

The Santa Claus Town Council & Santa Claus Town Council met in regular session on October 9, 2023 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by the President, Kevin Burke

Pledge of Allegiance

YouTube- Yes

Town Council Members Present: Kevin Burke, Jason Little, Patrica Vaal, and Brian Warran

Absent: Seth Windell

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Police Chief, James Faulkenburg, Park Superintendent; Zach Tischendorf, Building Inspector Todd Hays and Utility Superintendent Russ Luthy

MINUTES

Patricia Vaal made a motion to approve the September 11, 2023 meeting minutes and Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

COMMENTS FROM THE FLOOR- None

COMMENTS FROM THE PRESIDENT

Kevin Burke made a public announcement that the county election board decided to not hold any early voting in the town of Santa Claus during the municipal election. This decision was made without prior discussion with the town. Patricia Vaal stated that herself and Clerk-Treasurer Jane Lindsey tried to appeal this decision with no success. Burke stated that there would be voting at the community center on election day and that voters could absentee vote by mail also.

Burke stated that the Council needed to discuss and vote on when the town set the Trick or Treating times for the town this year. Jason Little suggested that Trick or Treating be held on October 31, 2023 from the times of 5-8 pm. The Council agreed. Jason Little made the motion that Trick or Treating would be on October 31st from 5pm-8pm. Brian Warran seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

SEPTEMBER REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting.

FIRE DEPARTMENT MAX MEYER

Max Meyer reported Fire prevention week was October 8-14 and the theme for this year was cooking safety. There would be a presentation on 10-9-23 at Lincoln Trail school from 9am-lunch. Medicine Cabinet Clean Out Day would be on October 28th from 7am-12pm. Medicine Clean Out day is a county wide event. There will also be a Fall Prevention program at the firehouse on 10-10-23 from 6:00pm-7:15pm. The presentation will be hosted by Memorial Hospital and a free meal will be provided.

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Bid opening for a Breathing Air Compressor with charge station and storage system was held during the meeting. Attorney, Kevin Patmore opened the three sealed bids and presented as follows:

Macqueen Emergency- \$53,000

Pro-Air Midwest-\$58,200

FDSAS- \$56,686.08

After discussion Patricia Vaal made the motion to take bids under advisement and give Max Meyer time to review them. Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Patrica Vaal asked if we voted on purchasing the CPR Stryker device. Clerk-Treasurer reported that it was discussed at the prior meeting and discussion included taking the money from the Rainy Day fund. Max Meyer stated that the cost for the CPR Stryker device was \$16,680.00. Jason Little wanted to made sure the device would be properly labeled as the Town's property so that we received back the exact device after sending with patient on the ambulance. Patricia Vaal stated that this was a unique device provided by one supplier and recommended that the Council dispense the quoting criteria. Patricia Vaal made the motion for the special purchase of the CPR Stryker device be made with identification on it marking it at property of Town of Santa Claus and the invoice be paid from the Rainy Day fund. Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF

Zach Tischendorf reported an update on the new software system for the gym. Tischendorf stated he has been trained on the new systems and is expecting the roll out date to be the first of next year.

Tischendorf announced the Trick or Treat Trail event would be held on Saturday, 10/28/2023 from 12pm-3pm at Yellig Park. Tischendorf also expressed his interest in purchasing the property at IN162/Ashburn Road that has been listed for sale. Attorney Kevin Patmore said there would need to be a resolution stating the Town's interest in purchasing the property and the property would need to be appraised. Tischendorf asked the Council to do a resolution so they could move forward on the appraisals. Patmore presented Resolution 2023-05 A RESOLUTION CONCERNING INTEREST IN PURCHASE OF LAND. Patricia Vaal made the motion to approve the resolution 2023-05 as presented. Jason Little seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

Tischendorf stated that he had a scheduled meeting with Brad Scales regarding the possible mountain bike trails on 10/17/2023. Tischendorf will take Scales to both potential sites and give an update at the November meeting. The two sites being viewed are at the Industrial Park and Yellig Park.

Tischendorf also shared plans to have port-a-potties brought in to service the trail users during the winter months. Tischendorf said no restroom access has been a complaint each year and Tischendorf hopes this is a suitable option. The costs for the port-a-potties will be an estimated \$80/month.

BUILDING INSPECTOR TODD HAYS

Todd Hays inquired where the Town stood on the Rice property that the town owns. Kevin Patmore said that he has not received any information from the appraisers as of this date. Patmore will follow up on this. Kevin Burke shared a concern regarding the temporary signs that advertise businesses not events. Burke said these signs are in violation and they need to be pulled. Kevin Patmore agreed and stated that all signs that are in the right of way can be pulled. Patmore followed up with that this is actually an APC board issue and not the

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responsibility of the town council. Burke said he would bring this issue up at the next APC meeting. Patricia Vaal said that the Lake Rudolph sign was something that also needed to be addressed. The APC board will need to decide whether if the signs removed will be disposed of or held for a certain period of time and whether fines would be issued as well.

POLICE DEPARTMENT JAMES FAULKENBURG

Police Chief, James Faulkenburg reported that the police department will be making a stronger presence in Christmas Lake Village due to several reports of theft on docked boats as well as kids doing TPing and Ding Dong Ditch. Faulkenburg said he is confident the kids will be identified as most residents have cameras surrounding their property. Faulkenburg stated that the banging on doors in middle of night is scaring the elderly and also Faulkenburg is concerned for the safety of the kids. The TPing has started to cross over to vandalism as cars are also being affected.

TRAILS RUSS LUTHY

Russ Luthy reported he was still working on the bollards project. No bids have been received at this time and Luthy was still looking at options. Zach Tischendorf offered his help and Tischendorf and Luthy are going to work together on this project.

Russ will be forming a committee including himself and Zach Tischendorf and Kevin Patmore to make recommendations for motorized devices being used on town property including the trails. This committee will set the regulations and wording. Luthy said they would be looking at other town's policies for guidance and then adjust them to meet the needs of our town.

STREET DEPARTMENT

Nothing to report

WASTEWATER

Russ Luthy said they were working on a \$3 million project to rehabilitate the current sewer system. There will be a bid opening on Wednesday, 10-11-2023 at 1:00 pm at the Town Hall. Luthy also stated he is still experiencing a staff shortage. Luthy said the department is 2 full time people short. Luthy has been reaching out to numerous organizations who have students in training programs to find potential employees. Luthy said pay would start out according to experience, education and licensing.

OSHA

No lost time injuries

WATER RUSS LUTHY

Russ Luthy reported that the new water tower was in the final stages and should be ready for use next month. The old tower was scheduled to come down in November also.

There will be a Pre-Bid Meeting on 10/11/23 at 10:00am for the EDA Water System Improvements project. Indiana 15 and Midwestern Engineers will be present at the meeting.

INDUSTRIAL PARK

Nothing to report.

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore reported the Gosnell hearing was postponed with no new court date set at this time. The opposing attorney requested a continuance due to conflict in his schedule and the judge agreed to the continuance.

Patmore also reported that the Town needs to make two appointments to the economic development commission. Patmore said these nomination will need to be persons outside of the council members. Kevin Burke stated that he would talk to the APC board regarding possible nominations and will present two names to Kevin Patmore.

CLERK TREASURER JANE LINDSEY

Unfinished Business: 2023 Water and Sewer bank accounts remain unreconciled for the months of Feb.-September. Lindsey updated the Council that she had hired Suzy Bass. Suzy Bass was previously hired by the former Clerk-Treasurer Kelly Greulich in 2022 to reconcile these same accounts. Lindsey stated she would keep the Council updated on the progress.

September Fund Balances:

General-\$5,307,879.34

Water-\$2,372,598.84

Wastewater-\$4,794,005.32

TIF-\$750,819.53

Lindsey also reported that the State Board of Accounts audit for years 2019-2022 was complete and the exit interview was held on October 4th. Lindsey said the audit went well but she could not discuss the results at this time per instruction of the SBOA auditors. Lindsey said the findings were considered confidential until the final report was made public by the SBOA. Lindsey said there were a couple thing that needed correcting and changes that would need to be made going forward but Lindsey had already completed the corrections and was working with the attorney about some of the changes in ordinances needing to be made.

Lindsey presented the second reading and adoption of 2023-12 AN ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES for the 2024 budget. Lindsey said the only change was reducing the general budget \$50,000 by removing the Town Manager position as was approved at the 09-11-23 Town Council meeting. Lindsey read the entirety of Ordinance 2023-12 AN ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES. Jason Little made the motion to approve Ordinance 2023-12 as read. Patricia Vaal seconded the motion.

Ayes: All Nays: None

Motion carried 4-0

MISCELLANEOUS

Patricia Vaal made the recommendation to present a valuable member of the community a Key to the Town. Vaal stated this has not been done prior and was inquiring if this is something the Town could do. Vaal was suggesting a plaque along with a proclamation. Kevin Patmore said he would have to look into whether the Town could use funds to pay for an award such as is being recommended. Patmore will research and update the Council.

Vaal also reported that she has received complaints that the minutes were not updated on the website. Clerk-Treasurer, Jane Lindsey said she has received similar complaints and that the minutes have been sent to the company in contract to manage the website. Lindsey stated she has sent the minutes twice to the company and yet they still have not updated the site. Lindsey said the contract is ending and she would reach out to Brian Pund to see if this is something he can manage. If Pund is unable to provide this service Lindsey will look into other options. Lindsey

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acknowledged this has been an ongoing struggle with the current company. Vaal also inquired about whether a member of the public could serve on the Redevelopment Commission. Kevin Patmore said yes, a member of the community could be on the Redevelopment Commission. Jason Little agreed that this would be a good idea. Vaal asked for this to be put on the November meeting agenda for discussion.

Kevin Burke stated that we would need to discuss the Holiday/Safety Bonus Payout at the November meeting also.

VOUCHERS

Jason Little made a motion to approve general vouchers in the amount of \$56,054.77 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve payroll vouchers in the amount of \$122,038.20 for the month of September and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 4-0

Jason Little made a motion to approve wastewater vouchers in the amount of \$110,686.29 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 4-0

ADJOURNMENT

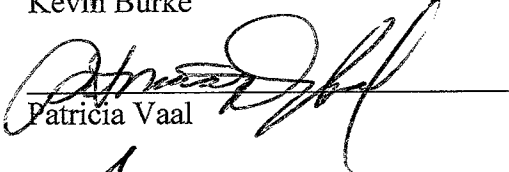
Jason Little made a motion to adjourn the town council meeting at 7:00 P.M. and Patricia Vaal seconded the motion.

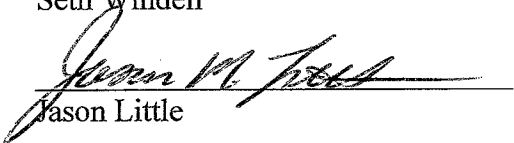
Ayes: All Nays: None Motion carried 4-0

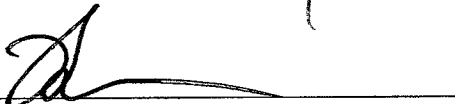
The next Town Council meeting will be November 13th at 5:30 pm

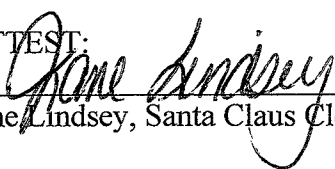

Kevin Burke


Seth Windell


Patricia Vaal


Jason Little


Brian Warran

ATTEST:

Jane Lindsey, Santa Claus Clerk-Treasurer

SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S

ACTIVITY REPORT

September 1st – 30th, 2023

First Responder (EMR) – 12

Fires/Fire Alarm -3

Gas leak – 1

Investigation - 1

17- Total Runs

FIRE PREVENTION WEEK OCTOBER 8-14, THEME COOKING SAFETY STARTS WITH YOU

OCTOBER 28 MEDICINE CABINET CLEAN OUT 7A – 12 NOON AT THE FIRE STATION

ISO AUDIT NOVEMBER 13 AT 12:30

Santa Claus Park & Recreation Department

August 2023 Report

SCCC Memberships, Daily Admittance, Room Rentals

	Active Members	New Members	Daily Admits	Big Room Day Rental	Big Room Hour Rental
August	119 (-4)	5 (0)	31 (-2)	0	0

Completed Projects

- Security Camera Installation at Park

New/Ongoing Projects

- Fall sports, ends October 15th
- Basketball court resurfacing
- Foyer window replacement
- Alarm Notification System - SCCC
- Trail maintenance
- Mountain Bike Trails – Meeting scheduled w/Brad Scales for October 17th
- Trick or Treat Trail – Saturday, October 28th, 2023 from 12-3 PM

Items for Town Council/Redevelopment Commission

- Park Board recommendation to pursue purchasing IN-162/Ashburn Road lot from Spencer County Visitor's Bureau (requires Council resolution to order appraisals)

SANTA CLAUS INSPECTION REPORT

September 2023

TOTAL PERMITS

- 5 Improvement Location
- 1 Building Permit
- 1 911 Addresses
- 1 Sign Permit

TOTAL INSPECTIONS

- 0 Temporary Electric
- 0 Footers
- 0 Post Hole
- 1 Foundations
- 0 Basement Walls
- 0 Waterproofing
- 1 Underground plumbing
- 3 Framing
- 2 Concrete
- 0 Pool
- 2 R.I. Electric
- 2 R.I. Plumbing
- 3 R.I. HVAC
- 6 General
- 1 Gas
- 1 Electric Meter
- 0 Solar
- 1 Final
- 0 Certificate of Occupancy

Reporting: September 1 – October 1, 2023

Misc.

9-18 APC meeting, BOZA meeting with Public Hearing. Granted a Variance to Jarid Hirt.

Town of Santa Claus

TOWN COUNCIL AND
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.
P.O. BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

Santa Claus Police Department Activity for September ,2023

Off Duty Call Out's – 6
Citations for Town of Santa Claus - 8
Warnings for Town of Santa Claus - 63
Crash reports for the Month - 6
Vehicle Inspections - 7
Domestic Disturbances- 5
Assist another Depts.- 12 See Attached
Medical Emergencies- 4
Disturbances - 39
Theft Reports - 1
Verbal Warnings - 2
Case reports/ Investigations- 14/28
Warrant Service- 1
Gun Permits- 0
Arrests- 3
Assist Motorist- 2

Christmas Lake Village Activity For September 2023

**Balthazar – Juvenile Problems
Winter Ln – Custody issues
Melchoir Dr – Vehicle Traffic Hazard
Snowball – Accident with Injuries
Snowball – Dog Complaint
South Comet – Golf Cart Violation
Melchior – Medical Assist
Kasper – Crash PD
Jingle Bell – Unlock**

Reserve Hours Worked September 2023

47-6 - Jazyk – 8

47-8 – Kennedy –16

47- 7 – Goffinet – 40

47-9 – Petter - 0

Agency Assists; September 2023.

County – Suicidal

County – Domestic

County – Domestic

Dale – Disturbance

Dale – Suspicious Person

County – PI Crash

Dale – Domestic

ISP – Investagation

County – Domestic

Dale – Accident PD

County – Escapee from Perry County

ISP – Pursuit

SANTA CLAUS UTILITY REPORT

PLANT INFORMATION

Treatment

Sept	2023	8.59	MG
Sept	2022	13.9	MG

Precipitation

Sept	2023	1.5	INCHES
Sept	2022	4.14	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. NPDES renewal application has been approved. WW Supervisor on sick leave. Ox. ditch rotor malfunction. Inlet distributor for O2 ditch ordered. '23 lab proficiency test complete and submitted. Note: Other items on file at WWTP.

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Jet lines, monitor manhole on Evergreen. Lift Station rehab (capital) continues- 1 station left to rehab. Sewer rehab bid opening set for Oct. 11.

LATERAL INSPECTIONS

Safety

REVOLVING TOTAL LATERAL INSPECTIONS		30	
NEW IN: Sept 2023	#	3	
COC'S			
COC'S COMPLETED	#	2	
REQUIRING REPAIRS	#	1	
NO REPAIRS	#	2	
EXEMPT LATERALS	#	0	
YEAR TO DATE			
REQUIRING REPAIRS	#	12	No Lost Time injuries
NO REPAIRS	#	16	
EXEMPT	#	2	

STREETS

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	Yes
COMPLAINTS	#	Yes*
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. *Complaint from School Corporation, over-grown tree limbs striking school buses. Utility has begun removal.

WATER AND WORK ORDERS

WORK ORDERS- TOTAL RECEIVED	#	13
WORK ORDERS- COMPLETED	#	12
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water

EDA Project out for bid. Capital project water tower, final steps: SCADA, and miscellaneous electric, site grading, old tower demolition, fill new tower.

RESOLUTION NO. 2023-05

A RESOLUTION CONCERNING INTEREST IN PURCHASE OF LAND

WHEREAS, Santa Claus Park and Recreation Board has indicated to the Town Council the desire to explore the potential purchase of certain real estate adjacent to the Town's Yellig Park now owned by the Spencer County Visitor's Bureau, Inc.; and,

WHEREAS, I.C. §36-1-10.5-5 requires the Town Council, as the fiscal body of the Town, to pass a resolution to the effect that it is interested in making a purchase of specified land or structures prior to any purchasing agent of the Town following the further procedures required by I.C. §§36-1-10.5-1 *et seq.*; and,

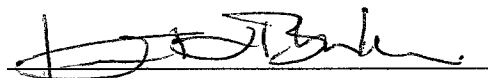
WHEREAS, the Town Council, as the fiscal body of the Town, is interested in making a purchase of the specified land or structures; and,

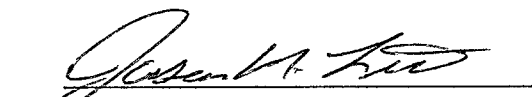
NOW, THEREFORE, BE IT RESOLVED, by the Santa Claus Town Council, as the fiscal body of the Town, the the Town is interested in making a purchase of the specified land or structures, and the Town's Board of Parks and Recreation is authorized to follow the procedures stated in I.C. §36-1-10.5-5 to further explore such purchase.

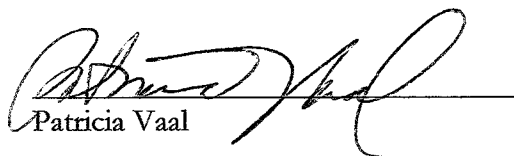
This Resolution shall be in full force and effect from and after its passage.

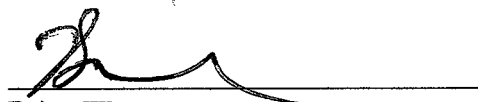
SO RESOLVED, this 9th day of October, 2023.

SANTA CLAUS TOWN COUNCIL


Kevin Burke, President

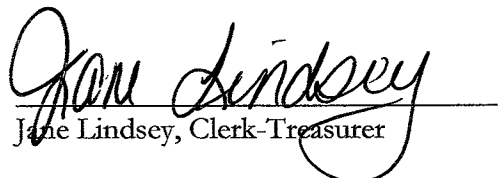

Jason Little


Patricia Vaal


Brian Warran

Seth Windell

Attest:


Jane Lindsey, Clerk-Treasurer

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Ordinance / Resolution Number: 2023-12

Be it ordained/resolved by the **SANTA CLAUS TOWN COUNCIL** that for the expenses of **SANTA CLAUS CIVIL TOWN** for the year ending December 31, **2024** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **SANTA CLAUS CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **SANTA CLAUS TOWN COUNCIL**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
SANTA CLAUS TOWN COUNCIL	Town Council	10/09/2023

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0005	CASINO/RIVERBOAT	\$17,500	\$0	0.0000
0061	RAINY DAY	\$75,000	\$0	0.0000
0101	GENERAL	\$885,137	\$704,595	0.3855
0706	LOCAL ROAD & STREET	\$60,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$274,850	\$0	0.0000
1092	CUMULATIVE BUILDING	\$75,000	\$35,912	0.0167
1135	POLICE	\$3,000	\$0	0.0000
1191	CUMULATIVE FIRE SPECIAL	\$245,000	\$39,997	0.0186
1312	RECREATION	\$175,252	\$130,000	0.0711
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$10,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$225,000	\$107,520	0.0500
2411	ECONOMIC DEV INCOME TAX CREDIT	\$250,000	\$0	0.0000
2430	REDEVELOPMENT - GENERAL	\$5,000	\$0	0.0000
		\$2,300,739	\$1,018,024	0.5419

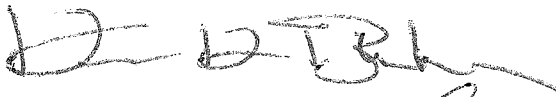

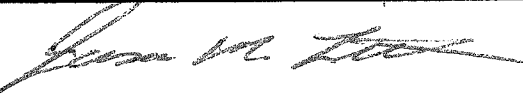

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
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Budget Form No. 4
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Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	ARPA/GRANT/176	\$0
9501	INDUSTRIAL DEVELOPMENT	\$50,000
9502	TIF A&C ALLOC	\$530,700
9503	USER DEFERRAL PROGRAM	\$500
9504	LAW CONT ED	\$1,500
9505	TIF INDUSTRIAL 475	\$100,000
9506	SC Trail 219	\$9,250
		\$691,950

Name		Signature
KEVIN BURKE, PRESIDENT	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
PATRICIA VAAL, VICE PRESIDENT	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
JASON LITTLE, MEMBER	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
SETH WINDELL, MEMBER	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
BRIAN WARRAN, MEMBER	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
JANE LINDSEY	CLERK-TREASURER	

MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes No