

The Santa Claus Town Council & Santa Claus Town Council met in regular session on June 12, 2023 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by the President, Kevin Burke

**Pledge of Allegiance**

**YouTube-** No, there was technical issues with the broadcast

**Town Council Members Present:** Kevin Burke, Patricia Vaal, and Brian Warran

**Absent:** Seth Windell and Jason Little

**Also, Present:** Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer and Park Superintendent; Zach Tischendorf and Russ Luthy

**MINUTES**

Patricia Vaal made a motion to approve the May 8, 2023 meeting minutes and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 3-0

**COMMENTS FROM THE FLOOR**

Danita Grosvenor gave an update on the premium increase if the Council decides to add family insurance. Grosvenor gave disclaimer that these rates were not firm but could be used for budget purposes only. Grosvenor received quotes from 3 carriers and at this time UHC had the best rate. Current rate is \$13,728.93 and adding family insurance with spousal carveout the rate would increase to \$18,863.93 based on the employees at this time. This rate quote is good for 45 days.

**COMMENTS FROM THE PRESIDENT**

Kevin Burke presented two books for the Council to view that will be the two official books at the 100<sup>th</sup> anniversary celebration of the book The Night Before Christmas event to be held on July 21, 2023. Burke said he is hoping to have the author autograph the books and the books will remain on display at Town Hall. Burke also commented that there was an executive session held on June 7<sup>th</sup> and no action was taken. Burke and Patricia Vaal plan to attend the Talk of the Town group session on Thursday, June 11. There was no update on the Riverview Project.

**APRIL REPORTS FROM DEPARTMENT HEADS**

Department reports were given to the Council prior to the meeting and are attached.

**FIRE DEPARTMENT MAX MEYER**

Saturday July 1<sup>st</sup> the fire department will host a BBQ dinner. The dinner will begin at 11:00 am. There will be more details to come.

Max Meyer reported that their main truck was losing coolant and they would be taking the truck to Ruxer to get it repaired. The department will be using the 1986 Ford until the truck is repaired. Meyer also reported that they will be receiving new SCBAs and Meyer will offer the old ones to other departments first and if there are any not taken, they will be considered obsolete. Meyer also presented a mutual agreement that Meyer is wanting to request be signed by the Council President, Kevin Burke.

Patricia Vaal made the motion to allow Kevin Burke to sign the mutual agreement pending Kevin Patmore reviewing and approving the document. Brian Warran 2<sup>nd</sup> the motion.

Ayes: All Nays: None Motion carried 3-0

**PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF**

Scoreboards have been installed and basketball lights have been replaced with LED. Tischendorf has not requested bids for the replacement of the foyer window yet. Tischendorf hopes to have an update at next meeting or August. Tischendorf and Russ Luthy had interviewed for a full time employee to be shared but they have not made a hiring decision yet.

**BUILDING INSPECTOR TODD HAYS**

No additional information to report

**POLICE DEPARTMENT JAMES FAULKENBURG**

Robert Bone stood in for James Faulkenburg who was absent. Bone reported that they have not had any rise in reports from Holiday World at this time in the season.

**TRAILS RUSS LUTHY**

Russ Luthy reported that signs have been ordered however Luthy needs an ordinance. Kevin Patmore reminded the Council that there is a procedure that needs to be followed and the Council will have to form a committee as the first step. Patmore will send out the suggestions on procedure to the Council again. Luthy applied for a tourism grant asking for \$45,000 but Luthy has not heard back from the application yet. Luthy requested we pay the final invoice for the Yellig Park Trail from the Tif A & C Capital fund. Patricia Vaal made the motion that the Council recommend this invoice be sent to the Redevelopment Commission to pay from fund 4455 Tif A & C Capital. Brian Warran 2<sup>nd</sup> the motion.

Ayes: All Nays: None Motion carried 3-0

Russ Luthy reported that he has ordered 18 more bollards for the trails to keep people from driving on the trails and also to replace one that was damaged by a Dollar General truck hitting one.

**STREET DEPARTMENT**

Russ Luthy updated the Council the department is currently updating the street lights and Kevin Burke offered to do a ride along to see how many are not working.

**WASTEWATER**

There were two bids submitted for the sludge disposal. Kevin Patmore opened the two sealed bids.

1<sup>st</sup> bid: Merrell Brothers Inc of Kokomo, IN

29.27 cents per gallon

Start date as needed

2<sup>nd</sup> bid: Wealing Brothers of Fowler, IN

24 cents per gallon

June 30<sup>th</sup> start date

Patricia Vaal made the motion that both bids be taken under advisement and the Council to defer to Russ Luthy to make final decision based on specs needed. Brian Warran 2<sup>nd</sup> motion.

Ayes: All Nays: None Motion carried 3-0

**OPEN ACTION ITEMS:**

**OSHA**

No lost time injuries

**WATER RUSS LUTHY**

06-12-2023 TOWN COUNCIL MTG

Russ Luthy reported that he received the deficiency letter from the IDEM inspection. Luthy went over each deficiency with the Council and Luthy said he is working on a response and a plan of correction. Luthy also made the Council aware that in considering the 2024 budget the water department will need

additional staff. Luthy stated that his current employees are working 50-60 hours per week and things are still not getting done. Luthy also stated he is hoping to see additional incentives for the current employees and that the addition of family insurance will go a long way. Kevin Burke stated that the Council will also need to be looking at the budget for aging equipment. Invoices were submitted for approval on water projects.

Patricia Vaal made the motion to pay Phoenix Fabricators in the amount of \$23,942.17 the overage after bond funds have been used out of the town's ARPA funds. Brian Warran 2<sup>nd</sup> the motion.

Ayes: All Nays: None Motion carried 3-0

Patricia Vaal made the motion to pay the finalized bill for well # 3 to National Water in the amount of \$225,821 and Midwestern Engineers in the amount of \$8,175.51 from the ARPA funds. Brian Warran 2<sup>nd</sup> the motion.

Ayes: All Nays: None Motion carried 3-0

**INDUSTRIAL PARK**

Nothing to report.

**TOWN ATTORNEY KEVIN PATMORE**

Kevin Patmore published notice in paper for RFP for animal control. Patmore has not received any responses yet including It Takes a Village. Patmore requested 1<sup>st</sup> reading of Ordinance 2023-07 AN ORDINANCE AMENDING INTERNAL CONTROLS.

Patricia Vaal made the motion for the 1<sup>st</sup> reading of Ordinance 2023-07 AN ORDINANCE AMENDING INTERNAL CONTROLS. Brian Warran 2<sup>nd</sup> the motion.

Ayes: All Nays: None Motion carried 3-0

Patmore also reported that the Next Level trails grant will open on 07-01-2023. Patmore suggested we apply to extend the trail from Lincoln Boyhood to North Spencer School Corp. Office. Patmore said we could us the right away as part of our 20% requirement. Patmore stated that the school would need to be in cooperation with us. Patmore said the recipients of the RAISE grant will be announced on June 28<sup>th</sup> but could be delayed.

**CLERK TREASURER JANE LINDSEY**

**Unfinished Business: 2023 February**

- General- \$5,523,629.51-Reconciled
- Water- \$2,554,465.28-Unreconciled
- Wastewater-\$4,853,979.37-Unreconciled
- TIF A&C-\$777,760.49-Reconciled

**2023 March**

- General-\$5,487,369.52-Reconciled
- Water-\$2,350,044.36-Unreconciled
- Wastewater-\$4,857,216.40-Unreconciled
- TIF A&C-\$778,024.72-Reconciled

**2023 April**

- General-\$5,521,969.10-Reconciled
- Water-\$2,308,686.52-Unreconciled
- Wastewater \$4,839,171.48-Unreconciled
- TIF A&C-\$685,777.64-Reconciled

**2023 May**

General-\$5,735,718.6-Reconciled  
Water-\$2,115,349.12-Unreconciled  
Wastewater-\$4,667,687.38-Unreconciled  
TIF A & C-\$686,305.05-Reconciled

Jane Lindsey reported that the Clerk-Treasurer’s office received the \$250,000 payment on the Mt. Zion Road and that she created a separate line item for this deposit. Lindsey provided a copy of the Pre-Budget worksheet to the Council for their feedback prior to Lindsey submitting to Gateway. Lindsey stated she had not posted the Town Manager position yet as Lindsey had not received a final revised job description. The Town Manager discussion was tabled to next meeting when the entire Council is in attendance to discuss further.

**MISCELLANEOUS**

**VOUCHERS**

Patricia Vaal made a motion to approve general vouchers in the amount of \$55,684.58 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 3-0

Patricia Vaal made a motion to approve payroll vouchers in the amount of \$80,997.45 for the month of May and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 3-0

Patricia Vaal made a motion to approve wastewater vouchers in the amount of \$197,420.25 and Brian Warran seconded the motion.

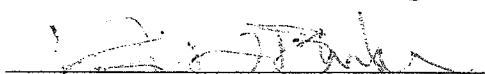
Ayes: All Nays: None Motion carried 3-0

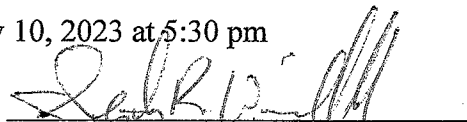
**ADJOURNMENT**

Patricia Vaal made a motion to adjourn the town council meeting at 7:05 P.M. and Brian Warran seconded the motion.

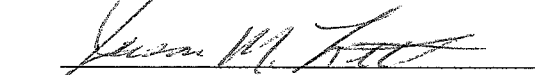
Ayes: All Nays: None Motion carried 3-0


The next Town Council meeting will be July 10, 2023 at 5:30 pm


  
\_\_\_\_\_  
Kevin Burke

  
\_\_\_\_\_  
Seth Windell

\_\_\_\_\_  
Patricia Vaal

  
\_\_\_\_\_  
Jason Little

  
\_\_\_\_\_  
Brian Warran

ATTEST:  
  
\_\_\_\_\_  
Jane Lindsey, Santa Claus Clerk-Treasurer

**SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S**

**ACTIVITY REPORT**

**May 1- 31, 2023**

**First Responder (EMR) -16**

**Fire/Fire Alarms – 2**

**Disregard - 4**

**22 – Total Runs**

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Saturday July 1<sup>st</sup> 11am - ??? Fire Department BBQ

# Santa Claus Park & Recreation Department

## May 2023 Report

### SCCC Memberships, Daily Admittance, Room Rentals

	Active Members	New Members	Daily Admits	Big Room Day Rental	Big Room Hour Rental
May	127 (+17)	13 (+5)	57 (+10)	1	0

### Completed Projects

- New Scoreboards Installed
- Basketball Court Lights Replaced

### New/Ongoing Projects

- Spring sports
- Travel Tournaments
- Trail Maintenance
- Basketball court repairs & lighting
- Floor scrubber for community center
- Foyer window replacement – finding contractors for bid process
- Trails maintenance

### Items for Town Council/Redevelopment Commission

**SANTA CLAUS INSPECTION REPORT**  
**May 2023**

**TOTAL PERMITS**

6 Improvement Location  
3 Building Permit  
0 911 Addresses  
0 Electrical

**TOTAL INSPECTIONS**

0 Temporary Electric  
4 Footers  
0 Post Hole  
3 Foundations  
0 Basement Walls  
0 Waterproofing  
4 Underground plumbing  
6 Framing  
2 Concrete  
4 R.I. Electric  
3 R.I. Plumbing  
3 R.I. HVAC  
4 General  
1 Gas  
4 Electric Meter  
0 Solar  
2 Final  
2 Certificate of Occupancy

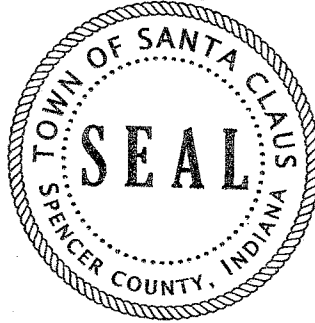
**Reporting:** May 1 – June 1, 2023

**Misc.**

APC & BOZA Meeting

# *Town of Santa Claus*

TOWN COUNCIL AND  
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.  
P.O. BOX 92  
SANTA CLAUS, INDIANA 47579  
(812) 937-2551  
FAX (812) 937-2630

## **Santa Claus Police Department Activity for May ,2023**

**Off Duty Call Out's - 5**  
**Citations for Town of Santa Claus - 9**  
**Warnings for Town of Santa Claus - 63**  
**Crash reports for the Month - 3**  
**Vehicle Inspections - 4**  
**Domestic Disturbances- 6**  
**Assist another Depts.- 14 See Attached**  
**Medical Emergencies- 5**  
**Disturbances - 15**  
**Theft Reports - 2**  
**Verbal Warnings - 0**  
**Case reports/ Investigations- 14/40**  
**Warrant Service- 2**  
**Gun Permits- 3**  
**Arrests- 8**  
**Assist Motorist- 5**



# **Christmas Lake Village Activity For May 2023**

**Chimes Drive – Vin Check  
Poinsettia Drive – Welfare Check  
Main Gate - Crash  
Garland Ln – Welfare Check  
Pyrachantha - Medical  
Snowball – Hit and Run  
Melchior Drive - Theft  
Tinsel Cir – Vin Check  
Melchior Dr – Welfare Check  
Melody Ln – Speak to Officer  
Melchior Dr – Warrant  
Kasper Dr – Sots Fired  
Donder – Juv problem  
Dasher - Medical  
Melchior Dr - Warrant  
Sled Run – Missing child  
Polar Park – Suspicious Person  
Prancer Dr - Alarm  
Noel Ln – Welfare Check  
Prancer – Vehicle in Road**

## Reserve Hours Worked May 2023

47-6 - Jazyk – 8

47-9 – Kennedy – 8 Hours

47-10 – Goffinet – 28 Hours

## Agency Assists; April 2023.

County – Crash

County – Domestic

Gentryville – Trespass

Dale – Shots Fired

County - Medical

Dale - Alarm

County – Medical

County – Crash PI

Dale – Crash PI

County – Fight

Perry County – Search and Rescue

County – Man Hunt  
County – Crash  
Dale – Domestic

SANTA CLAUS UTILITY REPORT

**PLANT INFORMATION**

Treatment

May	2023	17.5	MG
May	2022	26.9	MG

Precipitation

May	2023	3.38	INCHES
May	2022	5.35	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on+ AMP project. Repair DO Meter #2 Ditch. IDEM Inspector on site 5.23.23. WW Supervisor on sick leave. April 1, disinfection season begins. Note: Other items on file at WWTP. Ox. ditch rotor malfunction. Prepare for '23 lab proficiency test

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Jet lines, monitor manhole on Evergreen Dr. Generator delivery bumped to May '23. Generator for #3 LS on site, should be complete 6.23.23.

**LATERAL INSPECTIONS**

**Safety**

REVOLVING TOTAL LATERAL INSPECTIONS		15	
NEW IN: May 2023	#	2	
<b>COC'S</b>			
COC'S COMPLETED	#	2	
REQUIRING REPAIRS	#	1	
NO REPAIRS	#	1	
EXEMPT LATERALS	#	0	No Report
<b>YEAR TO DATE</b>			
REQUIRING REPAIRS	#	6	No Lost Time injuries
NO REPAIRS	#	9	
EXEMPT	#	0	

**STREETS**

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	No
COMPLAINTS	#	no
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts. as needed. Culvert inspections, veh/equip maint and repair, road inspections, pothole patrol. Several storm debris clean-up and culvert clogging incidences

**WATER AND WORK ORDERS**

WORK ORDERS- TOTAL RECEIVED	#	17
WORK ORDERS- COMPLETED	#	17
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water