

The Santa Claus Town Council & Santa Claus Town Council met in regular session on January 8, 2024 at the — Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by President, Kevin Burke.

Pledge of Allegiance

YouTube- Yes

Town Council Members Present: Kevin Burke, Jason Little, Patrica Vaal, and Brian Warran

Absent: Mike Johannes

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Police Chief, James Faulkenburg, Park Superintendent; Zach Tischendorf, and Building Inspector, Todd Hays.

ELECTION OF OFFICERS

Jason Little nominated Mike Johannes for President of the Town Council. Little spoke on the reasons for his nomination and stated he feels with all the big projects happening this year we need a President who can be available during the day and devote more time to the position. There was no second on the nomination.

Brian Warran proceeded to nominate Kevin Burke for the President of the Town Council. Patricia Vaal seconded the nomination. Vaal stated that Burke has done a good job and Vaal stated with her recent job change she could be available when Burke could not if needed. With no other nominations presented Brian Warran made the motion to appoint Kevin Burke as President of the Town Council. Patricia Vaal seconded the motion.

— Ayes: 2 Nays: 1 Abstain: 1 Vote carries 2-1.

Kevin Burke nominated Patricia Vaal to serve as Vice-President of the Town Council. Brian Warran seconded the nomination. With no other nominations presented Kevin Burke made the motion to appoint Patricia Vaal as Vice-President of the Town Council. Brian Warran seconded the motion.

Ayes: 3 Nays: 0 Abstain:1 Vote carries 3-0

Jane Lindsey, Clerk-Treasurer will continue to serve as Secretary for the Town Council per IC code 36-5-6-6. The Clerk-Treasurer shall serve as clerk of the legislative body by attending its meetings and recording its proceedings.

MINUTES

Jason Little made a motion to approve the 12-11-2023 meeting minutes and Patricia Vaal seconded the motion.

Ayes: 3 Nays: None Abstain: 1

Motion carried 3-0

Jason Little made a motion to approve the 12-26-2023 special meeting minutes as presented. Patricia Vaal seconded the motion.

Ayes: All Nays: None

— Motion carried 4-0

COMMENTS FROM THE FLOOR- None

COMMENTS FROM THE PRESIDENT

Kevin Burke asked the Council members to form a wish list of items they would like to see done in the next 5 years. Burke stated he would like to update the town's 5-year plan and would like input from all members of the council. Burke suggested the wish list items be sent to Jane Lindsey, Clerk-Treasurer and would be discussed in a future meeting.

Burke also suggested that the April 8th meeting may need to be changed to another date due to the eclipse events. Kathy Reinke from Spencer County Community Foundation spoke from the floor and stated that she felt the meeting time would be ok as most of the crowds would have left town by the meeting time. Reinke also suggested that the town consider selling parking spots as a fundraiser. Reinke said other towns are doing that to raise money for the parks department. Patricia Vaal asked Reinke if she could get more information from some of the towns that Reinke is aware of doing this. Reinke invited the Council member to an eclipse planning session that would be held on January 11th at the Santa Claus Brewery at 10:00 am.

APPOINTMENTS FOR 2024

Jason Little made the motion to appoint Kevin Burke to the APC board. Patricia Vaal seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Jason Little made the motion to re-appoint Breck Vinson and Lynn Winkler to BOZA. Brian Warran seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Patricia Vaal made the motion to appoint Mike Johannes to the Indiana Regional 15 board. Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Patricia Vaal made the motion to appoint herself and Brian Warran to the Solid Waste Board. Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Kevin Burke made the motion to appoint James Faulkenburg to the Emergency Advisory board. Brian Warran seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Patricia Vaal made the motion to appoint James Faulkenburg to the Spencer County EMA-Hazard Mitigation board. Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Patricia Vaal made the motion to appoint Kevin Burke and Brian Warran to the Redevelopment board. Jason Little seconded the motion.

Ayes: All Nays: None

— Motion carried 4-0

Redevelopment board to include all council members.

DECEMBER REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting.

FIRE DEPARTMENT MAX MEYER

No additional information to report.

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCENDORF

No additional information to report.

BUILDING INSPECTOR TODD HAYS

Todd Hays asked the Council for an update about the appraisal for the property the Town owns. Kevin Patmore said he has received the appraisal and is reviewing it. Patmore suggested that the Town put parameters on the sale of the property to either tear down the structure or make improvements within a certain amount of time.

— Council agreed that was a good idea.

POLICE DEPARTMENT JAMES FAULKENBURG

James Faulkenburg reported the department has purchased door hangers to leave at businesses when they complete night checks. Faulkenburg stated that night checks is something they have always done in the community but the door hangers is new and a way to inform the business that the check was completed.

TRAILS RUSS LUTHY

The Town of Santa Claus was awarded the Next Level grant for the completion of the Lincoln Discovery Trail that will run from Heritage Hills High School to the back of Lincoln Boyhood Memorial. The grant was in the amount of \$796,015.00. The Council thanked Brian Warran for making the trip to accept the award from the Governor on behalf of the Town.

STREET DEPARTMENT

Nothing to report

WASTEWATER

Nothing to report.

OSHA

No lost time injuries

WATER RUSS LUTHY

Nothing to report.

INDUSTRIAL PARK

Nothing to report.

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore reported that he received a lawsuit regarding a sewer backup. Patmore suggested that this claim not be turned over to insurance but instead follow through with litigation due to the Town having qualified immunity for situations like this. Patmore stated that even if the qualified immunity is not put in place the most the Town will be out is \$5900. Patmore asked the council to permit him to follow through with the litigation.

Jason Little made the motion to allow Kevin Patmore to litigate the claim. Patricia Vaal seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Kevin Patmore suggested an executive meeting be scheduled either

CLERK TREASURER JANE LINDSEY

December Fund Balances:

General-\$5,630,999.28

Water-\$2,060,963.31

Wastewater-\$4,626,391.83

TIF-\$883,027.08

VOUCHERS

Jason Little made a motion to approve general vouchers in the amount of \$122,346.97 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve payroll vouchers in the amount of \$78,182.89 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve wastewater vouchers in the amount of \$4,357.73 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 4-0

MISC

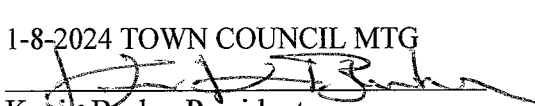
ADJOURNMENT

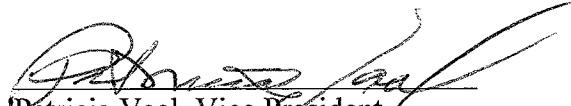
Jason Little made a motion to adjourn the town council meeting at 7:06 P.M. and Brian Warran seconded the motion.

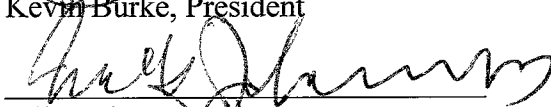
Ayes: All Nays: None Motion carried 4-0


The next Town Council meeting will be February 12th at 5:30 pm.


1-8-2024 TOWN COUNCIL MTG


Kevin Burke, President


Patricia Vaal, Vice President


Mike Johannes


Jason Little


Brian Warran

ATTEST:


Jane Lindsey, Santa Claus Clerk-Treasurer

RESOLUTION 2024-01

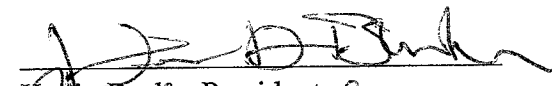
CANCELLATION OF OLD WARRANTS

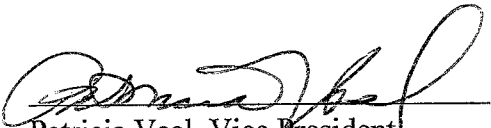
TOWN OF SANTA CLAUS

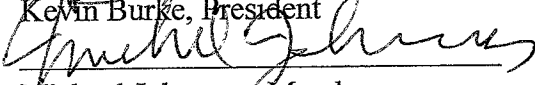
Pursuant to IC 5-11-10.5 all checks outstanding and unpaid for a period of two years as of December 31st of each year are considered void. The following checks are to be voided, removed from the outstanding checks list and receipted back into the fund or funds upon which they were originally drawn:

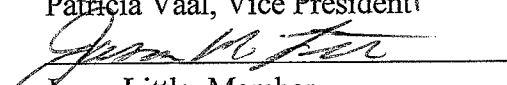
<u>Check No.</u>	<u>Issue Year</u>	<u>Issued To</u>	<u>Check Amount</u>	<u>Fund #</u>
15538	2021	JUDY FROMME	\$ 26.00	GENERAL
15677	2021	JUDY FROMME	\$26.00	GENERAL
10849	2021	MORTGAGE RESOLUTION	\$60.27	SEWER
10850	2021	TONYA CROSS	\$.47	SEWER


Approved by the Santa Claus Town Council on February 12, 2024



Kevin Burke, President


Patricia Vaal, Vice President


Michael Johannes, Member


Jason Little, Member


Brian Warran, Member

ATTEST:

Jane Lindsey-Clerk Treasurer
Town of Santa Claus, Indiana

vii) Unauthorized access fine, \$20 per occurrence;

For the purposes of this paragraph, "Town Personnel" shall include all employees and Board members (Town Council, Waterworks Board, Advisory Plan Commission, Board Zoning of Appeals and Redevelopment Commission), and members of the Santa Claus Volunteer Fire Department, Inc.. "Family" shall mean the Personnel, his or her spouse, and children residing in the same household. "Senior Citizen" shall mean any person who is sixty-two (62) years of age or older. "Student" shall mean any person between the ages of fourteen (14) through seventeen (17). All persons under the age of fourteen (14) may use the facility for no charge, if accompanied by an adult member. "Unauthorized Access" shall mean the admittance of any non-member into the facility by a member, outside staffed hours, whether by direct admittance or sharing of facility access information; offending member shall have membership suspended without refund until fine is paid in full.

All members issued key fobs for entry into the exercise facilities during unsupervised periods shall be charged a fee of \$20.00 per key fob issued to such member.

All memberships shall be for the calendar year or month for which such membership fee is paid. All monthly memberships shall be \$10.00 if the member joins after the fifteenth (15th) day of the calendar month. Memberships shall renew on the 1st day of each month and members shall receive a grace period until the 5th day of each month to make renewal payment.

All memberships may be paid by credit or debit card, member is responsible for all processing fees

All use and memberships shall be a license to use the Town facilities subject to rules as established by the Department of Parks and Recreation.

All receipts for the rental of the community center shall be deposited into the Town's Community Center Fund 101950.


- (2) The following fees for the use of Yellig Park are hereby established and shall be charged by the Park Director:
 - a) Player fees shall be charged for organized sports leagues authorized to use Yellig Park by the Parks and Recreation Board as follows:
 - i) \$15 per player, if Town is responsible for all field maintenance and preparation
 - ii) \$10 per player, if Town is responsible for field maintenance, and league is responsible for chalking/painting of fields
 - b) Tournament Fees for baseball/softball tournaments authorized to use Yellig Park by the Parks and Recreation Department pursuant to a License Agreement with the Board:

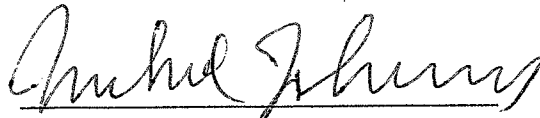
- i. License Fee for tournament use, \$200.00 per field, per day;
 - ii. Chalk Reimbursement, \$10 per bag, after initial lining;
 - iii. Quick-Dry Reimbursement, \$15.00 per bag.
- c) Security Deposit: \$300.00 per Tournament;
- d) Fees for food trucks authorized to use Yellig Park by the Parks and Recreation Department pursuant to a License Agreement with the Board:
 - i. License Fee for tournament/special event use, \$100.00 per day;
 - ii. License Fee for daily use, \$25.00 per day.
- e) All fees and charges for concessions sold on properties under the governance of the Parks and Recreation Department may be established and altered by the Parks and Recreation Board at their discretion. The Parks and Recreation Board shall provide an annual report to the Town Council for all such charges and fees.

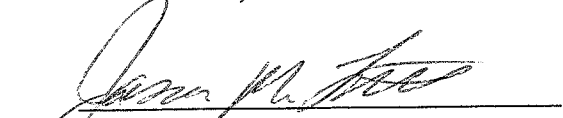
All receipts for use of Yellig Park shall be deposited into the Town's Parks and Recreation Fund 204002."

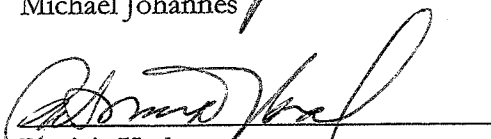
PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 14th day of December, 2020.

SANTA CLAUS TOWN COUNCIL

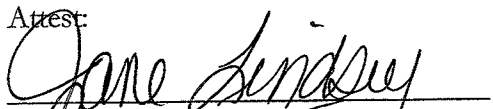

Kevin Burke, President


Michael Johannes


Jason Little


Patricia Vaal


Brian Warran

Attest:

Jane Lindsey, Clerk-Treasurer

SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S

ACTIVITY REPORT

December 1st – 31st, 2023

First Responder (EMR) – 12

Structure Fire Mutual aid with Carter Fire – 1 (tanker)

Gas Leaks -2

Signal 9 – 1 Mutual with Carter Fire I-64

16 - Total Runs

Santa Claus Park & Recreation Department

December 2023 Report

SCCC Memberships, Daily Admittance, Room Rentals

	Active Members	New Members	Daily Admits	Big Room Day Rental	Big Room Hour Rental

Completed Projects

- SCCC Cardio Equipment Installed
- Alarm notification system – communication wire issues fixed

New/Ongoing Projects

- Winter trail maintenance
- Winter equipment maintenance
- Master Plan Update/DNR Grant
- Trail Bollard Installation w/Street Dept.
- Gym Membership System – working on payment processing information, practicing in training portal on website
- Basketball court resurfacing
- SCCC Foyer Window – Work scheduled for 2024, encumbering monies from Cumulative Building
- Mountain Bike Trails – will work on potential funding sources at a later date
- Interior light replacement at SCCC, converting CFLs to LEDs installing motion switches as needed
- Surplus Equipment

Items for Town Council/Redevelopment Commission

SANTA CLAUS INSPECTION REPORT
December 2023

TOTAL PERMITS

5 Improvement Location 111
1 Building Permit
0 911 Addresses
3 Electric Permit

TOTAL INSPECTIONS

3 Foundations
0 Basement Walls
0 Underground plumbing
3 Framing
2 R.I. Electric
2 R.I. Plumbing
2 R.I. HVAC
6 General
1 Gas
3 Electric Meter
0 Final
0 Certificate of Occupancy

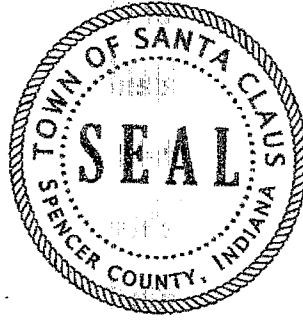
Reporting: December 1, 2023 – January 1, 2024

Misc. No APC meeting

I received an email for a follow-up report on the property on Holiday Boulevard.

Town of Santa Claus

TOWN COUNCIL AND
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.
P.O. BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

Santa Claus Police Department Activity for December ,2023

Off Duty Call Out's - 8
Citations for Town of Santa Claus - 12
Warnings for Town of Santa Claus - 92
Crash reports for the Month - 8
Vehicle Inspections - 4
Domestic Disturbances- 4
Assist another Depts.- 17 See Attached
Medical Emergencies- 6
Disturbances - 54
Theft Reports - 3
Verbal Warnings - 2
Case reports/ Investigations- 9/76
Warrant Service- 4
Gun Permits- 2
Arrests- 3
Assist Motorist- 4

Christmas Lake Village Activity For December 2023

**Melchoir Dr - Domestic
Melchior Dr – Medical
Mistletoe - Intimidation
Kasper – Gas Leak
Mistletoe – Domestic
Winter Ln – Speak to Officer
Mistletoe – Civil Complaint
Holly Dr – Civil Complaint
CLV – Trespass
Winter Ln – Eviction
Madonna – Domestic
Holly Dr – Medical Run
Mistletoe – Theft
Sled Run – Harassment
Melchoir Dr – Welfare Check**

Reserve Hours Worked December 2023

47-6 - Jazyk - 8

47-8 - Kennedy - 42.5

47-7 - Goffinet - 24

47-9 - Petter - 0

Agency Assists; December 2023.

County - Domestic
County - Crash 10-50 PI
County - Warrant
ISP - Warrant
Dale - Suicidal person
Dale - Domestic
County - Suicide
County - Fire
County - Fight

Gentryville – Suspicious person
County – Crash PI
County – Crash PD
County – Domestic
County – Fight
County – Domestic
County - Accident PI
Gentryville – Suspicious Person

PLANT INFORMATION

Treatment

Dec	2023	11.23	MG
Dec	2022	14.6	MG

Precipitation

Dec	2023	2.94	INCHES
Dec	2022	4.57	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. Final NPDES permit received-Active in April '24. Supervisor on sick leave. Ox. ditch rotor malfunction. Inlet distributor for O2 ditch ordered. Cl. III operator hires. Posting for Admin clerk Position. Note: Other items on file at WWTP.

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Jet lines, monitor manhole on Evergreen. Sewer rehab "pre-con"- Jan 9, 2024, tentative start, Feb., 24

LATERAL INSPECTIONS

Safety

REVOLVING TOTAL LATERAL INSPECTIONS		38	
NEW IN: Dec 2023	#	0	
COC'S			
COC'S COMPLETED	#	0	
REQUIRING REPAIRS	#	0	
NO REPAIRS	#	0	
EXEMPT LATERALS	#	0	
YEAR TO DATE			
REQUIRING REPAIRS	#	13	No Lost Time injuries
NO REPAIRS	#	22	
EXEMPT	#	3	

STREETS

MOWING		yes
SIGN- REPLACE/REPAIR/INSTALL	#	Yes
COMPLAINTS	#	No
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. *Complaint from School Corporation, over-grown tree limbs striking school buses. Utility has begun removal. Crack Sealing in complete.

WATER AND WORK ORDERS

WORK ORDERS- TOTAL RECEIVED	#	19
WORK ORDERS- COMPLETED	#	19
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS -Water

Main reinforcement project to begin early 2024. Water tower project complete, save for spring punch-list items.