

The Santa Claus Town Council & Santa Claus Town Council met in regular session on July 10, 2023 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by the President, Kevin Burke

### **Pledge of Allegiance**

**YouTube-** No, there was technical issues with the broadcast

**Town Council Members Present:** Kevin Burke, Seth Windell, Jason Little and Brian Warran

**Absent:** Patricia Vaal

**Also, Present:** Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Police Chief, James Faulkenburg, Park Superintendent; Zach Tischendorf and Russ Luthy

### **MINUTES**

Jason Little made a motion to approve the June 12, 2023 meeting minutes and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

### **COMMENTS FROM THE FLOOR**

Fire Chief Max Meyer and Spencer County Ambulance Director, Jane Stout spoke about a new fire training facility wanting to locate in Santa Claus. The training facility will be used for in person training for firefighters who live within 30 miles of the facility. Meyer stated the need for this facility and suggested a possible placement for the new facility be in the Industrial Park. The training facility will require 2-5 acres of land and that the land will be fenced in. The County will cover the water, liability insurance and the maintenance of the facility. They are asking the Council to consider donating the land and water line infrastructure. There were several questions asked by Council members but the details were still unknown. Meyer reported there would be a fire chief meeting on August 1, 2023 and invited all member of the Council to attend the meeting and ask any questions they have.

### **COMMENTS FROM THE PRESIDENT**

None

### **JUNE REPORTS FROM DEPARTMENT HEADS**

Department reports were given to the Council prior to the meeting and are attached.

#### **FIRE DEPARTMENT MAX MEYER**

Max Meyer reported that the repair on the truck was completed by Ruxer's at the expense of \$210.00. Ruxer's repaired a fitting on the EGR hose clamp. Meyer also informed the Council that the fire department will be expanding their service area temporarily through the end of the year. Meyer reported the BBQ dinner was a success. Meyer also reported the fire department participated in the IN police camp on June 22<sup>nd</sup> and also had children visiting the fire station for an educational trip on June 28<sup>th</sup>.

#### **PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF**

Zach Tischendorf reported that memberships have increased this month and that is a good sign for this time of the year. Tischendorf informed the Council that he has hired Gabe Faulkenburg part time for help with the

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mowing. Tischendorf will bid out for resurfacing the basketball courts. Tischendorf also requested that the Council consider using Cum Cap money for the foyer window replacement. Tischendorf reported that they have experienced issues with the current software system used for entrance to the gym and that new software would need to be purchased. Tischendorf has researched several companies and would like to use DAXKO for the updated software. Tischendorf said the initial set up cost would be \$2,000 with a recurring monthly expense of \$500. Since the expense will be above the \$5000 limit with the recurring fees Tischendorf asked the Council for emergency approval to forgo the bidding process and allow him to move forward with the new software. Tischendorf also stated that he plans to increase the membership fees \$5/month to help off set the monthly recurring fees.

Seth Windell made the motion to forgo the bidding process and purchase the Re-click software system. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

### **BUILDING INSPECTOR TODD HAYS**

Todd Hays reported that there are currently 14 houses in the process of being built. Seth Windell reported that he has received a complaint regarding a property in Holiday Village with lots of trash in the yard. Windell requested Todd Hays to look into this and see if it is violating the town ordinance.

### **POLICE DEPARTMENT JAMES FAULKENBURG**

James Faulkenburg reported that himself, Robert Bone and Ryan Griebelbauer attended the funeral services for Sgt. Heather Glenn. Glenn was an officer for the Tell City Police Department who lost her life in the line of duty. Faulkenburg wanted to publicly thank officers Kennedy and Goffinet for taking time away from their full-time jobs to help patrol our area so they could attend these services. Faulkenburg reported he was holding a hiring event this Saturday to fill the full time opening he currently has in his department. Faulkenburg stated the applicants will need to pass a physical test prior to advancing to the written testing. Faulkenburg his hopeful to have someone hired by September 1<sup>st</sup>. Faulkenburg will authorize overtime for current officers as needed until the position is filled.

### **TRAILS RUSS LUTHY**

Russ Luthy reported there was some flooding issues on the trail close to the liquor store. Luthy has contacted Clark-Dietz to complete a study on that area. Luthy stated that he expects the study to come back saying it is fine. Luthy also reported that there was no update on the tourism grant.

### **STREET DEPARTMENT**

Nothing to report

### **WASTEWATER**

Russ Luthy informed the board that Benton Faulkenburg has expressed interest in completing training for his license and that they would be looking into financial assistance options through Workforce One. Russ presented 3 pay requests to be paid from the wastewater capital project fund for the Council's approval.

Seth Windell made the motion to approve the invoice from Deig Bros Pay Request #6 in the amount of \$63,927.87 to be paid from the wastewater capital fund. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Seth Windell made the motion to approve the invoice from Deig Bros. Pay Request #7 in the amount of \$6,976.51 to be paid from the wastewater capital project fund. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Seth Windell made the motion to approve the invoice from Midwestern Engineers Pay Request #9 in the amount of \$2,980.73 from the wastewater capital project fund. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

— Russ Luthy asked the Council to approve a 10ft easement on the rear lots on Melchoir West to Centerpoint. The easement will be 5 feet on each side.

Seth Windell made the motion to allow Centerpoint to have a 10-foot easement to include 5 feet on each side. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

### **OSHA**

No lost time injuries

### **WATER RUSS LUTHY**

Russ Luthy requested the Council to approve 2 invoices for the water tower project. The Council is only approving that the funds come from the ARPA money. The Water Board will need to review and approve the invoices at their meeting tomorrow evening.

Seth Windell made the motion to pay Phoenix Fabricators Pay Request #9 in the amount of \$81,291.50 out of the town's ARPA funds pending the review and approval from the Water Board. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

— Seth Windell made the motion to pay Midwestern Engineers Pay Request #14 in the amount of \$5,704.53 out of the town's ARPA funds pending the review and approval from the Water Board. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

### **INDUSTRIAL PARK**

Nothing to report.

### **TOWN ATTORNEY KEVIN PATMORE**

Patmore presented the 2<sup>nd</sup> reading and adoption of Ordinance 2023-07 AN ORDINANCE AMENDING INTERNAL CONTROLS.

Jason Little made the motion for the 2<sup>nd</sup> reading and adoption of Ordinance 2023-07 AN ORDINANCE AMENDING INTERNAL CONTROLS. Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Kevin Patmore spoke on his recommendation that the Council open an economic development commission. The Council agreed with Patmore for the need of an economic development commission. Kevin Burke made the motion to open an economic development commission. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

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Patmore also discussed the need for there to be solar and wind standards in place. Patmore brought up the recent issues with some of the surrounding towns and the solar projects in those areas. Patmore did not feel like Santa Claus had any desirable land for a project of this type however Patmore said he would still recommend that the Council send it to the Advisory Planning Commission to set these standards. Seth Windell made the motion to send the request for solar and wind standards to the APC. Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Kevin Patmore reported that he sent out a OPDMD resolution. There needs to have a public hearing set and recommended to use next month's meeting as the public meeting.

Kevin Patmore reported that the town did not receive the RAISE grant. Patmore stated that the Next Level Grand was now open and recommended that the town apply for that. Patmore believes that if we help with the building of the trail from the school to the park entrance that the school would be willing to take of the future maintenance of the trail. Seth Windell said he is in support of handing off the maintenance to the school if they are willing.

## CLERK TREASURER JANE LINDSEY

### Unfinished Business: **2023 February**

General- \$5,523,629.51-Reconciled  
Water- \$2,554,465.28-Unreconciled  
Wastewater-\$4,853,979.37-Unreconciled  
TIF A&C-\$777,760.49-Reconciled

### **2023 March**

General-\$5,487,369.52-Reconciled  
Water-\$2,350,044.36-Unreconciled  
Wastewater-\$4,857,216.40-Unreconciled  
TIF A&C-\$778,024.72-Reconciled

### **2023 April**

General-\$5,521,969.10-Reconciled  
Water-\$2,308,686.52-Unreconciled  
Wastewater \$4,839,171.48-Unreconciled  
TIF A&C-\$685,777.64-Reconciled

### **2023 May**

General-\$5,735,718.6-Reconciled  
Water-\$2,115,349.12-Unreconciled  
Wastewater-\$4,667,687.38-Unreconciled  
TIF A & C-\$686,305.05-Reconciled

### **2023 June**

General-\$6,064,906.97-Reconciled  
Water-\$1,889,751.16-Unreconciled  
Wastewater-\$4,701,155.03-Unreconciled  
TIF A & C-\$864,106.88-Reconciled

The Council wanted to set a date for the budget workshop. After some discussion it was decided that the budget workshop would be held on July 24<sup>th</sup> as a special meeting. The Clerk-Treasurer would notify the newspapers and also post the meeting time at Town Hall.

## MISCELLANEOUS

Shirlene Hess a community member spoke from the floor regarding her concern that the employees especially the police were underpaid. Hess commented that the town has spent a

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million dollars on the trails and although she uses the trails and enjoys them, she is concerned that priority should be increasing pay and benefits for the current employees. Hess said she has heard of one of the police officers leaving the town to go to a nearby community due to pay. Hess just wanted to make her voice heard that she feels that the staff needs to be paid justly and the town needs to make that a priority where the money is spent.

**VOUCHERS**

Jason Little made a motion to approve general vouchers in the amount of \$400,672.26 and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve payroll vouchers in the amount of \$83,451.26 for the month of June and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve wastewater vouchers in the amount of \$132,002.98 and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried 4-0

**ADJOURNMENT**

Seth Windell made a motion to adjourn the town council meeting at 7:22 P.M. and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 4-0

The next Town Council meeting will be August 14, 2023 at 5:30 pm



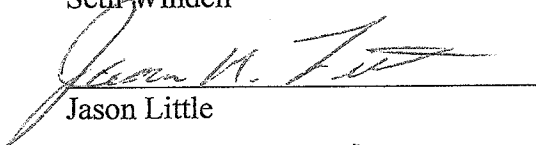
Kevin Burke



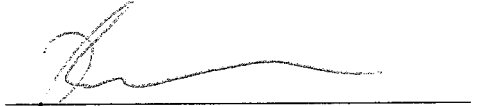
Seth Windell



Patricia Vaal

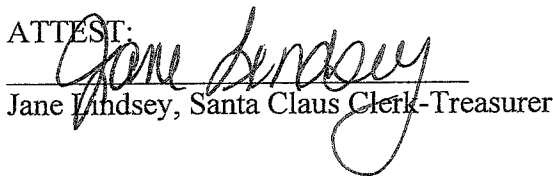


Jason Little



Brian Warran

ATTEST:



Jane Lindsey, Santa Claus Clerk-Treasurer

**ORDINANCE 2023-07**

**AN ORDINANCE AMENDING SECTION 1.30.04 OF  
THE MUNICIPAL CODE OF THE TOWN OF  
SANTA CLAUS CONCERNING INTERNAL CONTROLS AND ACCOUNTING**

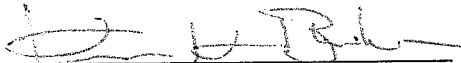
**WHEREAS**, the Town of Santa Claus previously has established policies and procedures for internal controls and accounting of Town funds in Ordinance 2016-06.

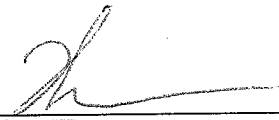
**WHEREAS**, the Town Council, deems it prudent to amend the policies and procedures for the Oversight and Monitoring of Town funds.


**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Santa Claus, Indiana, that Section 1.30.04 of the Municipal Code of the Town of Santa Claus Indiana shall be amended by adding the following provision at the end of such section, under Oversight & Monitoring. "Following the completion of the monthly reconciliations, the Town Council President shall review and approve such reports prior to the Clerk-Treasurer uploading these reports to the Indiana Gateway System. In the event the Town Council President cannot approve such reconciliation reports within two (2) days following completion of such reports, the Town Council Vice President shall review and approve such reports prior to the Clerk-Treasurer uploading such reports to the Indiana Gateway System."

**PASSED AND ADOPTED** by the Town Council of the Town of Santa Claus, Indiana on the 10<sup>th</sup> day of July, 2023.

SANTA CLAUS TOWN COUNCIL

  
Kevin Burke, President

  
Brian Warran

  
Jason Little

\_\_\_\_\_  
Patricia Vaal

  
Seth Windell

Attest:  
  
Jane Lindsey, Clerk-Treasurer

**SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S**

**ACTIVITY REPORT**

**June 1 – 30, 2023**

**First Responder (EMR) -19**

**Fire/Fire Alarms- 2**

**21 – Total Runs**

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2010 F550 Found fitting at rear of horizontal EGR cooler leaking due to loose hose clamp

Cost was 210.60

Map of the coverage area New Boston

# Santa Claus Park & Recreation Department

## June 2023 Report

### SCCC Memberships, Daily Admittance, Room Rentals

	Active Members	New Members	Daily Admits	Big Room Day Rental	Big Room Hour Rental
June	135 (+8)	13 (0)	34 (-23)	2	0

### Completed Projects

- Purchased 14" Floor Scrubber for Community Center
- Basketball Court Lights Replaced

### New/Ongoing Projects

- Travel Tournaments
- Trail Maintenance
- Basketball court Resurfacing
- Security Camera Installation
- Foyer window replacement – pending budget funds at later date

### Items for Town Council/Redevelopment Commission



# SANTA CLAUS INSPECTION REPORT

June 2023

## TOTAL PERMITS

6 Improvement Location  
2 Building Permit  
0 911 Addresses  
1 Electrical

## TOTAL INSPECTIONS

0 Temporary Electric  
1 Footers  
2 Post Hole  
0 Foundations  
0 Basement Walls  
0 Waterproofing  
1 Underground plumbing  
1 Framing  
3 Concrete  
1 R.I. Electric  
1 R.I. Plumbing  
1 R.I. HVAC  
4 General  
1 Gas  
3 Electric Meter  
0 Solar  
5 Final  
1 Certificate of Occupancy

**Reporting:** June 1 – July 1, 2023

**Misc.**

**SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S**

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# *Town of Santa Claus*

TOWN COUNCIL AND  
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.  
P.O. BOX 92  
SANTA CLAUS, INDIANA 47579  
(812) 937-2551  
FAX (812) 937-2630

## **Santa Claus Police Department Activity for June ,2023**

Off Duty Call Out's – 12  
Citations for Town of Santa Claus - 9  
Warnings for Town of Santa Claus - 48  
Crash reports for the Month - 20  
Vehicle Inspections - 5  
Domestic Disturbances- 7  
Assist another Depts.- 8 See Attached  
Medical Emergencies- 6  
Disturbances - 15  
Theft Reports - 4  
Verbal Warnings - 3  
Case reports/ Investigations- 21/48  
Warrant Service- 1  
Gun Permits- 3  
Arrests- 4  
Assist Motorist- 9

## **Christmas Lake Village Activity For June 2023**

**Winter Ln – Investigation  
Madonna Dr - Fight  
Comet – Harassment  
Gatehouse – Trespass  
Winter Ln – Verbal fight  
Winter Ln – Custody Issues  
Evergreen – Welfare Check  
Blitzen - Crash  
Blitzen - Crash  
Melody Ln – Speak to Officer**

## Reserve Hours Worked June 2023

47-6 - Jazyk – 8

47-9 – Kennedy – 8 Hours

47-10 – Goffinet – 28 Hours

## Agency Assists; June 2023.

County – Crash  
County – Domestic  
County – Tree Down  
Dale – Domestic  
Dale - Alarm  
County – Crash PI  
County – Crash PI  
Dale – Domestic

SANTA CLAUS UTILITY REPORT

**PLANT INFORMATION**

Treatment

June	2023	14.0	MG
June	2022	14.6	MG

Precipitation

June	2023	4.78	INCHES
June	2022	4.57	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on AMP project. WW Supervisor on sick leave. April 1, disinfection season begins. Note: Other items on file at WWTP. Ox. ditch rotor malfunction. Prepare for '23 lab proficiency test

**COLLECTION SYSTEM**

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Jet lines, monitor manhole on Evergreen Dr. Generator(Capital Project) for #3 LS on site, should be complete 6.23.23.

**LATERAL INSPECTIONS**

**Safety**

REVOLVING TOTAL LATERAL INSPECTIONS		20	
NEW IN: June 2023	#	5	
<b>COC'S</b>			
COC'S COMPLETED	#	5	
REQUIRING REPAIRS	#	2	
NO REPAIRS	#	1	
EXEMPT LATERALS	#	2	No Report
<b>YEAR TO DATE</b>			
REQUIRING REPAIRS	#	8	No Lost Time injuries
NO REPAIRS	#	10	
EXEMPT	#	2	

**STREETS**

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	Yes
COMPLAINTS	#	no
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts. as needed. Culvert inspections, veh/equip maint and repair, road inspections, pothole patrol. Several storm debris clean-up and culvert clogging incidences

**WATER AND WORK ORDERS**

WORK ORDERS- TOTAL RECEIVED	#	11
WORK ORDERS- COMPLETED	#	11
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water  
Capital Projects, Lead and Copper Rule