

The Santa Claus Town Council & Santa Claus Town Council met in regular session on August 14, 2023 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by the President, Kevin Burke

Pledge of Allegiance

YouTube- Yes

Town Council Members Present: Kevin Burke, Jason Little, Patrica Vaal and Brian Warran

Absent: Seth Windell

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Police Chief, James Faulkenburg, Park Superintendent; Zach Tischendorf and Russ Luthy

MINUTES

Jason Little made a motion to approve the July 10, 2023 meeting minutes and Brian Warran seconded the motion.

Ayes: All Nays: None Patricia Vaal abstained due to not being at the July 10th meeting

Motion carried 3-0

Jason Little made a motion to approve the special meeting minutes from the July 24, 2023 budget workshop. Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

COMMENTS FROM THE FLOOR

Randy Boehm a property owner and builder in Christmas Lake Village brought a concern to the Council regarding a house on Melchoir Drive. Boehm bought the lot adjoining the Melchoir Drive house in 2021. Boehm expressed concern that the current condition of the house is causing him to lose property value. Boehm brought the concern to Chris Ambs in the village and was directed to the Town Council for an update. Todd Hays reported that he has been in contact with the owners and they have complied with closing it up and have turned on the electric. Hayes stated that the last time he inspected the property it was structurally sound. Kevin Patmore stated that if the house is structurally sound that is the only thing the town is concerned about. Patmore said it is the village covenants that can be enforced regarding the aesthetics. Todd Hayes said he would go look at the structure again to make sure it is still structurally sound and give an update at the next meeting.

Chuck Bosko reported that on 08/01/2023 the air permit for Riverview was revoked. Bosko thanked the Council for allowing his organization to come speak at the town council meetings over this past year.

COMMENTS FROM THE PRESIDENT

Kevin Burke attended an event to celebrate the anniversary of the poem Twas the Night Before Christmas which turns 200 years old this year. A Bicentennial Keepsake Edition of the poem was presented by author Pamela McColl and an autographed copy was donated to the town of Santa Claus. The Town's copy will be kept at the Clerk-Treasurer's office for the public to view.

Burke also shared that he received an email from a family who was visiting Santa Claus on vacation and needed the assistance of the police department. The family gave high praises to Officer Robert Bone. Burke thanked Officer Bone for a job well done and for representing the town well.

JULY REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting and are attached.

FIRE DEPARTMENT MAX MEYER

Max Meyer reported that the SBA compressor will be sent out on August 9th for bid. The Touch a Truck event will be held on August 19th from 10-1. Ashburn road will be closed for 3 hours for this event.

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF

Zach Tischendorf reported that memberships have remained steady. The last tournament of the summer has been completed and they will now be preparing for Fall sports to begin. Tischendorf said some of the new projects they are working on include installing more security cameras, new lights at the community center and resurfacing the basketball courts.

Tischendorf asked the Council to consider expanding the credit card limits from the current amount of \$1500 to \$4500. Tischendorf said the current limit is preventing him from being able to purchase supplies. Russ Luthy supported Tischendorf's request stating that with supply chain issues they need to be able to go to the store and purchase equipment and supplies. Patricia Vaal said they should increase to an even \$5000. Jason Little agreed stating that they allow the department heads to spend \$5000 without the council's consent so it just makes sense that the limit should be \$5000 on the credit card. Clerk-Treasurer Jane Lindsey or Kevin Patmore will type up the amended ordinance to present at the next meeting.

Tischendorf also shared a possible change in the room rental at the community center. The monthly rent will be reduced from the current rate of \$650 to \$450 per month due to lack of interest in prospects. The Parks Board will be voting on it at the next meeting. Tischendorf also stated that he will be advertising the daily rental rates more. Jason Little attended the last park's board meeting and said it was very informative. Little said the board works well together and there was lots of sharing of great ideas.

BUILDING INSPECTOR TODD HAYS

Todd Hays reported that he received a complaint on Robert E Lee Day regarding trash built up in a yard. Hayes said he spoke with the owner and the owner took a day off work to get the yard cleaned up and had made a lot of progress. The owner has had some personal issues going on and it just got out of hand. The owner was apologetic and complied with the request to clean up the yard and Hayes will continue to monitor the progress.

Hayes stated he also received a complaint on a house the town owns. The complaint was regarding animal activity. The town received the property in a tax sale. Kevin Patmore stated that if the town would be interested in selling the property that the town will have to have it appraised first. Patricia Vaal said she would arrange to have the property appraised and then the town could open it up for bids. Hayes will visit the property to make sure the buildings on the property are boarded up.

POLICE DEPARTMENT JAMES FAULKENBURG

James Faulkenburg reported that he has completed the hiring process for a new deputy. Faulkenburg originally wanted to wait and hire Sept. 1st however he had to move the date up due to a class starting next week in Warrick County. This class that is offered is a pre-class to the academy. Faulkenburg said there was a clear super-star at the job fair and testing he did. The new deputy is Logan Helming. Helming has 4 years military experience and remains active in the National Guard. Helming also has experience working at Branchville prison. Faulkenburg said Helming will be a huge asset to the community and police department.

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Faulkenburg said he also received another animal control complaint. This time it was regarding stray cats. The community member stated that per the ordinance the police should trap and take the animal to the water treatment facility. Faulkenburg thought the ordinance had been updated since the animal holding facility is no longer at the treatment plant. Kevin Patmore will change to ordinance to address the police procedure regarding stray animals. Patmore advised that the Council could give direction to the police on how to handle a situation like this one in a vote.

Jason Little made the motion to instruct the police department not to trap any animals unless the animal is a danger or threat to life. Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Clerk-Treasurer Jane Lindsey suggested that maybe the town can look into partnering with the county to expand the current facility in Chrisney to accommodate more animals. Animal control is a concern in the entire county.

Faulkenburg discussed the crosswalk at the Holiday World employee entrance. Faulkenburg said there have been 4-6 rear end accidents due to a car being stopped at a yellow light to allow a pedestrian to cross. Faulkenburg plans to take the reports to Holiday World's engineers. Faulkenburg said he posted the law regarding the right of way for pedestrians. Faulkenburg read the excerpt he had posted to the Council.

TRAILS RUSS LUTHY

Russ Luthy reported they are working on the bollard installation project. Luthy is sending a repair bill to the Dollar General for the one that was damaged by the Dollar General semi driver.

STREET DEPARTMENT

Nothing to report

WASTEWATER

Russ Luthy shared that the department was working short handed and there has been no response for the job posting. Luthy said he would be using Workforce One to post the job. Luthy reported he has applied for the NPDES permit renewal. Luthy reported they currently have 23 active repairs going on lateral inspections.

Ayes: All Nays: None Motion carried 4-0

OSHA

No lost time injuries

WATER RUSS LUTHY

Russ Luthy reported the water well was operating with no issues. The painters are on site at the water tower and they are hoping to have the painting completed by the end of August. Engineers are working on the EDA waterline from the treatment plant to Holiday World.

Luthy let the Council know that Pat Arnold has contacted him regarding the town installing a crosswalk at the South end of Santa's Cottages. Arnold is asking for a crosswalk and signage stating "children playing." Arnold is interested in building a nature walk area across from his cottages. Kevin Patmore said he would have to check into whether this is something the town could do.

Russ presented two invoices for payment out of the town's ARPA funds. Phoenix Fabricator pay request No 10 in the amount of \$107,095.40 and Midwestern Engineers invoice 202005801-15 in the amount of \$11,129.33. Patricia Vaal made the motion to approve the Phoenix Fabricators and Midwestern Engineers invoices as

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presented payable from the ARPA funds pending the review and approval of the water board at their meeting August 15th. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

INDUSTRIAL PARK

Nothing to report.

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore updated the Council regarding the Next Level grant. Patmore said there would be no requirement for a match and that he had spoken with the school superintendent and the school corporation agreed to maintain the trail once it was established.

Patmore said he has entered into talk with Brian Scales regarding mountain bike trails in the Industrial Park. Clerk-Treasurer added she had also spoken with Mr. Scales and informed the Council that Mr. Scales has requested to be on the September agenda. Mr. Scales will be providing a presentation at the September meeting and answer any questions the Council has. Patmore and Lindsey were both in support in pursuing this possible project.

Patmore presented the first reading of ORDINANCE 2023-11 AN ORDINANCE ESTABLISHING DEPARTMENT OF ECONOMIC DEVELOPMENT.

Jason Little made the motion to approve the first reading of ORDINANCE 2023-11 AN ORDINANCE ESTABLISHING DEPARTMENT OF ECONOMIC DEVELOPMENT. Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

CLERK TREASURER JANE LINDSEY

Unfinished Business: 2023 February

General- \$5,523,629.51-Reconciled
Water- \$2,554,465.28-Unreconciled
Wastewater-\$4,853,979.37-Unreconciled
TIF A&C-\$777,760.49-Reconciled

2023 March

General-\$5,487,369.52-Reconciled
Water-\$2,350,044.36-Unreconciled
Wastewater-\$4,857,216.40-Unreconciled
TIF A&C-\$778,024.72-Reconciled

2023 April

General-\$5,521,969.10-Reconciled
Water-\$2,308,686.52-Unreconciled
Wastewater \$4,839,171.48-Unreconciled
TIF A&C-\$685,777.64-Reconciled

2023 May

General-\$5,735,718.6-Reconciled
Water-\$2,115,349.12-Unreconciled
Wastewater-\$4,667,687.38-Unreconciled
TIF A & C-\$686,305.05-Reconciled

2023 June

General-\$6,064,906.97-Reconciled
Water-\$1,889,751.16-Unreconciled
Wastewater-\$4,701,155.03-Unreconciled
TIF A & C-\$864,106.88-Reconciled

2023 July

General-\$5,475,834.39-Reconciled
Water-\$2,136,542.84-Unreconciled
Wastewater-\$4,703,171.89-Unreconciled
TIF A & C-\$842,790.71-Reconciled

Jane Lindsey reported the Council that they had received a letter from the county health department informing them of a change in the State Statutes allowing the Council to recommend 3 individuals who meet the qualifications under IC 16-20-2-5 (b)(1)(c) through (b)(1)(m). The Health Department has requested that our 3 recommendation be submitted to them no later than Sept. 1, 2023. The County Commissioners will then make an appointment from the list we provide them. Kevin Burke said he would get a list to Kevin Patmore and Jane Lindsey by Sept. 1.

Lindsey said in reviewing some of the special funds in preparation for the budget she found a note from the prior Clerk-Treasurer stating that the CCI fund could be used to purchase body armor. Lindsey said she had spoken with Police Chief James Faulkenburg about purchasing the body armor before year end if the Council approves it. Lindsey said there was currently \$10,000 left in that fund. Lindsey said if the Cumulative Capital Improvement fund was used then we could adjust the Town Marshall budget back to the original budgeted amount of \$3,000. Patricia Vaal made the motion to use the CCI funds from the 2023 budget year and reduce the Town Marshall budget to \$3,000. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Lindsey also suggested that the Council consider using TIF A & C funds to help finance the ADA playground at Yellig Park. Previously the Council had planned on budgeting the full amount of \$500,000 in the CEDIT fund. Lindsey suggested the Council split the budgeted amount to \$250,000 in TIF A & C and \$250,000 in CEDIT.

Lindsey presented two resolutions to the Council. One to reduce funds in the 2023 budget in order to fund the 2024 budget and one to transfer funds into Rainy Day and Redevelopment.

Lindsey presented RESOLUTION 2023-03 transferring \$5,000 from fund 2236 Rainy Day to fund 2570 Redevelopment Commission and transferring \$65,000 from fund 1101 General to fund 2236 Rainy Day for a total transfer amount of \$70,000. Jason Little made the motion to approve RESOLUTION 2023-03. Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Lindsey presented RESOLUTION 2023-04 reducing funds:

- 2201 Reg. MVH \$47,000
- 2203 Restricted MVH \$200,000
- 2202 LRS \$50,000
- 4424 CCB \$65,000
- 4402 CCD \$225,000
- 4260 CCF \$245,000
- 4408 Industrial Park \$50,000

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For a total amount of \$882,000.

Jason Little made the motion to approve RESOLUTION 2023-04. Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jane Lindsey asked the Council for clarification regarding the observance of upcoming holiday of Christmas Eve and New Year’s Eve. Lindsey stated that per the handbook when a holiday falls on a Sunday it is observed on the following Monday however this year the following Monday is also a holiday. Lindsey asked the Council if the observed Sunday holiday would be given to the employees on the Friday before or on the Tuesday after. After some discussion the Council and Clerk-Treasurer agreed that it would be better for the flow of business if the holiday was observed on the Friday prior. The Christmas Eve holiday will be on December 22, 2023 and New Year’s Eve would be on December 29, 2023.

MISCELLANEOUS

Nothing to report

VOUCHERS

Jason Little made a motion to approve general vouchers in the amount of \$835,400.46 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve payroll vouchers in the amount of \$82,729.40 for the month of July and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve wastewater vouchers in the amount of \$163,235.76 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 4-0


ADJOURNMENT

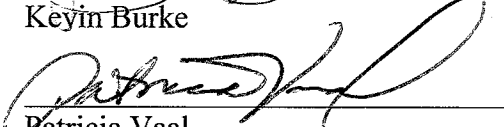
Jason Little made a motion to adjourn the town council meeting at 7:34 P.M. and Brian Warran seconded the motion.

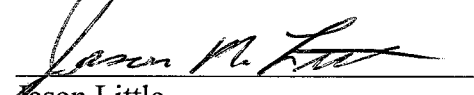
Ayes: All Nays: None Motion carried 4-0


The next Town Council meeting will be September 11, 2023 at 5:30 pm

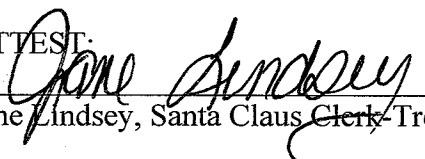

Keyin Burke


Seth Windell


Patricia Vaal


Jason Little


Brian Warran

ATTEST:

Jane Lindsey, Santa Claus Clerk-Treasurer

RESOLUTION 2023-04 Reduce 2023 Budget to Fund 2024 Budget Approved by Town Council

RESOLUTION 2023-04

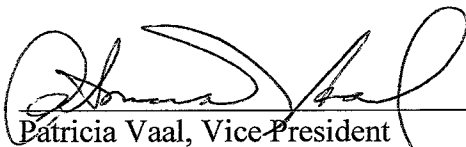
WHEREAS, it has been determined that it is necessary to reduce the following Fund accounts within the Town of Santa Claus 2023 Budget to fund the 2024 Town of Santa Claus Budget:

This Resolution shall be in full force and effective from and after its motion to approve by the Town Council of the Town of Santa Claus, IN.

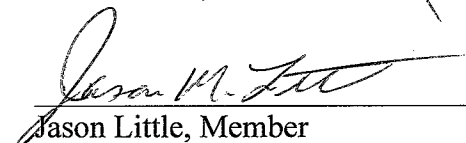
<u>FUND</u>	<u>AMOUNT REDUCED BY</u>
2201-REG. MVH	\$ 47,000.00
2203-RESTRICTED MVH	\$ 200,000.00
2202-LRS	\$ 50,000.00
4424-CCB	\$ 65,000.00
4402-CCD	\$ 225,000.00
4260-CCF	\$ 245,000.00
4408-INDUSTRIAL PARK	\$ 50,000.00
TOTAL	<u>\$ 882,000.00</u>

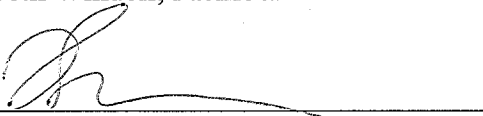
PASSED AND ENACTED by the Santa Claus Town Council of the Town of Santa Claus, Indiana on August 14, 2023.

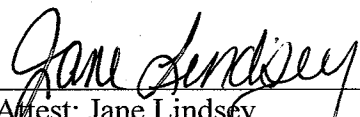

Kevin Burke, President


Patricia Vaal, Vice President

Seth Windell, Member


Jason Little, Member


Brian Warran, Member


Attest: Jane Lindsey
Santa Claus Clerk-Treasurer

Santa Claus Volunteer Fire Department

ACTIVITY REPORT

July 1 – 31, 2023

First Responder – 22

Fires & Fire Alarms – 6

Fuel Spill – 1

Signal 9 - 1

30 - Total Runs

Sending out Bid Info for SCBA Compressor and Fill Station Bid October 9 Meeting

Santa Claus Park & Recreation Department

July 2023 Report

SCCC Memberships, Daily Admittance, Room Rentals

	Active Members	New Members	Daily Admits	Big Room Day Rental	Big Room Hour Rental
July	126 (-9)	10 (-3)	45 (+11)	1	0

Completed Projects

- Summer Tournaments

New/Ongoing Projects

- Fall sports prep
- Basketball court resurfacing
- Security Camera Installation at Yellig Park
- Foyer window replacement
- Community center interior light replacement

Items for Town Council/Redevelopment Commission

- Spencer County Bank Credit Card Limit – Request to increase to \$4,500
- Community Center Small Room Rental Rate – Request to reduce monthly rental rate from \$660 to \$450

SANTA CLAUS INSPECTION REPORT

July 2023

TOTAL PERMITS

7 Improvement Location
5 Building Permit
1 911 Addresses
0 Electrical

TOTAL INSPECTIONS

1 Temporary Electric
0 Footers
0 Post Hole
1 Foundations
0 Basement Walls
0 Waterproofing
0 Underground plumbing
5 Framing
2 Concrete
5 R.I. Electric
4 R.I. Plumbing
2 R.I. HVAC
6 General
1 Gas
1 Electric Meter
0 Solar
5 Final
3 Certificate of Occupancy

Reporting: July 1 – August 1, 2023

Misc. 7-11 I visited the house on Robert E. Lee, and spoke to home owner about his mess. He had taken a week of vacation to clean up. He was very apologetic, he hadn't had time because had been taking care of his 76 yr. old mother after he won get off work, he would go straight to her house and stay the night with her. He did spend his time off making a huge difference.

7-13 Visited another complaint property on Holiday Blvd. This property is owned by the Town.

Town of Santa Claus

TOWN COUNCIL AND
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.
P.O. BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

Santa Claus Police Department Activity for July ,2023

**Off Duty Call Out's – 9
Citations for Town of Santa Claus - 9**

Warnings for Town of Santa Claus - 58

Crash reports for the Month - 12

Vehicle Inspections - 4

Domestic Disturbances- 6

Assist another Depts.- 8 See Attached

Medical Emergencies- 8

Disturbances - 25

Theft Reports - 3

Verbal Warnings - 3

Case reports/ Investigations- 23/38

Warrant Service- 2

Gun Permits- 2

Arrests- 5

Assist Motorist- 5

Christmas Lake Village Activity For July 2023

**Chimes Dr – Domestic
CLV – Medical
CLV – Traffic Hazard
Melchoir Dr – Warrant
Angel Way – Domestic
Melchoir Dr – Medical
Shepards Ln – Vin Check
Holly Park – Dog Complaint
Ornament Dr – Loud Noise Complaint
Melchoir Dr – Vin Check**

Reserve Hours Worked July 2023

47-6 - Jazyk – 8

47-9 – Kennedy – 8 Hours

47-10 – Goffinet – 30 Hours

Agency Assists; July 2023.

County – Crash PI

County – Alarm

County – Remove unwanted person.

Dale - Intoxicated Person

Dale – Out of control subject

County – Crash PI

County – Crash PI

County – Motorcycle crash PI

SANTA CLAUS UTILITY REPORT

PLANT INFORMATION

Treatment

July	2023	18.65	MG
July	2022	19.62	MG

Precipitation

July	2023	9.62	INCHES
July	2022	6.04	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. Preparing NPDES renewal application. WW Supervisor on sick leave. Ox. ditch rotor malfunction. Quoting Inlet distributor for O2 ditch. '23 lab proficiency test complete and submitted. EPA/IDEM, resident complaint. Note: Other items on file at WWTP.

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Jet lines, monitor manhole on Evergreen Dr. Pump malfunction at #12 ls/ requiring emergency repair., upgraded and running. Lift Station rehab (capital) continues. Preparing bid docs for sewer rehab.

LATERAL INSPECTIONS

Safety

REVOLVING TOTAL LATERAL INSPECTIONS		23	5 field hazard reports
NEW IN: July 2023	#	3	Repair water main valve, lift station pump replace, weed-eating, and sewer line install.
COC'S			
COC'S COMPLETED	#	2	
REQUIRING REPAIRS	#	2	
NO REPAIRS	#	1	
EXEMPT LATERALS	#		
YEAR TO DATE			
REQUIRING REPAIRS	#	10	No Lost Time injuries
NO REPAIRS	#	11	
EXEMPT	#	2	

STREETS

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	Yes
COMPLAINTS	#	no
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts. as needed. Culvert inspections, veh/equip maint and repair, road inspections, pothole patrol. Storm debris clean-up.

WATER AND WORK ORDERS

WORK ORDERS- TOTAL RECEIVED	#	22
WORK ORDERS- COMPLETED	#	20
WORK ORDERS- PENDING	#	2

OPEN ACTION ITEMS –Water
Capital Projects, Lead and Copper Rule