Issue Year</u>	<u>Issued To</u>	<u>Check Amount</u>	<u>Fund #</u>
10326	2021	STEPHANIE TYDA	\$ 105.91	WATER
10371	2021	BECKY KELLEMS	\$86.60	WATER
10398	2021	MARK SITZMAN	\$.05	WATER

Approved by the Board of Waterworks on February 6, 2024



Scot Elliott, President



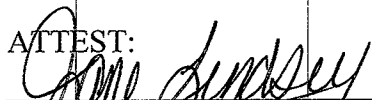
Frank Fowler, Vice President

Steve Leiberling, Member

Theresa Hartwig, Member



Tony Perkins, Member

ATTEST:


Jane Lindsey-Clerk Treasurer
Town of Santa Claus, Indiana