

TOWN OF SANTA CLAUS PARK & REC BOARD
Monthly Meeting Minutes
September 2, 2020, 6:00 p.m.

The Santa Claus Park Board met for their monthly meeting on September 2, 2020 at the Santa Claus Community Center at 200 N ~~Holiday Blvd~~ ^{Main Street}, Santa Claus, IN. The meeting was called to order by President Jonathan Goldsberry at 6:00pm.

Park Board Members present: Jonathan Goldsberry, Craig Buse, & Eileen Farmer. Jonathon Kincaid arrived at 6:03pm.

Also present, Town President, Mike Johannes, Town Council member, Trish Vaal, Zach Tischendorf, Cheri Taylor, of Region 15, and Meghan Orgas.

Craig Buse made a motion to approve the minutes from our August 18, 2020 special meeting. Eileen Farmer seconded the motion.

Ayes: All Nays: None Motion carried

Cheri Taylor of Region 15 was present at our meeting to start taking steps to draft our 5-year plan.

Craig Buse made a motion to approve the contract with Region 15 planning commission. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried

Cheri Taylor went over the schedule for the 5 year plan and what the timeline would look like. She would like us to get together a list of things that we would like to accomplish. We will also compile a list of survey questions by the October meeting for the community survey. Meghan Orgas suggested that we could put the survey information with the water bills to distribute to more people. It was also mentioned that it could be added to sign at town hall.

The park board members will pull together their preliminary list on our google drive and send to Cheri prior to the October meeting.

Some needs that were mentioned during meeting were: playground drainage, drainage and grading on baseball field, playground equipment updates, HVAC, lighting, and Wifi at the park. Cheri stated that some important things to include in the survey are where are the survey takers from, what age are they, what are you doing at the park, and include some open ended questions.

Updates on Santa Claus Community Center projects

Bids for the flooring project were due today. The RFP was sent out to Quality Craft, Knies Flooring, Fort Windell Construction, and Pledger Construction. We only received one bid back,

from Pledger Construction. The other companies stated the deadline for completion was too tight.

Craig Buse makes to accept bid and give Jonathan Goldsberry the authority to sign a contract with Pledger Construction and verify specs, with an amount not to exceed \$34944. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried

It was discussed that the best option for the flooring project would be to complete both areas 1 and 2 on the contract. This will include the Westside of the building and the office.

Craig Buse is getting together the specs for the kitchen project. Jonathan Goldsberry stated that if we are going to charge people to use the kitchen area, it has to be commercial grade. Zach Tischendorf stated that it may be wise to table the kitchen project until next year, with the needed expenses for the HVAC. The board, agreed that the HVAC is a number one priority.

HVAC Project: Craig is checking in with Messmer to get specs for RFP. We will have the RFP due at 7:00 pm, October 5. This is a number one priority.

Fitness Equipment Lease/Bid Updates: Meghan has pulled together some information for us to get together an RFP. We decided to table the discussion on fitness equipment until October. With the HVAC and flooring projects being major priorities, we want to make sure we have the funds available before committing to a lease.

Park Director Position: Zach Tishendorf has accepted the Park Director position. He will put in his 2-week notice at current job September 4, 2020. His official start date will be September 21, 2020. He has already gotten paperwork and background information underway.

The discussion of fall concessions at Yellig Park was brought up. We have decided that there will be no fall concessions, due to COVID. We will let the soccer association and football know there will be no concessions and to alert families.

PUBLIC COMMENTS: none

SIGNING OF VOUCHERS: Craig Buse made a motion to approve the Park and Recreation voucher in the amount of \$4313.17. Jonathon Kincaid seconded.

Ayes: All Nays: None Motion carried

Craig Buse made a motion to approve the Santa Claus Community Center voucher in the amount of \$1860.55. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried


Next regularly scheduled meeting is October 5, 2020 at 7:00pm at the Santa Claus Community Center.

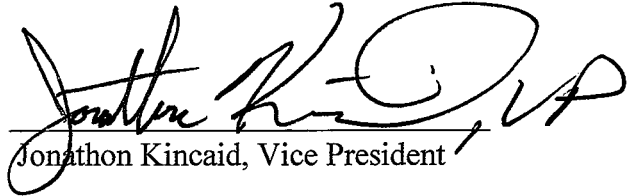
ADJOURNMENT

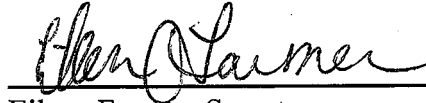
Jonathan Goldsberry made a motion to adjourn this meeting at 8:06pm. Eileen Farmer seconded.

Aye: All Nay: none Motion carries

Approved on October 5, 2020


Jonathan Goldsberry, President


Jonathon Kincaid, Vice President


Eileen Farmer, Secretary


Craig Buse, Member