

The Santa Claus Town Council met in regular session on July 16, 2020 at the Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by Michael Johannes at 5:30 pm.

Pledge of Allegiance

Present: Kevin Burke, Michael Johannes & Seth Windell

Also Present by Zoom: Jason Little & Patricia Vaal

Also, Present: Clerk-Treasurer; Kelly Greulich, Fire Chief; Max Meyer, Superintendent; Russ Luthy, Police Deputy; Robert Bone.

Absent: Town Attorney; Kevin Patmore

MINUTES:

Seth Windell made a motion to approve the June 8, 2020 meeting minutes as written and Kevin Burke seconded the motion.

Ayes: Burke, Johannes, Vaal & Windell Nays: None Motion: Carried

Seth Windell made a motion to approve the June 29, 2020 meeting minutes as written and Kevin Burke seconded the motion.

Ayes: Burke, Johannes, Vaal & Windell Nays: None Motion: Carried

COMMENTS FROM THE PRESIDENT:

Michael Johannes gave an update on the golf course property; the developer is interested in rezoning the property and would be investing \$ 22 million in the property. Kevin Patmore and myself met with the representatives of Snowflake Village Resort LLC and explained the history of the town and how important the golf course plays into the history of the town. The investor is interested in putting cabins/homes on the back nine of the golf course. The current driving range would close but a new one would be constructed. The developer wants to rezone the golf course property PUD (planned unit development). Currently the developer is working on the application that will be submitted to the APC (Advisory planning Commission) and a public hearing will be advertised along with adjacent property owners will be notified of the hearing by letter. This process can take up to 90 days.

Jason Little joined the meeting by zoom.

Johannes stated at this time the developer is only asking for rezoning, although he has stated about 180 units and or cabins will make up Snowflake Village Resort along with a small convention center, 40 condos, and a restaurant.

COMMENTS FROM THE FLOOR:

Kelli Williams spoke about how her family moved here three years ago, my husband is black and my son Jaden is black and with the current state of the US I know that Santa Claus is not very diverse. I have had a meeting with Chief Faulkenburg about my concerns. I want to know what I can do to make things better, are the current employees trained in diversity? Mike Johannes stated our EMS, Police & Fire all have to take mandatory training each year. Under no circumstances would that type of behavior be tolerated in any of our departments, Clerk-Treasurer Kelly Greulich stated I have never had an issue in my office and Superintendent Russ Luthy echoed the same.

Mike Johannes thanked Mrs. Williams for coming.

Kelly Greulich stated Lisa Gehlhausen called and needs additional information concerning the impact of COVID on the tourism and industrial community here in Santa Claus. Johannes stated he will contact Melissa Arnold of the tourism center she has been tracking that information monthly and share it with Gehlhausen.

FIRE DEPARTMENT:

Max Meyer Report for June

First Responder-15

Fire Alarm-3

Other-1

Total Activities-19

200 dinners were sold in 37 minutes a record for the department.

PARKS & RECREATION/COMMUNITY CENTERS:

Seth Windell stated we have several people interested on serving on the Park Board that are involved in sports. Patricia Vaal stated a person does not have to be involved in sports to be on the park board that is not a requirement. Windell stated Craig Buse, Jonathon Kincaid are interested and have children that play sports at Yellig. Vaal stated Eileen Farmer turned in her bio and is a school teacher and interested in serving on the board as well. Windell stated the town should have a list of duties for the board so that the people interested know what is expected of them.

Jon Goldsberry was in the audience, my dad helped form the board back in the day and was a big part of the development of Yellig Park. Sports help develop kids into leaders problem is the park is circus, let me ask the council what is the main goal of the town? Several council members stated growth (controlled). That is what needs to happen at the park. Goldsberry stated he agreed with Vaal need different perspectives on the board. Vaal stated the park and the community center both need a lot of love, both facilities have not been taken care of in the manner they should have been.

A lengthy discussion occurred on a director for the park and the pay with no resolution at this time.

Seth Windell made a motion to appoint Eileen Farmer 1- year term on the park board and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to appoint Craig Buse 2-year term on the park board and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to appoint Jonathon Kincaid 3- year term on the park board and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to appoint Jon Goldsberry 4- year term on the park board and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Kelly Greulich explained each term will end on December 31st of each year starting in 2020.

A joint meeting will be held on July 23, 2020 with the Santa Claus Town council & the Santa Claus Park Board starting at 6 pm.

Jason Little thanked the new park board for all their comments and suggestions.

Seth Windell made a motion to hire Matthew Seger pending the date Tracy Haycox will be leaving employment with the town at \$ 13 per hour pending pre-employment screening and paperwork and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Jason Little made a motion to hire Christian Delashmutt at \$ 10 per hour part-time pending pre-employment paperwork is complete and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion for no refund be granted to Erica Bolin on the community center due to the issue of the electrical not being a town issue, electrician stated all outlets are in good working order and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to add a amendment to the football agreement that states there will be no playing on the large field that is currently being worked on until the contractor releases the field for play and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

A discussion followed about Quality Craft change order.

Seth Windell made a motion with no written change order, a motion to raise the goal post and move the score board to meet regulations and no additional cost to the town and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Jon Goldsberry stated a tree may have to be removed along with ornamental grass in order to place the score board. The playground has major drainage issues that must be taken care of before any other work can be done on the playground. Santa Claus Exterior Cleaning will be cleaning the playground and a few other places in the near future.

BUILDING INSPECTOR

Todd Hays Report for June

Number of Post Hole Inspections	1
Number of ILPS Issued	9
Number of New Permits	6
Number of Footing Inspection	5
Number of Foundation Inspections	5
Number of Plumbing Rough in Inspections	6
Number of Rough in HVAC Inspections	3
Number of Rough in Electric Inspections	3
Number of Vectren Inspections	3
Number of Final Inspections	6
Number of General Inspections	9
Number of Framing Inspections	3
Number of Gas Inspections	1

A public hearing will be scheduled on 8/17/2020 concerning extension of time for Holiday World paving of Legend parking lot. Communication continues with Matt Calvert of Morley & Associates concerning Main Street project. Complaints concerning property located in CLV & Holiday Village will be addressed.

POLICE DEPARTMENT

Robert Bone Report for June:

- Off Duty Call Outs- 18
- Citations TOSC-50
- Warnings TOSC-68
- Crash Reports-9
- Vehicle Inspections-12
- Domestic Disturbances-11
- Assist another Department-16
- Medical Emergencies-1
- Disturbances-62
- Theft Reports-6
- Verbal Warnings-0
- Case Reports/Investigations-23/62
- Warrant Service-1
- Gun Permits-6
- Arrests-4
- Assist Motorist-7

Reserve Hours for the month of march-Rickelman 8, Brown-8, Stout-0, Jazyk-12.

Getting quotes on body cameras and dash cameras for police vehicles. Robert Bone also stated keeping kids busy with sports keeps kids out of trouble.

TRAILS:

Santa Claus Lincoln Discovery Trail (SCLDTRAIL) contractor started work at the end of May, drainage, driveways, ramps have been poured at Circle S, Subway & Holly Place. Working on signage, re-design of County Road 625, approximately \$ 360,000.00 under estimate. Eastside Trail PE continuing, LID & FMIS submitted for RoW, received updated plans from consultant and working with PO to resolve RoW issues.

July Treasurer Report on Trails-

Phase 1 SCLDTRAIL	INDOT 80%	TOSC 20%
Construction Engineering	\$ 6,399.45	\$ 1,599.86
Preliminary Engineering	\$ 295,488.66	\$ 73,872.14
RoW	\$ 11,792.00	\$ 2,948.00
ROW Land	\$ 4,840.00	\$ 1,200.00
Construction of Phase 1	\$ 1,570,346.65	\$ 314,069.33
EASTSIDE TRAIL		
Preliminary Engineering	\$ 164,446.48	\$ 40,611.20
RoW	\$ 9,520.32	\$ 2,380.08

STREET DEPARTMENT:

Russ Luthy Report for June:

Ragle has reimbursed the town for the conduit on the SCLD Trail. The information concerning the signs has to be approved, an email was sent out to the council on June 30, 2020 on the directional signs for the trail.

Seth Windell made a motion to approve the signs as sent in the email dated June 30, 2020 from Russ Luthy and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Luthy stated the engineers have went back and revisited the property where the liquor store is located and only 15 to 20 feet south on the area will be used for the trail. Council must approve.

Seth Windell made a motion for the change concerning the amount of property that the town will acquire concerning the liquor store in Santa Claus will be 15 to 20 ft and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Luthy stated paving will start on the Industrial Road and there will be lane restrictions, the Port Authority will also be doing upgrades at the same time, paving up to the railroad tracks. The drive way permit is being drafted by Kevin Patmore.

STREET OPEN ACTION ITEMS:

Mowing- Yes

Sign-replace/repair/install- No

Complaints- 0

Street Repairs- Yes

Assist other departments as needed, culvert inspections, monitor CR 850 culvert, tree trimming, mowing, street repairs, vehicle/equipment maintenance and repairs, ditch work/cleaning on Buffaloville Road in preparation of paving and road inspections.

WASTEWATER

Russ Luthy Report for June:

PLANT INFORMATION:

Treatment June 2020 11.33 MG, June 2019 29.19 MG

Precipitation June 2020 4.25 Inches, June 2019 11.87 Inches

OPEN ACTION ITEMS: Process control testing, plant O & M, explore phosphorus (P) treatment options-testing options on treatment chemical NPDES required. Other items on file at WWTP.

COLLECTION SYSTEM: Routine station maintenance checks and lift station repairs/maintenance. Several lateral/video inspections and line jetting continues. Repair gravity main on Evergreen Dr. Sewer line maintenance, construct access road to lift station # 8, assist other departments as needed. Extra lift station monitoring due to precipitation. Other items on file at WWTP.

Kelly Greulich asked attorney Kevin Patmore and the council members what are we going to do about the vacant lots in Christmas Lake Village that the town stopped putting liens on per town attorney Patmore in 2014 due to the cost of filing and never receiving monies on the lots, the lots go up for tax sale and several have sold here recently the new owner (s) are not responsible for the past debt. The council will eventually have to write this debt off and I want the council to beware of this. Most of the people are either deceased or we cannot find them.

OSHA

Russ Luthy stated no lost time injuries, 1- recordable, 2-facility assessments completed: Water Plant & Community Center, 1- field assessment, ditching on Buffaloville Road Supervisors were notified.

WATER

Russ Luthy working on EDA Grant.

Work Orders-Total Received 21
Work Orders Completed-17
Work Orders Pending-4

OPEN ACTION ITEMS:

Oversee the installation of new telemetry system and filter re-generation and working on EDA Grant.

INDUSTRIAL PARK

Luthy stated paving will start on the Industrial Road and there will be lane restrictions, the Port Authority will also be doing upgrades at the same time, paving up to the railroad tracks. The drive way permit is still being looked at.

Seth Windell stated Brosmer has been in contact and stated it would be too costly to have small lots, it would make more sense to have 3 to 4 acer tracks. At this time, we do not have a cost on the infrastructure for the area which would include a road, water & wastewater.

TOWN ATTORNEY

Kevin Patmore was absent from the meeting.

Kelly Greulich stated she wanted to ask Patmore a question concerning the Section 125 American Fidelity information regarding extending the claim period for employees to turn in claims for reimbursement. Council stated they did not feel this would be an issue. Greulich stated she would need a motion from the council.

Seth Windell made a motion to approve the extended claim period for the town employees with American Fidelity and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Kelly Greulich stated Kevin Patmore has not turned in his invoices since last December. Michael Johannes stated he will talk to Kevin about the invoices.

CLERK TREASURER

Kelly Greulich

Bank Balances for the month of June:

General- \$ 4,054,774.62

Water- \$ 1,545,146.59

Wastewater- \$ 1,474,976.36

TIF- \$ 352,812.33

The SBOA has sent out a notice that a special fund will need to be setup for the COVID-19 expenses by Ordinance. Patmore will prepare for the next meeting. An email was sent out prior to the meeting about setting a date for the budget workshop does July 27, 2020 at 5:30 pm work for the council? Greulich stated meeting with department heads currently. Brian Pund informed Greulich it will cost about \$ 4,000.00 to equip the meeting room for long term goal of Zoom/YouTube meetings in the event the council and the public are under a governor's order. This cost will be eligible as a COVID expenses. The RFP will be due at the August meeting for the revamping of the town's website.

Michael Johannes informed the council that John Bowen, President of Trails of Santa Claus will be terminating their agreement with the town. In the past the fire department has donated their time in hanging the banners on the street lights. Bowen would like to turn the project over to the fire department and let them raise the money for the fire department. Holiday World has not worked on the advertising project of the trails for the town at this time. Melissa Arnold sent information concerning a possible grant opportunity that was emailed out to the council, the requirement is that at least 500 kids must attend. At this time the town will not pursue the grant.

Patricia Vaal sent out a list of projects/grants/financial status for the council to review. Vaal stated her concern is that items are discussed but nothing is ever really ever done or follow-through with. We need to be better organized. It is important to prioritize the list. What can we do to make things better? Greulich stated a Google doc or a master calendar would be great for everyone to see and add too.

Michael Johannes stated in the past the Director would give the council a report on what was going on at the park and community center each month like the other department heads do. Once you hire a director, they can report to the council what is taking place each month.

Michael Johannes stated at some point the council has to talk about a town manager, the town is growing, the town needs a manager. Vaal stated look at all the work Kelly does that she shouldn't have to.

Johannes stated Kelly is doing all kinds of work that she shouldn't be doing, if we had a manager, they would be doing the work.

Kelly Greulich stated on the list that Patricia Vaal brought up we have a more permanent structure concerning the town hall office area, Greulich asked Russ Luthy if he would be willing to help put an RFP together for the project. Luthy stated he would help.

The list will remain a priority and the new park board will address many of these issues that are at the Yellig Park & Santa Claus Community Center.

VOUCHERS AND ADJOURNMENT

With no further business to come before the Town Council, Seth Windell made a motion to approve the general vouchers in the amount of \$109,414.32 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to approve the wastewater vouchers in the amount of \$ 53,392.25 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to approve the Santa Claus Community Center vouchers in the amount of \$ 9,578.54 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

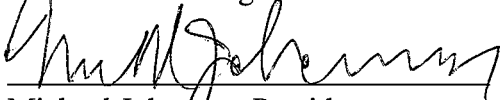
Seth Windell made a motion to approve the Yellig Park vouchers in the amount of \$ 7,828.86 and Kevin Burke seconded the motion.

Ayes: All Nays: None Motion carried

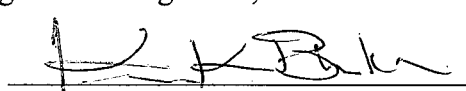
Seth Windell made a motion to adjourn the meeting at 8:18 P.M. and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

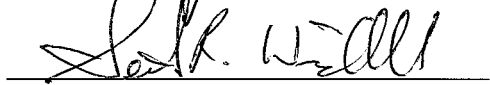
Next scheduled regular town council meeting will be August 10, 2020



Michael Johannes, President



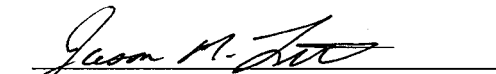
Kevin Burke, Vice President



Seth Windell, Member



Patricia Vaal, Member



Jason Little, Member

ATTEST:



Kelly K. Greulich Clerk-Treasurer
Town of Santa Claus, Indiana