

The Santa Claus Town Council met in regular session on June 14, 2021 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In.

The meeting was called to order by President, Michael Johannes at 5:33 pm.

Pledge of Allegiance

Town Council Present: Jason Little, Patricia Vaal, Michael Johannes, Kevin Burke & Seth Windell

Present by Zoom: Adam Elk of Invoice Cloud

Absent: None

Also, Present: Clerk-Treasurer; Kelly Greulich, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Superintendent; Russ Luthy, Building Inspector; Todd Hays, & Park Director; Zach Tischendorf.

Absent: None

MINUTES

Patricia Vaal made a motion to approve the May 10, 2021 regular meeting minutes and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

COMMENTS FROM THE FLOOR

Valerie Schmidt Director of Spencer County Lincoln Economic Development Corporation (LEDC) presented to the council the LEDC Strategic Plan and passed out information concerning the Indiana Regional Economic Acceleration + Development Initiative (READI) grant program Governor Holcomb is dedicating \$ 500 million in state appropriations. The grant is expected to be a 4:1 match of local public and private funding and can be used for training centers, sidewalks and walkable areas such as trails. LEDC will award up to \$ 50 per each region. Schmidt stated the County Commissioners made a motion for the County to be a part of the region. The time frame is short to get the information together for the grant but Schmidt committed to the council she had only heard about this a few weeks ago and is trying to absorb as much information as possible for the communities in Spencer County. The council thanked Mrs. Schmidt for coming to the meeting.

Adam Elk a representative from Invoice Cloud was present by zoom, he stated to the council his company is the only company that interfaces with the town's current software provider Boyce Systems, An agreement & contract was sent to Clerk-Treasurer Kelly Greulich prior to tonight's meeting, Greulich forwarded the information to the town council and town attorney Kevin Patmore to review prior to this meeting. There are many opportunities for your current customers to pay by credit card, e-checks, phone in payments and ACH all under one roof. No manual entries once a report is generated by Invoice Cloud the billing department will download that report directly into the Boyce System software and print out the reports. This will save time and money and a great convenience for the town customers. Once people sign up to pay whichever way, they prefer they can also elect for paperless invoices that can come directly to their phone or email account and they can ask for reminders as well throughout the month. The fees associated would be a monthly charge of \$ 150.00 for the service for the town, ACH would be .35 each, e-checks are \$ 2.00 and credit card fees are 3.25% paperless is .25. The council thanked Mr. Elk. A discussion will follow later in the meeting under town attorney Kevin Patmore.

COMMENTS FROM THE PRESIDENT

No comment at this time from Michael Johannes.

FIRE DEPARTMENT

Max Meyer reported for May

First Responder (EMR)-10

Fires/Fire Alarms- 5

Signal 9/Disregard- 2

Total Activities-17

Summer BBQ will be held June 26, 2021 starting at 11:00 am drive thru only. After checking on the cost of the 800 series radios for both police and fire for the town the cost will be about \$ 65,000.00. Greulich suggested Cum Cap funds or to wait and appropriate funds for the 2022 budget.

PARKS & RECREATION/COMMUNITY CENTER

Zach Tischendorf Report for May

Quality Craft emailed invoice for the drainage that has been completed thus far with a remaining punch list to be completed along with a final invoice. The amount of the invoice is \$ 36,149.74. Greulich stated council must approve since it is coming out of the special fund CCD.

Seth Windell made a motion to approve Quality craft invoice for drainage work at Yellig Park in the amount of \$ 36.149.74 from CCD and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion: Carried

The Park board has decided to stay with wood mulch at this time due to the cost of rubber mulch. The grinder pump at the park went out over the weekend during the tournament, Leroy Oeding was called in for repairs. In the future the board and council need to come up with a permanent solution to this problem. Russ Luthy stated you may have to have engineering done to see what would work best at the park.

Patricia Vaal asked has Tischendorf and Luthy figured out the maintenance of the trails at this time? Luthy stated no one will be touching the Santa Claus Lincoln Discovery Trail until INDOT has signed off on the trail and we are still waiting on that. Vaal stated the areas where the plants are growing is out of control and looks awful.

SCCC Active Members-164, New Members-16, Daily-26, Big Room Rental-0, Big Room Hourly Rental-0, Meeting Room Hourly Rental-0.

COMPLETED PROJECTS/EVENTS OF PARK'S DEPARTMENT-

SCCC-Plaster work complete.

PARK- Sponsorship banners have been installed; scoreboards have been repaired & field # 2 concession stand reorganized to improve efficiency.

NEW/ONGOING PROJECTS-

SCCC- kitchen remodel will begin once auction items have been removed, the park board has decided the kitchen will not be a full-scale kitchen after the remodel.

PARK- Drainage project almost complete one drainage area remains, hardware installed for Wi-Fi and cameras (waiting on install), May concessions \$ 2,277.00 in receipts, net profit \$ 884.46, need 2 more employees to work concessions, installed play ground mulch at a cost of \$ 4,000.00, planning senior citizen programs with Willowdale Village and parking signs ordered to address parking issue on Ashburn.

ITEMS FOR COUNCIL-

Amend the Ordinance to include medium room rental of \$ 300.00. Kevin Patmore stated he has Ordinance 2021-07 AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATION FEES rental of the medium room at \$ 300.00 per month.

Seth Windell made a motion for the 1st reading of Ordinance 2021-07 AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATION FEES and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion: Carried

Seth Windell made a motion to suspend the rules and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

Seth Windell made a motion for the 2nd reading and adoption of Ordinance 2021-07 AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATION FEES and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

Parking expansion above Ashburn Road in conjunction with the Eastside Trail at Yellig Park is moving forward.

Tischendorf stated he has hired Madeline Walton to work concessions at Yellig Park pending paperwork, Greulich informed the council Madeline is not old enough to have a drivers license so there will be no DL check on her.

BUILDING INSPECTOR

Todd Hays Report for May

Number of Solar Inspections	0
Number of Post Hole Inspections	1
Number of ILPS Issued	7
Number of Basement Wall Inspections	1
Number of New Permits	3
Number of Footing Inspection	2
Number of Foundation Inspections	2
Number of Plumbing Rough in Inspections	5
Number of Rough in HVAC Inspections	3
Number of Rough in Electric Inspections	4
Number of Vectren Inspections	7
Number of Final Inspections	3
Number of Gas Inspections	0
Number of General Inspections	10
Number of Framing Inspections	5
Number of Concrete Slabs/Floors	2
Number of 911 Addresses Assigned	1
Number of Certificate of Occupancy	5
Number of Waterproofing Foundations	1
Total Number of Inspections	61

Hayes stated the 911 address has been corrected for the Golf Course. BOZA will conduct a public hearing on June 21, 2021 in regards to the property located in the Industrial Park tract 5A. Kevin Burke asked if a letter should be sent to Koch Development in regards to the property located in Holiday Village that the owner put a shed on his property and is asking for a 911 address. The Santa Claus Police Department was asked to keep an eye on the property.

POLICE DEPARTMENT

Michael Johannes Report for May
Off Duty Call Outs-12
Citations TOSC-15
Warnings TOSC-46
Crash Reports-8
Vehicle Inspections-5
Domestic Disturbances-7
Assist another Department-12
Medical Emergencies-4
Disturbances-96
Theft Reports-2
Verbal Warnings-0
Case Reports/Investigations-18/49
Warrant Service-2
Gun Permits-6
Arrests-3
Assist Motorist-3

Reserve Hours for the month of May are as follows: Stout-9, and Jazyk-24.

Faulkenburg stated the BMV says there is no permit that can be acquired for the Santa Sleigh, it can only be moved by a trailer from place to place.

Patmore asked the council how they want to proceed with the resignation of officer Matthew Gosnell. Michael Johannes stated Gosnell signed the contract back when started for the town the contract should be followed. Patmore stated the council will need to authorize the town attorney to send Gosnell a letter concerning his requirements per the town contract.

Seth Windell made a motion to authorize town attorney Kevin Patmore to send Matthew Gosnell a registered letter concerning the contract he signed with the town of Santa Claus and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

Officer Kevin Farmer will be in training on the following dates June 17, 2021 and also July 7, 8, & 9. A complaint was received concerning high grass on HWY 245 not far from the Candy Castle, Luthy said he will make sure it is taken care of.

TRAILS

Russ Luthy Report for May

SCLD Trail- 4 C.O.'s existing under drain-protector relocated, change in casting size near Circle S, rock excavating & MU wall (deduct amenities installed), project is substantially complete. Awaiting veg growth and NOT. Pre-final walk thru scheduled for May 11, 2021.

EASTSIDE Trail- Contractor to begin construction June 14 cost of construction \$ 1,864,208.45

JIM YELLIG PARK Trail- Hard surface existing gravel trail and add ADA facilities. Finalizing plans for construction on target for late summer/fall LET date.

For June 14, 2021 Meeting Report on current Trails in progress from Clerk-Treasurer-

No Change Phase 1 SCLDTRAIL	INDOT 80%	TOSC 20%
Construction Engineering	\$ 169,120.00	\$ 42,380.00
Preliminary Engineering	\$ 295,488.66	\$ 73,872.14

ROW Services	\$ 13,208.00	\$ 3,302.00
ROW Land	\$ 4,840.00	\$ 1,210.00
Construction of Phase 1	\$ 1,570,346.65	\$ 314,069.33
Total Expenses of Phase 1	\$ 2,053,003.31	\$ 434,833.47

EASTSIDE TRAIL

Preliminary Engineering	\$ 214,404.16	\$ 53,600.54
RoW	\$ 14,184.32	\$ 3,546.08
Row Land	\$ 29,216.00	\$ 7,304.00
Construction Engineering	\$ 1,491,366.76	\$372,841.69
Total Expenses of Eastside	\$ 1,749,171.24	\$437,292.81

DNR YELLIG TRAIL **\$ 6,172.78** **\$ 1,543.20**

TOTAL EXPENSES **\$ 7,087,064.94** **\$ 1,837,330.09**

STREET DEPARTMENT:

Kevin Patmore opened the bids for the items the council deemed surplus items in an earlier meeting. The following bids were received:

- One bid for the vertical chair rack in the amount of \$ 100.00 from Jason Toler
 - One bid for folding chairs in the amount of \$ 1.00 per chair from Robert Coffin
 - One bid for the push mower in the amount of \$ 20.00 from Devin Stenftenagel
 - One bid for the 2006 Chevy in the amount of \$ 655.00 from Kevin Weigand
 - Two bids for the 2005 F250XL Kevin Weigand \$ 655.00, J& E Lawn Care LLC \$ 5,000.00
 - Two bids for the 2001 Ford F250 4WD Kevin Weigand \$ 655.00, J & E Lawn Care LLC \$ 5,000.00
 - Two bids for the 2000 F650 Dump Truck Kevin Weigand \$ 1,005.00, J & E Lawn Care LLC \$ 7,000.00
- Luthy stated all the trucks have mechanical issues.

Patricia Vaal made a motion to approve the highest bidder as the winner on each surplus item as listed and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

Kevin Burke made a motion concerning the items that were listed as surplus but did not sell to be labeled as worthless and disposed of and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

Russ Luthy Report for May

STREET OPEN ACTION ITEMS:

- Mowing- No
 - Sign-replace/repair/install- Yes
 - Complaints- 0
 - Street Repairs- Yes
- Assist other departments as needed, culvert inspections, monitor CR 850 culvert, vehicle/maintenance/repairs, ditch work, road inspections, PASER road report & culvert repair at the rear of hotel.

WASTEWATER:

Russ Luthy Report for May

PLANT INFORMATION: Treatment May 2021 17.13 MG, May 2020 24.31 MG

Precipitation May 2021 3.4 inches, May 2020 7.4 inches

OPEN ACTION ITEMS: Process control testing, plant O & M, construction formally began on April 20, 2021 (NEPDS required P removal). Install potable water for same. Other items on file at WW Plant.

SSO(s)- 0

COLLECTION SYSTEM: Routine station maintenance checks, after hours call out LS # 1, vapor lock, sewer main and lateral rehab-ongoing. Other items on file at WWTP.

LATERAL INSPECTIONS: Revolving total lateral inspections-14, New in May-2, COC's completed -0, requiring repairs-2, no repairs-0, exempt laterals-0.

YEAR TO DATE: Requiring repairs-9, no repairs-5, exempt-0.

Luthy asked for council approval concerning the pre-engineering that must be completed before the wastewater bond issuance.

Seth Windell made a motion to approve the engineering agreement for the projects associated with the wastewater bond and Michael Johannes seconded the motion.

Ayes: All Nays: None Motion carried

OSHA

No lost time injuries. 1- facility inspection-utility compound walk-thru with Superintendent, 3- field hazard assessments- water leak, water svc repair and ditch work.

WATER

Russ Luthy Report for May

Work Orders-Total Received 11

Work Orders Completed-8

Work Orders Pending-3

OPEN ACTION ITEMS:

Prepare for summer water usage.

INDUSTRIAL PARK:

No business to report.

TOWN ATTORNEY:

Kevin Patmore discussed the INVOICE CLOUD; he has read the contract and if the council wants to move forward, I see no issues with the contract. The only item the council needs to discuss is the saving of time in the utility office does the town want to pay the processing fees for the ACH and the paperless cost. Greulich noted with the savings in her office the town will still be saving money if the town chooses absorbs those fees. And not pass them onto the customers.

Seth Windell made a motion to have town attorney Kevin Patmore prepare an ordinance for the fee structure concerning INVOICE CLOUD and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion: Carried

Seth Windell left the meeting at 7:45 pm

CLERK TREASURER:

Kelly Greulich

Fund Report for April-

General Bank-\$ 4,122,905.53

Water-1,761,889.39

Wastewater- 1,507,464.26

TIF- \$ 462,561.34

Greulich stated the council has to set a date for the budget workshop, a discussion followed and the date for the budget workshop will be July 26th starting at 5 pm. An email will be sent out with department times to meet. All department heads should contact Greulich to set up a pre-budget workshop before the 26th of July. The first reading of the 2022 Budget will take place at the September 13, 2021 town council meeting at 5:30 pm and the public hearing and adoption of the 2022 Budget will be on October 11, 2021 at the town council meeting at 5:30 pm. A reminder all new emails must be set up before July 1, 2021 using the townofsantaclaus.com. address.

Greulich informed the council the copier at the office is 6 years old and Hoosier Business is having problems finding parts for it, our salesman Phil Jahn quoted a trade in of \$ 3,000.00 toward a Kyocera color copier 2-draw, with fax and a stand for \$ 6,371.00 leaving a total amount due of \$ 3,371.00. The trade in would only be good with our current provider and there are funds in the CT budget to approve this in 2021. Asking council to make a motion for approval even though it is less than \$ 5,000.00 but only because of the trade in value.

Jason Little made a motion to approve the expenditure from Hoosier Business in the amount of \$ 3,371.00 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

MISCELLANEOUS:

Michael Johannes stated Holiday World is finishing up on the donation letters for the trails, should have a draft by the next meeting. Johannes stated he will contact the company that did the Santa statues to see about replacing the trees.

Greulich stated the quote from Santa Claus Exterior Cleaning needs council approval from the Rainy-Day fund for the 4 welcome signs coming into town, the walkway, the benches and the Santa statue at town hall.

Jason Little made a motion to approve the quote of \$ 2,275.00 from Rainy-Day Fund from Santa Claus Exterior Cleaning for the cleaning of the items listed above and Kevin Burke seconded the motion.

Ayes: Little, Johannes, Burke Nays: Nays Abstain: Vaal Motion carried

VOUCHERS:

Greulich noted in the expenditures for the general it includes the town's 20% of the Eastside trail construction and the wastewater expenditures include the semi-annual bond payment.

Jason Little made a motion to approve the general vouchers in the amount of \$ 515,216.61 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to approve the wastewater vouchers in the amount of \$ 307,097.93 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

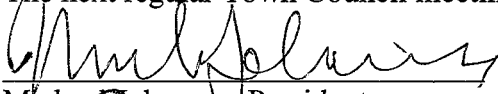
Greulich informed the council the 2022 budget meeting date with the Department of Local Government & Financing will be August 4, 2021 by zoom.

ADJOURNMENT:

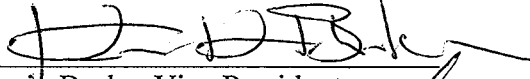
Kevin Burke made a motion to adjourn the town council meeting at 8:11 pm and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

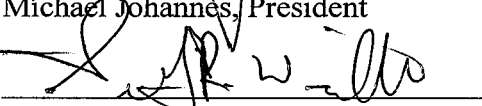
The next regular Town Council meeting will be July 12 2021 at 5:30 pm



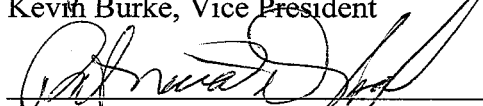
Michael Johannes, President



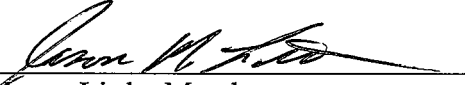
Kevin Burke, Vice President



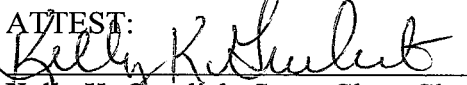
Seth Windell, Member



Patricia Vaal, Member



Jason Little, Member

ATTEST:


Kelly K. Greulich, Santa Claus Clerk-Treasurer