

TOWN OF SANTA CLAUS PARK & REC BOARD
Monthly Meeting Minutes
November 2, 2020, 7:00 p.m.

The Santa Claus Park Board met for their monthly meeting on November 2, 2020 at the Santa Claus Community Center at 200 N Holiday Blvd, Santa Claus, IN. The meeting was called to order by Vice President Jonathon Kincaid at 7:00pm.

Park Board Member present: Jonathan Goldsberry, Jonathon Kincaid, Eileen Farmer, Craig Buse.

Also present, Parks and Recreation Director Zach Tischendorf and Levi Leffert of Gruber Industries, LLC

Eileen Farmer made a motion to approve the minutes from our October 5, 2020 monthly meeting. Craig Buse seconded the motion.

Ayes: All Nays: None Motion carried

Updates on old business: Meghan's office remodel is now completed. Soffit/fascia repair is done. Bradford Pear tree was removed by Nick Pledger for a cost of \$625. 5-year plan survey needs to be fixed, some of the options that you need to pick multiple responses are only allowing one response.

Brian Rhoton is resigning from his position as part-time help at Yellig Park for the winter. Zach Tischendorf will revisit his position in the spring.

Yellig Park Drainage Project RFP - the RFP was sent out to 5 companies. All 5 sent back bids.

~~Leffert~~
Levi ~~Gruber~~ from Gruber Industries, LLC was present to discuss his bid. He stated that the plans were very conceptual, and they didn't specify what types of drains and beds would be installed. His bid included riprap and some ditches would need to be daylighted so that the water has somewhere to go. He stated there are some areas where concrete or bridges would have to be removed and replaced. Concrete-bottom catch basins with 24-inch grate would be used as needed. He stated, his bid includes things that are the correct fix and that will return things back to the way they currently are.

Gruber industries Bid- Surface drainage \$39411, Sub-surface \$29107.25, for a total bid price \$68518.25; estimated 275 cubic yard of dirt removal.

Ragle had a total bid price of \$127737.

Quality Craft- total \$38640.52 alternate total \$13133.30 for a total bid price of \$52773.82; estimated 500 cubic yards of dirt removal.

Love excavating- drainage \$71969.94 subsurface drainage \$32539.94 for a total bid price of \$104509.88; bid stated a 5% discount if we chose all drains included in the bid. Estimated 1000 cubic yards of dirt removal.

K&K Dirt Works- pipe install \$48417.51, alternate total \$51196.41, including \$32000 for playground, and 750 cubic yards with ground swell, for a total bid of \$131608.92.

Jonathon Kincaid made a motion to recommend the bid of \$52773.82 from Quality Craft to the Town Council for the Yellig Park drainage, pending paperwork. Craig Buse seconded the motion.

Ayes: All Nays: None Motion carried

Update on HVAC for Santa Claus Community Center. Zach Tischendorf will get an RFP sent out to replace the 2 units that are going out with 2 combined systems. The RFP will be due at 4:00 PM before our special meeting on November 16, 2020 at 6:00pm.

To help ensure the efficiency of our new HVAC systems, it was discussed to replace at most 20 windows, upgrade insulation in the attic for the whole building, and upgrade weather stripping and seals around the glass exterior doors. Zach Tischendorf will send out an RFP for windows and insulation to be due back at our special meeting on November 16, 2020 at 6:00pm.

Community Center remodel updates: Zach Tischendorf met with Universal Designs to discuss where walls could be removed in the cardio and weight rooms. He is working on the demo of the kids' bathrooms in workout area to update to ADA accessible bathrooms with a shower in the future.

Yellig Park Winter Projects: Water lines are being blown out for winter. Bathrooms are closed. In the future we need to invest in a leaf vac for leaf removal on the trails. We will need to check with the trails department. The Santa Claus Community Center yard barn will be relocated to Yellig Park in the future.

Zach Tischendorf is going to get together a list of items that are no longer needed by the Parks and Recreation department to list in an auction. This list will be completed by the November 16, 2020 special meeting for board approval.

Jonathon Kincaid made a motion to propose to amend the ordinances regarding user and rental fees for Santa Claus Community Center and Yellig Park. Craig Buse seconded the motion.

Ayes: All Nays: None Motion carried

A special meeting has been scheduled for November 16, 2020, at 6:00pm at the Santa Claus Community Center.

Eileen Farmer made a motion to approve the Yellig Park vouchers in the amount of \$5715.03. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried


Craig Buse made a motion to approve the Santa Claus Community Center vouchers in the amount of \$2107.30. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried

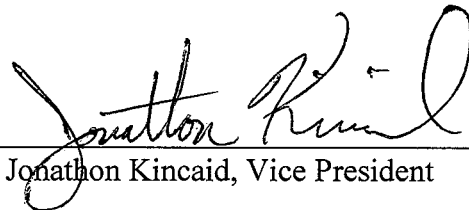
Craig Buse made a motion to adjourn at 9:17pm. Eileen Farmer seconded the motion.

Ayes: All Nays: None Motion carried

Approved on November 16, 2020




Jonathan Goldsberry, President



Jonathon Kincaid, Vice President



Eileen Farmer, Secretary



Craig Buse, Member