

The Santa Claus Town Council & Santa Claus Park Board met in regular session on November 9, 2020 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In.
The meeting was called to order by President Michael Johannes at 5:30 pm.

Pledge of Allegiance

Town Council Present: Jason Little, Kevin Burke, & Michael Johannes

Present By Zoom: Patricia Vaal, & Seth Windell

The newspapers were notified of the zoom link and link was posted at town hall bulletin board for the public.

Also, Present: Clerk-Treasurer; Kelly Greulich, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Water Supervisor; Chris Glenn, & Park Director; Zach Tischendorf

Absent: Superintendent; Russ Luthy, Building Inspector; Todd Hays & Police Chief; James Faulkenburg

MINUTES

Kevin Burke made a motion to approve September 14, 2020 minutes as written and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

COMMENTS FROM THE PRESIDENT

Michael Johannes thanked Patricia Vaal for setting up the zoom meeting for tonight.

COMMENTS FROM THE FLOOR

Don Vogel, president of the Christmas Lake Village board wanted to give the town an update the on the vacant lots in the village that were on tax sale. Roughly 230 lots were on the tax sale in October and of those 15 were made current on the taxes by the owner and 4 were redeemed at the tax sale. Currently CLV is working with the county commissioners on the lots. CLV staff has been evaluating the lots (a map passed to the council) green in color represents the most desirable lots, pink second most desirable. If the properties go to a deed sale the county commissioners are responsible for the cost of the survey. That is not feasible for the county. Possibly CLV may be interested in purchasing these green and pink lots shown on the map to sale to builders. Vogel said he would like for the town to consider forgoing the current fees and any additional fees for sewer on the lots. It is the interest of CLV to get those lots back into hands of paying customers which would be a win win situation for the town and CLV. As of the end of October CLV has shown more growth than any of the rest of the towns and cities in Spencer County combined, a total of 20 new homes this year. Vogel stated he has a meeting on November 17 with the county commissioners to see what can be done. The map that Vogel brought can be seen at CLV office if anyone is interested in it.

Danita Grosvenor was present to find out what the council is wanting on bids for health insurance IPEP is interested in quoting insurance along with SIHO, Anthem and current provider United Health. Back in 2017 IPEP quoted for the town but could not compete with the town's current provider. Their customer base is much larger now making them more competitive. It looks like the town's increase for 2021 will be 4.4% and I believe at budget time we predicted a 10% increase. In the past council was interested in a wellness program and Memorial Hospital is interested in helping implement a program for the town employees. Michael Johannes stated the council should look at all options available, in order to make good financial decisions for the town and the employees.

Jason Little made a motion to approve the gathering of information to explore a wellness program for the town employees and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion: Carried

Kelly Greulich stated once again no bids were received for the town hall office enclosure but bids were received for a new plow and spreader. Bids were sent to the following vendors: J. Edinger & Sons of Louisville, Ky, Meyer Truck Equipment of Jasper, In & Southern Indiana Equipment of Lanesville, In. Received bids from J. Edinger & Sons- \$ 8,782.00, Meyer Truck Equipment- \$8,995.00 & Southern Indiana Equipment no bid received.

Jason Little made a motion to approve the lowest bid in the amount of \$ 8,782.00 pending the bid meets the requirements of the bid and Superintendent Russ Luthy approves and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion: Carried

FIRE DEPARTMENT

Max Meyer Report for October

First Responder-10

Fire Alarm-4

CO-1

Escort High School Girls Soccer Team-1

Total Activities-16

Currently the Year-to-Date runs are 170, up 30 from 2019. The department would like for the council to consider the purchase of a CPR machine especially with COVID, an estimate of the cost of the machine is \$ 10,000.00. Greulich explained with changes to the COVID-CARES money the council will spend will have to spend current expenditures of COVID-CARES out of an appropriated fund, a resolution will have to be done to move the money from the 150 fund into the general fund 101. Monies cannot be spent from the COVID-CARES Grant until an additional appropriation has been done. This cannot be done in 2020 due to the time frame that the procedure takes.

Meyer stated he would like to thank everyone that helped out with the house fire on Friday night!

PARKS & RECREATION/COMMUNITY CENTERS

Zach Tischendorf Report for October

SCCC Active Members-47, New Members-9, Dailies-20, Big Room Rental-1, Big Room Hourly Rental-5, Meeting Room Hourly Rental-92. Community Center Fitness Center Office remodel is complete, working with Brian Pund on the security system and a new computer has been purchased. The kitchen at the community center project has been put on hold at this time. At this time, it is more important to have the windows and insulation done to help toward heating and cooling cost. An RFP/Quote will be sent out and return date will be 12-07-2020.

Yellig Park turf is going dormant, irrigation system is off and all lines in the park have been purged to prevent freezing and fescue seeding in the surface drainage areas is filling in nicely.

Ongoing Projects- Sealed bids were due Monday, November 2, 2020 for Yellig Park drainage projects.

Council was informed Quality Craft won the bid at a cost of \$ 52,773.82. A lengthy discussion followed on funding for the project, Zach Tischendorf stated the will speak with Alan Meunier of Quality Craft to see if the bid/contract can be for work in 2021. (a detailed list of items can be found in the minute packet)

Patmore prepared Ordinance 2020-11 on the recommendation of the parks department for a 1st reading
ORDINANCE 2020-11 AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATIONS.

Jason Little made a motion for the 1st reading of **ORDINANCE 2020-11 AN ORDINANCE ALTERING SECTIONS OF THE MUNICIPAL CODE CONCERNING PARKS AND RECREATIONS** and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion: Carried

BUILDING INSPECTOR

Todd Hays Report for October given by Michael Johannes

Number of Post Hole Inspections	0
Number of ILPS Issued	12
Number of New Permits	8
Number of Footing Inspection	4
Number of Foundation Inspections	3
Number of Plumbing Rough in Inspections	9
Number of Rough in HVAC Inspections	7
Number of Rough in Electric Inspections	7
Number of Vectren Inspections	3
Number of Final Inspections	6
Number of Electrical Permits Issued	0
Number of Gas Inspections	2
Number of General Inspections	6
Number of Framing Inspections	6
Number of Certificate of Occupancy	3
Number of Concrete Floors/Slabs	4
Number of Basements Poured	0
Number of 911 Addresses Assigned	0
Waterproofing Foundations Inspection	1

Miscellaneous: On October 8, 2020 met with Zach Tischendorf at the community center to discuss remodeling options, October 19, 2020 BOZA meeting for Ward variance in Holiday Village.

Kevin Patmore stated the court petition for the rezoning of the golf course property has added Ron Smith and Kenny Neighbors to the petition and they are asking for a change in judges to preside of the hearing. Patmore stated he has asked for a dismissal and for attorney fees.

POLICE DEPARTMENT

James Faulkenburg Report for October given by Michael Johannes:

- Off Duty Call Outs- 9
- Citations TOSC-46
- Warnings TOSC-78
- Crash Reports-3
- Vehicle Inspections-7
- Domestic Disturbances-10
- Assist another Department-10
- Medical Emergencies-2
- Disturbances-36
- Theft Reports-1
- Verbal Warnings-0
- Case Reports/Investigations-60
- Warrant Service-1
- Gun Permits-10
- Arrests-5
- Assist Motorist-8

Reserve Hours for the month of October are as follows: Rickelman 0, Brown-0, Stout-8, and Jazyk-16.

The police department will move forward with the purchase of 5 body cameras from the Ferdinand police department at a cost of \$ 750.00, currently looking into the cost and materials needed for the storage of the camera files.

Michael Johannes stated an email was sent to the town concerning a rental situation in town, if a person believes there is illegal activity going on than they should call 911. A landlord can rent to anybody they want too.

TRAILS

Russ Luthy Report for October given by Michael Johannes:

SCLD- 2 C.O.’s existing under drain-protector relocated, change in casting size near Circle S, rain delay week of 10-19 still forecasting early completion.

Eastside- PE continuing, LID and FMIS submitted for RoW, received updated plans from consultant, work plans submitted, NOI received from IDEM, all parcels secured and awaiting RoW certification.

Yellig Park Upgrades- awaiting response from INDOT on CE, engineers have completed survey related to maximum and minimum slopes, met with MEI on October 30to walk trail and discuss details of the plan.

Greulich stated she needs a motion on the funds to use to pay for the remaining cost of the town’s portion of the trails for the rest of 2020, recommendation CCI (\$ 25,000.00), Rainy Day (\$10,000.00).

Jason Little made a motion to approve the CCI fund in the amount of \$ 25,000.00 and in the Rainy Day fund in the amount of \$ 10,000.00 be used to pay the towns portion of the trails for the remaining 2020 year and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion: Carried

Michael Johannes stated a motion is needed to have the council sign the construction engineering contract for Clark Dietz for the Eastside trail at a cost of \$ 159,000.00.

Kevin Burke made a motion for the council to sign the CE contract for Clark Dietz on the Eastside trail at a cost of \$ 159,000.00 and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

November 9, 2020 Meeting Report on current Trails in progress from Clerk-Treasurer-

Phase 1 SCLDTRAIL	INDOT 80%	TOSC 20%
Construction Engineering	\$ 91,722.38	\$ 44,253.28
Preliminary Engineering	\$ 295,488.66	\$ 73,872.14
RoW	\$ 13,208.00	\$ 3,302.00
ROW Land	\$ 4,840.00	\$ 1,210.00
Construction of Phase 1	\$ 1,570,346.65	\$ 314,069.33
Total Expenses of Phase 1	\$ 1,975,605.69	\$ 436,706.75
EASTSIDE TRAIL		
Preliminary Engineering	\$ 195,717.44	\$ 48,428.94
RoW	\$ 9,520.32	\$ 2,380.08
Row Land	\$ 4,664.00	\$ 1,166.00
Total Expenses of Eastside	\$ 209,901.76	\$ 51,975.02
Total Expenses All Trails	\$ 5,464,225.06	\$ 1,452,342.88

STREET DEPARTMENT:

Russ Luthy Report for October given by Michael Johannes:

Johannes stated the trees on Main Street will be taken care of next spring.

STREET OPEN ACTION ITEMS:

Mowing- Yes

Sign-replace/repair/install- No

Complaints- 0

Street Repairs- Yes

Assist other departments as needed, culvert inspections, monitor CR 850 culvert, tree trimming, vehicle/equipment maintenance repairs, ditch work, road inspections, and pothole repairs.

WASTEWATER:

Russ Luthy Report for October given by Michael Johannes:

The town did not receive the EDA Grant due to the town not being in a poverty low income area, Petersburg received 5.2 million dollars.

Kevin Patmore stated there are upgrades that need attention in the wastewater department per Luthy with interest rates being low it would be a good time to refi the bond and make improvements to the system. Council agreed and Patmore will look into the matter with bond council and keep the payments the same.

PLANT INFORMATION: Treatment October 2020 12.35 MG, October 2019 10.02 MG

Precipitation October 2020 8.31 Inches, October 2019 4.09 Inches

OPEN ACTION ITEMS: Process control testing, plant O & M, begin engineering/complete construction app for P removal equipment and chemical feed-NPDES required. Note: Decant digesters, plant repairs: clarifier and rotor. Assist TH camera install, other items on file at WWTP.

COLLECTION SYSTEM: Routine station maintenance checks and lift station repairs/maintenance. Several lateral/video inspections, sewer line maintenance, monitor PSC boring crew in Holiday Village, assist other departments as needed, other items on file at WWTP.

LATERAL INSPECTIONS: Revolving total lateral inspections-39, New in October-1, COC's completed -0, requiring repairs-1, no repairs-0, exempt laterals-1.

YEAR TO DATE: Requiring repairs-25, no repairs-11, exempt-3.

OSHA

No lost time injuries, Facility assessment: 0, Field Assessments: 3- Water svc install Holiday Village, water leak Pine Dr. & culvert work in Holiday Village.

WATER

Russ Luthy Report for October given by Chris Glenn:

Work Orders-Total Received 44

Work Orders Completed-37

Work Orders Pending-7

OPEN ACTION ITEMS:

Monitor boring crew in Holiday Village, working on water audit. Glenn stated currently Russ Luthy is working on an issue, a manhole at Heritage Hills collapsed at the old admin building area causing a loss of 20,000 gallons of water.

INDUSTRIAL PARK:

Nothing to discuss

TOWN ATTORNEY:

11-09-2020 TOWN COUNCIL MTG

Kevin Patmore stated he had looked over the Atlas Collection contract and it states a 30% charge will be added to the collection at no cost to the town but it states allowed by code section. That would be a question for the SBOA.

Michael Johannes stated the Trails of Santa Claus was going to give their remaining funds to Christmas Lake Village for their trails, internal revenue states a 501c can only give their funds to another 501c and Christmas

Lake Village is not a 501c possibly Trails of Santa Claus will give their remaining funds to the Santa Claus Volunteer Fire Department.

Patmore has for the council the 2nd reading and adoption of Ordinance 2020-12 AN ORDINANCE AMENDING SECTION 1.06.360(6) THE TOWN OF SANTA CLAUS, INDIANA CONCERNING PURCHASES BY TOWN EMPLOYEES from \$ 1,500.00 in purchases to \$ 5,000.00 in purchases without council approval.

Seth Windell made a motion for the 2nd reading and adoption of Ordinance 2020-12 AN ORDINANCE AMENDING SECTION 1.06.360(6) THE TOWN OF SANTA CLAUS, INDIANA CONCERNING PURCHASES BY TOWN EMPLOYEES and Jason Little seconded the motion.

Ayes: Little, Burke, Johannes & Windell Nays: Vaal Motion carried

Kelly Greulich stated she would like to go on record; this is not a good use of tax dollar money no checks balances in this process. This will allow a department head to spend \$ 5,000.00 and not have to have bids/quotes for a purchase, which just doesn't make sense, everybody should have checks and balances.

Patmore stated Snowflake Village Resort attorneys spoke to a bond council in Evansville concerning making the area an economic development area, they misunderstood that would be what the town would do possibly create a TIF area and the proceeds could be used to upgrade Clubhouse Road.

Michael Johannes stated the Holiday World TIF area has not proven to bring in the funds it was expected too.

A special meeting will be set up for November 23, 2020 at 5 pm to go over the liability and health insurance for the town. Greulich will notify the papers of the meeting.

CLERK TREASURER:

Kelly Greulich

Unreconciled Fund Report for October-

General Bank-\$ 3,656,703.57

Water-1,917,408.32

Wastewater- 1,712,359.19

TIF- \$ 268,821.42

With the increasing number of COVID cases in Spencer County, the offices will more than likely close to the public and have appointments only. A notice will be on the town hall doors.

An update on COVID-CARES money we will no longer be submitting invoices, the funding will now come from a report that I had to submit concerning our police officers and their pay from March through November.

MISCELLANEOUS:

Michael Johannes stated Holiday World will begin work soon on the advertising of the trails for the Town of Santa Claus.

Rick Hummerickhouse was in attendance to ask the council about the 6 to 7 spots in Christmas Lake Village that Mr. Luthy stated would be paved when they were paving the Santa Claus Lincoln Discovery trail, the work was not done and the trail paving is complete. Michael

Johannes stated since Russ Luthy is not here tonight a call will be made to Luthy tomorrow to find out what the status is on the paving areas in CLV.

VOUCHERS:

Jason Little made a motion to approve general vouchers in the amount of \$ 372,518.50 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

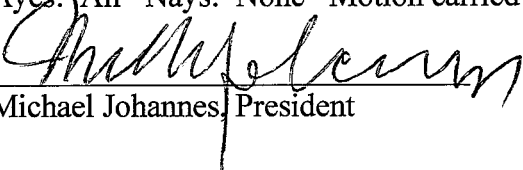
Jason Little made a motion to approve wastewater vouchers in the amount of \$ 110,584.69 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

ADJOURNMENT:

Jason Little made a motion to adjourn the town council meeting at 7:55 pm and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried



Michael Johannes, President



Kevin Burke, Vice President

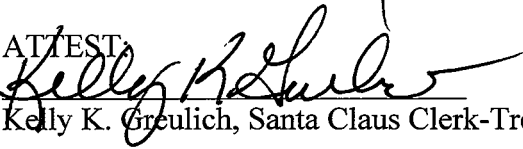
Seth Windell, Member



Patricia Vaal, Member



Jason Little, Member

ATTEST


Kelly K. Greulich, Santa Claus Clerk-Treasurer

ORDINANCE 2020-12

**AN ORDINANCE AMENDING SECTION 1.06.360(6) OF
THE MUNICIPAL CODE OF
THE TOWN OF SANTA CLAUS, INDIANA CONCERNING
PURCHASES BY TOWN EMPLOYEES**

WHEREAS, Section 1.06.360(6) of the Municipal Code of the Town of Santa Claus establishes certain thresholds and procedures for purchases by Town employees ; and,

WHEREAS, the Town Council is of the information and belief that the threshold for requiring approval by the Town Council or other governing board prior to purchase by any of the Town's Purchasing Agents should be altered.

NOW, THEREFORE, be it ordained by the Town Council of the Town of Santa Claus, Indiana, that Section 1.06.360(6)(A) and (B) shall be amended by deleting said paragraphs in their entirety and replacing such sections with the following:

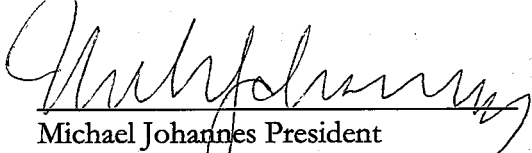
"A. Purchases less than \$5,000.00. Each Purchasing Agent may purchase item(s) not exceeding the cost of \$5,000.00 without Town Council or other governing body having supervisory authority over the Purchasing Agent's approval or action, if such purchase is properly within the Purchasing Agent or Department's budgeted appropriations. Purchasing Agents shall not artificially divide purchases so as to permit purchase under this Section.

B. Purchases less than \$50,000.00. For purchases which are expected to exceed \$5,000.00 but to be less than \$50,000.00, the Purchasing Agent shall solicit quotes for such purchase as required by I.C. §5-22-8-3 and present unopened responsive quotes to the Town Council or other governing body having supervisory authority over the Purchasing Agent in regular or special session for opening, consideration and award. All quotes or bids shall be opened in a public meeting, read aloud and recorded in the minutes of the meeting of the Town Council or other governing body. Purchasing Agents shall not artificially divide any purchase so as to permit purchase under this Section.

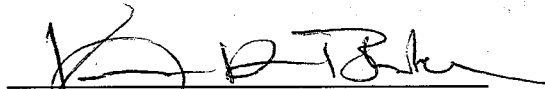
The Town Council may permit variance from the quote procedures for purchases which are expected not to exceed \$50,000.00 at any regular or special session on a case-by-case basis upon request by a Purchasing Agent."

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 9th day of November, 2020.

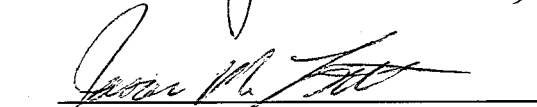
SANTA CLAUS TOWN COUNCIL




Michael Johannes President



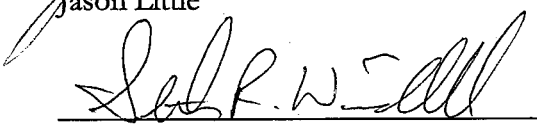
Kevin Burke



Jason Little



Patricia Vaal



Seth Windell

Attest:



Kelly Greulich, Clerk-Treasurer